

2023–2024



# Prospective Student Financial Aid Checklist<sup>1</sup>

## □ Complete the 2023–2024 College Board CSS Profile™

Complete online at [cssprofile.org](https://cssprofile.org) (School code: 2365). A \$25 fee is charged for the initial school's application. All subsequent school applications are \$16. Note: if your legal parents do not live together, your parents (custodial and non-custodial, including step-parents if applicable) will need to complete separate applications.

## □ Complete the 2023–2024 Free Application for Federal Student Aid (FAFSA)

Complete online at [fafsa.ed.gov](https://fafsa.ed.gov) (School code: 003289) using student and custodial parent information. We strongly encourage use of the IRS Data Retrieval Tool (DRT) to complete the FAFSA.

## □ Submit parent(s)' 2021 Federal Income & Business Tax Documents

If any parent (custodial/non-custodial/step-parent) is required to file a tax return, please submit a copy of your **2021 federal income (1040) tax return, along with all accompanying schedules & W-2 forms**. If any parent (custodial/non-custodial/step-parent) is an owner (part or full) of a corporation/partnership, please also submit copies of the **2021 business (1120, 1120S, 1065) tax returns and any accompanying schedule K-1s**.

## □ Submit student's 2021 Federal Income Tax Documents

If the student is required to file a tax return, please submit a copy of the 2021 federal income (1040) tax return, along with all accompanying schedules & W-2 forms.

### Did You Know...

We understand that the financial aid process can be overwhelming and confusing for students and their support system. That's why all prospective students are assigned their very own financial aid counselor who can assist throughout the process at Lehigh—not just this year, but all four years! Please visit our website to find out who your go-to person is for all things financial aid.

<sup>1</sup>The materials above are required if you are applying for institutional need-based aid. If you are applying for federal aid only, you will only need to submit the FAFSA. If you have been selected for verification by the government then you may be required to submit additional documents, such as the Verification Worksheet, and/or use the IRS Data Retrieval Tool (DRT), as requested by our office.

## Important Deadlines

The deadlines below indicate the date by which a complete financial aid application must be submitted. Applicants who submit a complete financial aid application AFTER our deadlines may not receive any institutional need based financial aid.

Applicant Type	Financial Aid Application Deadline	Financial Aid Offer Notification
Early Decision I	November 1	Mid-December
Early Decision II	January 1	Mid-February
Regular Decision	January 15	Late March
Fall Transfer	March 1	Late May

**TO SUBMIT MATERIALS:** Lehigh is NOT an IDOC participating school. Parent and student tax information and any supplemental documentation should be submitted directly to the Office of Financial Aid at Lehigh University or by mail. Documents can be uploaded at [lehigh.edu/financialaid/contact](https://lehigh.edu/financialaid/contact). Use your Lehigh Portal to view outstanding requirements and to confirm receipt of application materials. Please allow five to seven business days from the date of submission for the information to be updated.

## Questions? Get in touch.

Telephone: (610) 758-3181      Office of Financial Aid  
E-mail: [financialaid@lehigh.edu](mailto:financialaid@lehigh.edu)      27 Memorial Drive West  
Fax: (610) 758-6211      Bethlehem, PA 18015  
Web: [lehigh.edu/financialaid](https://lehigh.edu/financialaid)

Un representante de español está disponible en la Oficina de Ayuda Financiera para contestar cualquier pregunta.