

NEXT MEETING: 4:10 PM 4 December 2006, Sinclair Auditorium.
Refreshments at 3:30 in Sinclair Auditorium lounge.

Lehigh University

MINUTES OF THE FACULTY MEETING

23 October 2006

Presiding: Alice Gast (Sinclair Auditorium)

President Gast called the meeting to order at 4:10 PM.

1. **Minutes.** The minutes of the September 18 2006 faculty meeting were APPROVED.
2. **New Faculty Introductions.** Provost Mohamed El-Aasser introduced the two new faculty who have joined the university this fall. Each new faculty member, in turn, gave a brief autobiography.
3. **Committee Motions.** None.
4. **Unfinished Business.** Professor Jennifer Swann gave an update on the Campus Climate Survey. She assured the faculty that survey responses would be 'very confidential' – individual responses will not be aggregated in a way that would permit any respondents to be identified.
5. **New Business.** None.
6. **Committee Reports.** The Faculty Compensation Committee report will be postponed until the December 4 2006 faculty meeting

Professor Keith Gardiner, on behalf of the Educational Policy Committee, noted that task forces were working issues concerning study abroad, and on issues concerning grading

Professor Gardiner then opened up a discussion on revision to the Tuesday/Thursday teaching schedule. The proposal [see Attachment 1] will be brought forth as a motion at a future faculty meeting.

Professor Paul Salerni of the Music Department expressed concern about the deleterious effects on various musical ensembles including the university choir, marching band and philharmonic orchestra – all of which currently rehearse between 4 and 6 PM. Professor Steve Sametz echoed these sentiments and added that 4-6 PM is music practicum time for music majors.

Provost Mohamed El-Aasser said he was sympathetic to these concerns, but added that these issues were being addressed, and prospective solutions to these issues will be forthcoming before the December 4 faculty meeting.

Registrar Bruce Correll observed that the proposal frees up more teaching blocks on Tuesday and Thursday as well as many more teaching blocks on Monday/Wednesday/Friday. He noted that many integrated programs cannot be accommodated without additional teaching blocks. The status quo will require more classes to be taught in 50-minute blocks.

Professor Frank Gunter asked if R&P permitted undergraduate classes after 4 PM. Registrar Correll said that R&P calls for undergraduate classes to cease at 4 PM.

Professor Bob Folk referenced the university's strong commitment to extracurricular activities.

Professor Rich Aronson asked what impact the proposal would have on athletics. Professor Gardiner said the Athletics Department was prepared to accommodate the revised schedule

Dean of Athletics Joe Sterrett said the proposal does create some challenges for athletic teams noting that 13 different teams practice out-of-doors, and that daylight and meals are important. He said the proposal would require more lighted practice fields.

Professor Steve Thode asked if multi-section courses could be rostered during the proposed 3 PM block. Registrar Correll replied in the affirmative.

Professor Barbara Traister inquired about the impact on graduate students Registrar Correll said there are plenty of rooms and time slots at 4 PM.

7. **President's Report.** President Gast acknowledged the recent spate of bias-related incidents on campus and made it clear that such acts will not be tolerated at Lehigh. She said we have an educational opportunity to improve attitudes. Vice President for Student Affairs John Smeaton heads up the university's bias response team.

President Gast said the trustees meeting went well. She had the opportunity to communicate with the trustees the challenges facing the university and emphasized the importance of faculty dialogue with the trustees

The trustees have approved, in concept the construction of a \$55 million science building south of Maginnes Hall. The architectural selection process will now begin."

Early admissions procedures are under evaluation and discussion. President Gast did note that financial aid was awarded at the same rate and the same level to 'regular' admittees as "early' admittees.

The College Democrats invited Governor Rendell for a political rally on campus. No costs will be underwritten by the university. The College Republicans have

been invited to have a rally as well.

The issue of having a Faculty Parliamentarian has been sent to the University Nominations Committee. Meetings with the R&P subcommittee and Faculty Compensation Committee have been rescheduled

Professor Russell Shaffer asked if the site of the new science building is what is commonly referred to as the "Frisbee field." President Gast said the building would be constructed along Vine Street.

8. **Provost's Report.** Provost El-Aasser reported that the trustees approved the extension of the tenure clock for faculty who become parents.

He said the new science building would not be ready until 2010 if the university moves forward.

The trustees granted tenure to two faculty - Cathy Ridings and Alice Gast

The provost then turned attention to the faculty renewal occurring at Lehigh. There are currently 24 open tenure-track positions, 121 new faculty hired the last 5 years, and 292 continuing faculty. An additional 17 faculty hired the past 5 years have left Lehigh – all of them voluntarily

Professor Ward Cates asked the provost to make a copy of his presentation available to the faculty. The provost agreed.

Professor Hannah Stewart-Gambino asked who conducted interviews with faculty exiting Lehigh. The provost stated those interviews were conducted by him and Deputy Provost Jean Soderlund.

Professor Cates suggested Lehigh may have a problem hiring and retaining women faculty. Professor Susan Szczepanski asked for more information on why faculty are leaving Lehigh.

The meeting stood adjourned at 5:51 PM.

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Lehigh University

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Memorandum

April 1, 2005

To: EPC
From: Bruce Correll

RE: Revised Tuesday-Thursday Teaching Schedule

The following class scheduling revisions have been approved by the Committee on Educational Policy and the Graduate and Research Committee. They have also been reviewed by the Student Senate and the Graduate Student Council. This proposal will not effect the time scheduling on the MWF time blocks.

Revised	Start Time	End Time
	07:55	09:10
	09:25	10:35
	10:45	12:00
	12:10	01:25
	01:35	02:50
	03:00	04:15
PM Lab Times	01:35	04:35

Pros: Increase number of 75 teaching blocks
Increased the number of non conflicting time blocks
Increased time blocks that do not conflict with pm lab times
Increase classes that have no M or F scheduling

Cons: Ending regular classes at 4:15 and Labs at 4:35 could effect some grad class scheduling
Department scheduling of lab support after 4:00
Intrusion on 4 to 7 student activity time
Student athlete meals

Monday Wednesday Friday 75 Minute teaching Opportunities

MW/WF/MF 7:45 to 9:00
11:10 to 12:25
12:45 to 2:00
2:10 to 3:25