



2024-2025 Dependent Verification Worksheet

You have been selected by the U.S. Department of Education for a review process called Verification. You and your parent(s) (the parents whose information was provided on the FAFSA), must complete and sign this worksheet in addition to completing the requirements listed below, and on the financial aid checklist on your student portal.

A. STUDENT INFORMATION

Student Name: _____

LIN: _____

Student Phone Number: _____

Parent Phone Number: _____

B. HOUSEHOLD INFORMATION

On the grid below, list and provide information about each person your parents *will support between July 1, 2024 and June 30, 2025*.

- Student and the student’s parents, even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include parents who are on active duty in U.S. Armed Forces apart from the family
- The student’s siblings if they live with the student’s parents, receive more than half of support from student’s parents, and will continue to receive more than half of their support from student’s parents during the award year
- Other persons who live with student’s parents, receive more than half of their support from the student’s parents, and will continue to receive more than half of their support from the student’s parents during the award year

| Full Name | Age | Relationship to Student |
|-----------|-----|-------------------------|
| | | Self |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

If additional persons are included in the household, please provide an attached list of names and information.

C. STUDENT'S TAX FORMS AND INCOME INFORMATION

Check the box that applies:

- ☐ The student filed a 2022 Federal tax return and successfully imported income and tax information from the IRS on the 2024-2025 FAFSA.
- ☐ The student filed a 2022 Federal tax return and will submit or previously has submitted a signed copy of the return.
- ☐ The student was not employed and had no income from working in 2022.
- ☐ The student had income from work in 2022 but was not required to file a Federal tax return. If you check this box, you must complete the information in the table below and submit a copy of all W-2 forms received:

NOTE: Complete this chart only if the student had income in 2022 and were not required to file a 2022 Federal tax return.

| Employer Name | Wages Earned in 2022 | |
|---------------|----------------------|--|
| | | <input type="checkbox"/> W-2 Form Attached |
| | | <input type="checkbox"/> W-2 Form Attached |
| | | <input type="checkbox"/> W-2 Form Attached |

D. PARENT(S)' TAX FORMS AND INCOME INFORMATION

Check the box that applies:

- ☐ Parent(s) filed a 2022 Federal tax return and successfully imported income and tax information from the IRS on the 2024-2025 FAFSA.
- ☐ Parent(s) filed a 2022 Federal tax return and will submit or previously has submitted a signed copy of the return.
- ☐ Parent(s) was not employed and had no income from working in 2022. Parents must submit a request to the IRS for a [tax return transcript](#) to obtain a verification of non-filing letter. Once obtained, please submit a copy of this document to the Office of Financial Aid.
- ☐ Parent(s) had income from work in 2022, but was not required to file a Federal tax return. If you check this box, you must complete the information in the table below and submit a copy of all W-2 forms received. In addition, parents must submit a request to the IRS for a [tax return transcript](#) to obtain a verification of non-filing letter. Once obtained, please submit a copy of this document to the Office of Financial Aid.

NOTE: Complete this chart only if the parent(s) had income in 2022 and were not required to file a 2022 Federal tax return.

| Employer Name | Wages Earned in 2022 | |
|---------------|----------------------|--|
| | | <input type="checkbox"/> W-2 Form Attached |
| | | <input type="checkbox"/> W-2 Form Attached |
| | | <input type="checkbox"/> W-2 Form Attached |

E. CERTIFICATION AND SIGNATURES

STUDENT'S SIGNATURE: _____ DATE: _____
(Electronic and Digital Signatures not accepted – must have "wet" signature)

PARENT'S SIGNATURE: _____ DATE: _____
(Electronic and Digital Signatures not accepted – must have "wet" signature)

WARNING: By signing the certification, you certify that all of the information you provided is true and complete to the best of your knowledge and you agree, if asked, to provide information that will verify the accuracy of your completed worksheet. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.

Please submit to Lehigh University's Office of Financial Aid via the
go.lehigh.edu/finaiddoccenter, by mail, or by fax (610)758-6211
 You may also contact our office at (610)758-3181 or financialaid@lehigh.edu