

2021-2022 Upperclass Financial Aid Checklist¹

All application materials are due to our office by March 15, 2021.

☐ **Complete the 2021–2022 CSS/Financial Aid Profile™**

Complete online at cssprofile.org
(School code: 2365)

☐ **Complete the 2021–2022 Free Application for Federal Student Aid (FAFSA)**

Complete online at fafsa.ed.gov (School code: 003289) We strongly encourage use of the IRS data retrieval tool to complete the FAFSA.

☐ **Submit parent(s)' 2019 signed federal income tax return**

If either parent is required to file a tax return, please submit a copy of the 2019 federal income tax return(s) along with all accompanying schedules & W-2 forms.

☐ **Submit student's 2019 signed federal income tax return**

If student is required to file a tax return, provide a copy of 2019 federal income tax return along with all accompanying schedules and W-2 forms. If student is not required to file please submit W-2 forms.

☐ **Complete and submit the parent(s)' 2019 federal business tax forms (if applicable)**

Submit copies of the business tax returns (Schedule C, corporate tax returns, partnership tax returns and K1) if either parent is self-employed or an owner (part or full) of a corporation/partnership.

☐ **Complete and submit the 2021–2022 non-custodial Profile™ and income information (if applicable)**

Submit the non-custodial Profile™ if legal parents are not married and do not live together. Complete online at cssprofile.org. Submit copy of non-custodial parent's 2019 signed federal income tax return along with all accompanying W-2 forms and schedules. If non-custodial parent is self-employed or owner (part or full) of a corporation/partnership, submit copies of the 2019 business tax forms (Schedule C, K-1, 1065, 1120S, and/or 1120).

Check the student portal often to view outstanding requests for paperwork and to confirm receipt of all application materials. Please allow us five to seven business days from the date of submission for the information to be updated.

Reminders

- All application materials must be completed and submitted by March 15.
- You must maintain satisfactory academic progress to maintain aid eligibility.
- Changes to your household size and number of siblings in college will affect your eligibility.
- Students who submit a complete financial aid application after our deadlines may not receive any institutional need based financial aid.

TO SUBMIT MATERIALS: Lehigh is NOT an IDOC participating school. Parent and student tax information and any supplemental documentation should be submitted directly to the Office of Financial Aid at Lehigh University or by mail. Use your Lehigh Portal to view outstanding requirements and to confirm receipt of application materials, please allow five to seven business days from the date of submission for the information to be updated. Documents can be uploaded at lehigh.edu/financialaid/contact.

2021–2022 financial aid notifications will be available via the Lehigh Portal by mid-June. Students will be notified via email when the award is ready.

Questions? Get in touch.

Telephone: (610) 758-3181
E-mail: financialaid@lehigh.edu
Fax: (610) 758-6211
Web: lehigh.edu/financialaid

Office of Financial Aid
27 Memorial Drive West
Bethlehem, PA 18015

Un representante de español esta disponible en la Oficina de Ayuda Financiera para contestar cualquier pregunta.

¹The materials above are required if you are applying for institutional need-based aid. If you are applying for federal aid only, you will only need to submit the FAFSA. If you have been selected for verification by the government then you may be required to submit additional documents and/or use the IRS Data Retrieval Tool, as requested by our office.