

WINTER STORM LAB PREPAREDNESS CHECKLIST

All Research Personnel Must Secure Their Laboratories *Before the Storm*

1. PERSONNEL & COMMUNICATION



- ✓ Install the **HawkWatch App** on your mobile device.
- ✓ Confirm emergency contacts (LUPD, EH&S).
- ✓ **Update** Lab Contact information.

2. SECURE HAZARDS



- ✓ Store chemicals properly.
- ✓ Stop all active reactions.
- ✓ Secure gas cylinders.



3. EQUIPMENT & UTILITIES



- ✓ **Power down** non-critical devices.
- ✓ **Close** fume hood sashes.
- ✓ Check backup power and alarms.



4. WATER, LEAK, & FLOOD PREVENTION



- ✓ Raise items off the floor.
- ✓ Turn off water feeds.
- ✓ Close windows.



5. BIOLOGICAL MATERIALS



- ✓ Secure samples & biohazards.
- ✓ Autoclave waste.
- ✓ Shut down BSCs.



6. RADIATION & LASERS



- ✓ Shut down radiation devices.
- ✓ Power off lasers.
- ✓ Secure dosimeters.



7. HAZARDOUS WASTE & HOUSEKEEPING



- ✓ Cap & contain waste.
- ✓ Clear benches & hoods.
- ✓ Check spill kits.



8. FACILITY COORDINATION / HOUSEKEEPING



- ✓ Report leaks or alarms.
- ✓ Notify Facilities of **post-storm** damage.
- ✓ Keep exits and Safety Equipment clear.



9. FINAL WALKTHROUGH



- ✓ Secure all materials.
- ✓ Lock doors.

QUESTIONS OR CONCERNS?

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