

# Undergraduate Admissions & Registration Form Instructions

Full Session — May 26 – August 14    First Session — May 26 – July 3    Second Session — July 7 – August 14

- The attached forms are to be used only by **non-Lehigh undergraduate students at other colleges, high school students, and adults not presently attending college.**
- **Graduate students** should contact the Dean's office in the college in which they wish to enroll for the proper forms.
- **LVAIC students** should use a cross-registration form available from their home Registrar's Office.
- **Students** interested in a Study Abroad program should contact the Study Abroad Office.

## Admissions

### Section I

Please complete all information.

### Section II

**Students attending other colleges or universities:** Have this section completed by your Registrar. If you are unable to present this form to your

Registrar, an official transcript may be substituted. Please note: We cannot guarantee that your home institution will accept all credits earned at Lehigh. You should check with your advisor before taking courses at Lehigh or any institution other than your own if you intend to transfer the credits earned.

**High school students:** This form should be accompanied with an official transcript from your current high school.

**Adults not presently attending college:** This form should be accompanied with an official transcript from the last educational institution attended (high school or college).

Please note: Your admission and registration is **not complete** until your official transcript and all required documents are received in this office and any tuition and fees are paid in full.

## Registration

Please enter the course(s) you are registering for in the appropriate session. The course number is the hyphenated number in the beginning of the course description. The CRN number is the five digit number at the end of the course title.

*The maximum number of credits you can take is 8 per session.*

*If you wish to take more than 8 credits in any one session, you must submit a petition to the Lehigh Registrar's Office.*

# Registration Form Worksheet

Summer Sessions Course Worksheet—Do not submit—For your records only

| Course # | Course Title | CRN # | Credit Hours | Pre-requisites | Day & Time of Course |
|----------|--------------|-------|--------------|----------------|----------------------|
|          |              |       |              |                |                      |
|          |              |       |              |                |                      |
|          |              |       |              |                |                      |
|          |              |       |              |                |                      |

Notes:

# 2009 Lehigh University Summer Sessions Admissions

## SECTION I: Student Information — please print clearly

Name \_\_\_\_\_ Social Security# \_\_\_\_\_  
Last First

Male \_\_\_\_\_ Female \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone Number ( ) \_\_\_\_\_ School Phone Number (if available) ( ) \_\_\_\_\_

Email \_\_\_\_\_

Have you ever attended Lehigh before? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, when \_\_\_\_\_  
as an undergraduate student \_\_\_\_\_ or graduate student \_\_\_\_\_

I intend to work toward a degree at Lehigh? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what degree \_\_\_\_\_

I am: \_\_\_\_\_ An incoming Freshman at Lehigh University  
\_\_\_\_\_ A student at \_\_\_\_\_  
*College/University*  
\_\_\_\_\_ A student at \_\_\_\_\_  
*High School*  
\_\_\_\_\_ An adult not presently attending college

## SECTION II: Supporting Documents

### STUDENTS ATTENDING OTHER COLLEGES OR UNIVERSITIES:

Have this section completed by your Registrar or  Request an official transcript be sent.

\_\_\_\_\_ is a student in good standing at  
*Student Name*

\_\_\_\_\_, and has permission to take  
*Name of Institution*

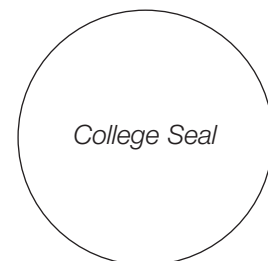
\_\_\_\_\_ at Lehigh.  
*Course No(s), and Name(s)*

\_\_\_\_\_  
*Registrar's Signature*

### RETURN COMPLETED FORM TO:

Lehigh University, Office of Summer Studies, 436 Brodhead Avenue, Bethlehem, PA 18015.

Call: (610) 758-3966; Fax: (610) 758-6102



# Summer Undergraduate Registration

THIS FORM IS TO BE USED BY NON-LEHIGH UNDERGRADUATE STUDENTS ONLY. LEHIGH UNDERGRADUATE AND GRADUATE STUDENTS SHOULD REGISTER THROUGH BANNER.

ALL NON-LEHIGH GRADUATE STUDENTS SHOULD CONTACT THE DEAN OF THE COLLEGE IN WHICH THEY WISH TO ENROLL FOR THE PROPER FORMS.

Name \_\_\_\_\_ Social Security# \_\_\_\_\_

HOME INSTITUTION \_\_\_\_\_  
(If currently attending college)

## Full Session May 26– August 12 (Exams are 8/13–8/14)

| Dept. | Course # | Course Title | CRN # | Credit Hours |
|-------|----------|--------------|-------|--------------|
|       |          |              |       |              |
|       |          |              |       |              |
|       |          |              |       |              |

TOTAL CREDITS \_\_\_\_\_

## First Session May 20–July 1 (Exams are 7/2–7/3)

| Dept. | Course # | Course Title | CRN # | Credit Hours |
|-------|----------|--------------|-------|--------------|
|       |          |              |       |              |
|       |          |              |       |              |
|       |          |              |       |              |

TOTAL CREDITS \_\_\_\_\_

## Second Session July 7– August 12 (Exams are 8/13–8/14)

| Dept. | Course # | Course Title | CRN # | Credit Hours |
|-------|----------|--------------|-------|--------------|
|       |          |              |       |              |
|       |          |              |       |              |
|       |          |              |       |              |

TOTAL CREDITS \_\_\_\_\_

Student Signature \_\_\_\_\_

### Lehigh Office Use Only

LEHIGH ADVISOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PROCESSING \_\_\_\_\_ DATE \_\_\_\_\_

# Summer Sessions 2009

## Tuition Payment Options:

Payment in person or sent directly to:  
Lehigh University  
Bursars Office  
27 Memorial Drive West  
Bethlehem, PA 18015  
Phone: 610-758-3160  
Fax: 610-758-3033

Included with summer admission/registration forms

Cash (pay in person to above listed address)

Check (made payable Lehigh University and included with admission/registration form, mailed or paid in person to above address)

Credit Card    Visa    MasterCard    American Express    (please circle)

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Student Name \_\_\_\_\_ Student SSN \_\_\_\_\_

Cardholder Address \_\_\_\_\_

(include zip code) \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

\* Total Tuition Paid \_\_\_\_\_  
(total credits registered for x \$550/per credit hour)

\* Advance payment does not guarantee acceptance of admission. If for any reason admission is denied, a full refund will be issued.