How to Check Active Messages

The financial aid office will place Active Messages on your account informing you of specific factors impacting current year eligibility, information or instructions on certain types of financial aid awarded to you, or why changes or adjustments in eligibility occurred. These messages are viewable online through Lehigh’s Self-Service Banner system. Please follow the instructions below on how to access the system and view any messages on your account. Please note that these messages remain on your account for 9 months.

1. **Access Lehigh’s Self-Service Banner system.**
   
   *You may be asked to sign-in via Connect Lehigh using your Lehigh Student credentials.*

![Connect Lehigh](image)

2. Once signed in, the main menu of Lehigh Banner system will be displayed. Select the Financial Aid tab on the top of the page or within the list of main menu items. *Please note that if you have not applied for financial aid, this option will not be available.*

![Lehigh Banner System](image)
3. Click on “Financial Aid Status”

4. Select the current academic aid year and click “Submit”

5. Click “You have active messages”
6. Below is an example of what your active messages may look like: