



# LEHIGH UNIVERSITY®

## **Petition to Receive Institutional Aid (beyond 8 *consecutive* semesters)**

Eligibility for institutional aid at Lehigh University is limited to 8 ***consecutive*** semesters (unless you are enrolled in the Arts/Engineering or IBE programs). If you are unable to obtain a first bachelor's degree in 8 consecutive semesters, you may petition to receive an additional semester of eligibility by completing this form and submitting it to the Office of Financial Aid.

Institutional aid is provided to assist students in obtaining a bachelor's degree. Petitions for additional aid will not be granted to students who choose to enhance their bachelor's degree with additional credentials (ie. second major/minors) and are unable to do so during the 8 consecutive semesters, including utilizing winter/summer sessions, OR for students who did not fully utilize available credits each semester.

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### **Section A:** Please select the reason for this petition:

- ☐ Did not make sufficient academic progress in prior semester(s), affecting ability to graduate in 8 consecutive semesters
- ☐ Granted an approved leave of absence in prior semester(s)  
Number of Semesters of Approved Leave \_\_\_\_\_ Reason(s) for leave \_\_\_\_\_
- ☐ Withdrawn in prior semesters  
Number of Semesters of Leave \_\_\_\_\_ Reason(s) for leave \_\_\_\_\_
- ☐ Other: Explain \_\_\_\_\_

**Please attach a student statement indicating the reasons for need for an additional semester in your studies as well as an academic plan of the courses required for your degree. Please provide information regarding the utilization of winter/summer sessions and if that played a role in the need for the additional semester, and if due to poor performance, highlight steps taken to ensure that your performance will improve.**

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### **Section B:** Academic Plan for additional semester(s). Note: *you must be enrolled in a minimum of 12 credits to be considered for Institutional Aid:*

Number of credits required to fulfill your Undergraduate Degree: \_\_\_\_\_ Anticipated graduation date? \_\_\_\_\_

List the courses in which you plan to take and the semesters in which you plan to take them in.

Fall 2\_\_: \_\_\_\_\_

Spring 2\_\_: \_\_\_\_\_

\_\_\_\_\_  
Advisor Name

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

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### **Section C:** Certification

If your request for institutional aid is denied, you should contact your financial aid counselor to discuss alternative financing options. If you are making academic progress based on the University's Federal Satisfactory Academic Progress (SAP) policy (found on our website), you may still be eligible for Federal Aid. If you are not making Federal SAP, you will need to complete the Petition for Review of Financial Aid Eligibility in lieu of this form.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student LIN

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Please submit to Lehigh University's Office of Financial Aid via the  
[go.lehigh.edu/finaidcenter](http://go.lehigh.edu/finaidcenter), by mail, or by fax (610)758-6211.

You may also contact our office at (610)758-3181 or [financialaid@lehigh.edu](mailto:financialaid@lehigh.edu)