



LEHIGH UNIVERSITY[®]

Petition to Receive Institutional Aid (beyond 8 consecutive semesters)

Eligibility for institutional aid at Lehigh University is limited to 8 **consecutive** semesters (unless you are enrolled in the Arts/ Engineering or IBE programs). If you are unable to obtain a first bachelor's degree in 8 consecutive semesters, you may petition to receive an additional semester of eligibility by completing this form and submitting it to the Office of Financial Aid.

Institutional aid is provided to assist students in obtaining a bachelor's degree. Petitions for additional aid will not be granted to students who choose to enhance their bachelor's degree with additional credentials (i.e. second major/minors) and are unable to do so during the 8 consecutive semesters.

Section A: Please select the reason for this petition:

- Did not make sufficient academic progress in prior semester(s), affecting ability to graduate in 8 consecutive semesters
- Granted an approved leave of absence in prior semester(s)
Number of Semesters of Approved Leave _____ Reason(s) for leave _____
- Withdrawn in prior semesters
Number of Semesters of Leave _____ Reason(s) for leave _____
- Other: Explain _____

Please attach a student statement indicating the reasons for the interruption in your studies as well as an **academic plan** of the courses required for your degree. If the reason for the leave is due to poor academic performance, please highlight the steps that you have taken to ensure that your performance will improve.

Section B: Academic Plan for additional semester(s). Note: *you must be enrolled in a minimum of 12 credits to be considered for Institutional Aid:*

Number of credits required to fulfill your Undergraduate Degree: _____ Anticipated graduation date? _____

List the courses in which you plan to take and the semesters in which you plan to take them in.

(NOTE: please attach separate form if this plan exceeds two semesters):

Fall 23 _____

Spring 24 _____

Advisor Name

Advisor Signature

Date

Section C: Certification

If your request for institutional aid is denied, you should contact your financial aid counselor to discuss alternative financing options. If you are making academic progress based on the University's Federal Satisfactory Academic Progress (SAP) policy (found on our website), you may still be eligible for Federal Aid. If you are not making Federal SAP, you will need to complete the Petition for Review of Financial Aid Eligibility in lieu of this form.

Student Name

Student LIN

Student Signature

Date

Please submit to Lehigh University's Office of Financial Aid via the [Financial Aid Documentation Upload Center](#), by mail, or by fax (610)758-6211. You may also contact our office at (610)758-3181 or financialaid@lehigh.edu

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