



LEHIGH UNIVERSITY®

2023-2024 Dependent Verification Worksheet

You have been selected by the U.S. Department of Education for a review process called Verification. You and your parent(s) (the parents whose information was provided on the FAFSA), must complete and sign this worksheet in addition to completing the requirements listed below, and on the financial aid checklist on your student portal.

A. STUDENT INFORMATION

Student Name: _____ LIN: _____
 Student Phone Number: _____ Parent Phone Number: _____

B. HOUSEHOLD INFORMATION

On the grid below, list and provide information about each person your parents **will support between July 1, 2023 & June 30, 2024.**

- Yourself and your parent(s), (including stepparent and unmarried biological and/or adoptive parents who live with you),
- Your parents' other children (including step-siblings), if your parents will provide more than half of their financial support between July 1, 2023 and June 30, 2024.
- Other people who live with your parents, only if your parents will provide more than half of their financial support between July 1, 2023 and June 30, 2024.

Full Name	Age	Relationship to Student	Name of School/College (if enrolled)
		Self	Lehigh University

If additional persons are included in the household, please provide an attached list of names and information.

C. STUDENT'S TAX FORMS AND INCOME INFORMATION

Check the box that applies:

- ☐ The student filed a 2021 Federal tax return and successfully used the IRS Data Retrieval Tool on the 2023-2024 FAFSA.
- ☐ The student filed a 2021 Federal tax return and will submit or previously has submitted a signed copy of the return.
- ☐ The student was not employed and had no income from working in 2021.
- ☐ The student had income from work in 2021 but was not required to file a Federal tax return. If you check this box, you must complete the information in the table below and submit a copy of all W-2 forms received:

NOTE: Complete this chart only if the student had income in 2021 and is not required to file a 2021 Federal tax return.

Employer Name	Wages Earned in 2021	
		<input type="checkbox"/> W-2 Form Attached
		<input type="checkbox"/> W-2 Form Attached
		<input type="checkbox"/> W-2 Form Attached

D. PARENT(S)' TAX FORMS AND INCOME INFORMATION

Check the box that applies:

- ☐ Parent(s) filed a 2021 Federal tax return and successfully used the IRS Data Retrieval Tool on the 2023-2024 FAFSA.
- ☐ Parent(s) filed a 2021 Federal tax return and will submit or previously has submitted a signed copy of the return.
- ☐ Parent(s) was not employed and had no income from working in 2021. Parents must submit a request to the IRS for a [tax return transcript](#) to obtain a verification of non-filing letter. Once obtained, please submit a copy of this document to the Office of Financial Aid.
- ☐ Parent(s) had income from work in 2021, but was not required to file a Federal tax return. If you check this box, you must complete the information in the table below and submit a copy of all W-2 forms received. In addition, parents must submit a request to the IRS for a [tax return transcript](#) to obtain a verification of non-filing letter. Once obtained, please submit a copy of this document to the Office of Financial Aid.

NOTE: Complete this chart only if the parent(s) had income in 2021 and is not required to file a 2021 Federal tax return.

Employer Name	Wages Earned in 2021	
		<input type="checkbox"/> W-2 Form Attached
		<input type="checkbox"/> W-2 Form Attached
		<input type="checkbox"/> W-2 Form Attached

E. CERTIFICATION AND SIGNATURES

STUDENT'S SIGNATURE: _____ **DATE:** _____

(Electronic and Digital Signatures not accepted – must have “wet” signature)

PARENT'S SIGNATURE: _____ **DATE:** _____

(Electronic and Digital Signatures not accepted – must have “wet” signature)

WARNING: By signing the certification, you certify that all of the information you provided is true and complete to the best of your knowledge and you agree, if asked, to provide information that will verify the accuracy of your completed worksheet. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.

Please submit to Lehigh University's Office of Financial Aid via the [Financial Aid Documentation Upload Center](#), by mail, or by fax (610)758-6211

You may also contact our office at (610)758-3181 or financialaid@lehigh.edu