



HURRY!
Complete the
**2017-18 Financial
Aid Application**
by deadlines
indicated inside

FINANCIAL AID!

NOW IS THE TIME TO APPLY FOR

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LEHIGH UNIVERSITY
Office of Financial Aid
27 Memorial Drive West, Bethlehem, PA 18015



LEHIGH

UNIVERSITY

NOW IS THE TIME TO APPLY FOR FINANCIAL AID!

Dear Lehigh Student,

The deadline to apply for financial aid for the 2017-2018 award year is approaching. If you wish to be considered for financial aid, please submit the necessary materials by March 15, 2017. Thank you in advance for taking the time to complete this checklist and if you have any questions, please do not hesitate to contact us.

Sincerely,

Lehigh University Financial Aid Staff

2017-18 UPPERCLASS FINANCIAL AID CHECKLIST¹

All application materials are due to our office by March 15, 2017.

- Complete the 2017-2018 CSS/Financial Aid PROFILE***
Complete online at profileonline.collegeboard.com
(School code: 2365)
- Complete the 2017-2018 Free Application for Federal Student Aid (FAFSA)**
Complete online at fafsa.ed.gov (School code: 003289)
We strongly encourage use of the IRS data retrieval tool to complete the FAFSA.
- Complete and submit the 2017-2018 Lehigh University Application for Financial Aid**
Application can be downloaded at lehigh.edu/financialaid
- Submit parent(s)' 2015 federal income tax return**
Provide a copy of parent(s)' 2015 federal income tax return along with all accompanying schedules and W-2 forms.
If parent is not required to file a 2015 federal income tax return, please indicate this in Section D of the Lehigh University Application for Financial Aid.
- Submit student's 2015 federal income tax return**
Provide a copy of 2015 federal income tax return along with all accompanying schedules and W-2 forms.
If student is not required to file a tax return, please indicate this in Section C of the Lehigh University Application for Financial Aid.
- Complete and submit the parent(s)' 2015 federal business tax forms (if applicable)**
Submit copies of the business tax returns (Schedule C, corporate tax returns, partnership tax returns and K1) if either parent is self-employed or an owner (part or full) of a corporation/partnership.
- Complete and submit the 2017-2018 non-custodial PROFILE and income information (if applicable)**
Submit the non-custodial PROFILE if legal parents are not married and do not live together, and custodial parent is not remarried. Complete online at ncprofile.collegeboard.com. Submit copy of non-custodial parent's 2015 federal income tax return along with all accompanying W-2 forms and schedules. If non-custodial parent is self-employed or owner (part or full) of a corporation/partnership, submit copies of the 2015 business tax forms (Schedule C, K-1, 1065, 1120S, and/or 1120).
- IRS Data Retrieval for FAFSA on the Web**
If your application is selected for federal verification, you will be required to use the IRS Data Retrieval Tool to import your federal income tax information from the IRS on the FAFSA. If you are unable to use the IRS Data Retrieval Tool you may provide our office with a copy of an official 2015 Tax Return Transcript (this is not a request for a copy of an IRS 1040, 1040A, or 1040EZ that you filed with the IRS) for both yourself and your parent(s). You will be notified by our office if you have been selected for verification by the government and have not completed one of the steps. Failure to comply will result in the prevention of disbursement of all federal funds to your student account and could potentially put you at risk of being charged a late payment fee due to the resulting unpaid balance.

REMINDERS!

- All application materials must be completed and submitted by March 15.
- You must maintain satisfactory academic progress to maintain aid eligibility.
- Changes to your household size and number of siblings in college will affect your eligibility.

Check the student portal often to view outstanding requests for paperwork and to confirm receipt of all application materials. Please give us five to seven business days from the date of submission for the information to be updated.

To submit materials: Lehigh is NOT an IDOC participating school. The Lehigh Application, parent and student tax information and any supplemental documentation should be submitted directly to Lehigh via the LU FileSender at lehigh.edu/financialaid/contact (preferred), fax mail or in-person.

2017-2018 financial aid notifications will be available via the Lehigh Portal by late June.

¹The above materials are required if you are applying for institutional need-based aid. If you are applying for federal aid only, you will only need to submit the FAFSA. If you have been selected for verification by the government then you may be required to submit additional documents, such as the Lehigh University Application for Financial Aid, and/or use the IRS Data Retrieval Tool, as requested by our office.

PLEASE CONTACT US IF
YOU HAVE ANY QUESTIONS

Telephone: (610) 758-3181
Fax: (610) 758-6211
E-mail: financialaid@lehigh.edu
Website: lehigh.edu/financialaid

Office of Financial Aid
27 Memorial Drive West
Bethlehem, PA 18015