

NEXT MEETING: 4:10 PM 20 March 2006, Sinclair Auditorium
Refreshments at 3:30 in Sinclair Auditorium lounge.

Lehigh University

MINUTES OF THE FACULTY MEETING

20 February 2006

Presiding: Gregory Farrington (Sinclair Auditorium)

President Farrington called the meeting to order at 4:10 PM.

1. **Minutes.** The minutes of the February 6, 2006 faculty meeting were APPROVED
2. **Committee Motions.** Professor Michael Kolchin on behalf of the Faculty Governance Subcommittee of the Faculty Steering Committee, chaired a discussion on the proposed Faculty Senate [see Attachment 1 for the latest version of the proposal]

Professor Kolchin began by announcing that proposed amendments would be accepted until March 14, and that the next faculty meeting to discuss the proposal would be held on March 20. At that meeting, the various proposed amendments would be voted on with a subsequent electronic vote on the proposal (with amendments) to occur within 10 days.

Professor Kolchin acknowledged receipt of proposed amendments from Professors Alwyn Eades, Jacob Kazakia, Roger Nagel, and Ed Kay [see Attachment 2]. He also acknowledged a communication with Professor Steve Thode regarding the role of the faculty secretary under the proposal.

Deputy Provost Carl Moses asked for a friendly amendment that would permit the designation of a temporary replacement for a senator on academic leave. Professor Kolchin accepted this amendment.

The discussion proceeded to Professor Eades' proposed amendment to add a new section (1.5.2.3) – defining a faculty quorum as 10% of the voting faculty. Several faculty expressed support for setting a quorum at one-third of the voting faculty and a straw vote indicated support for a one-third quorum.

Attention then turned to the proposed amendment to Section 1.6.2 that would call for a separate, non-binding ballot of non-senate faculty members. Professor Jim McIntosh said he believed that the "sense" of the faculty could be achieved through a courtesy of the floor. Professor Rosemary Mundhenk suggested changing the proposed amendment to a

'poll' of the faculty. A straw vote indicated support for Professor Mundhenk's change

The proposed amendment to Section 1.6.5 received a consensus inay from the faculty present.

The proposed amendment to Section 1.6.6 was modified to replace 'votes' with "polls" and 'voted' with 'were polled'

Professor Mundhenk then spoke in favor of the proposed amendment to Section 1.10.1 - which calls for permitting a faculty member under consideration for tenure and/or promotion to register an appeal with the Personnel Committee when the provost has made a decision, rather than waiting until the board of trustees has made a decision. (Note: since, technically, only the board of trustees may grant tenure and/or promotion, the provost makes a 'recommendation' to the board, not a decision.) Her sentiments were echoed by Professors Rick Matthews, Barry Bean and Lee Stanley. Professor Vince Munley noted that, if the trustees never reverse the provost's recommendation the provost's recommendation is a decision.

President Farrington stated that if the provost is performing his or her job well, it is unlikely the board of trustees would reverse a provost's recommendation

Professor Bean said he believed a faculty member should be able to seek the advice of the Personnel Committee throughout the tenure and promotion process. Professor Ted Morgan emphasized that any faculty member who is a candidate for tenure and/or promotion should have the right to note what the candidate believes are incidents of "arbitrary and capricious" action, and have those noted incidents forwarded up the line during the tenure and/or promotion process. Professor Kay said he was unaware of any situation in which the board had overruled a provost's recommendation

The sense of the faculty was strongly against waiting for the board of trustees' decision before an appeal could be made to the Personnel Committee.

The meeting stood adjourned at 5:47 PM.

Stephen F. Thode
Secretary to the Faculty
304 Rauch Business Center
(610) 758-4557
FAX: (610) 882-9415
E-mail: sft@

RULES AND PROCEDURES OF THE FACULTY OF LEHIGH UNIVERSITY

Preamble to Governance at Lehigh University

The core objective of Lehigh University is superb teaching and research. A university succeeds in its mission to the extent to which it can take full advantage of the free interchange of knowledge and ideas inherent in a community of scholars. This requires collegiality and a strong sense of joint purpose and responsibility among all members of the community. It also depends on the free flow of information and ideas and the implementation of a governance system that empowers individuals to voice their analyses, concerns, and recommendations, and to participate meaningfully in decisions that affect the teaching and research of the university.

The variety and complexity of tasks performed by institutions of higher education produce an inescapable interdependence among the board of trustees, administration, faculty, staff and students. The governance structure must reflect that the interests of all components are related and entwined, while recognizing each component has responsibility and authority over different aspects of institutional life and function.

The **board of trustees** is the final institutional authority with all the powers provided to directors by law and with a special responsibility to insure the long-term viability of the institution. The board has the authority to do all things deemed necessary and expedient in the governance, management, and control of the business and affairs of the university including the establishment of the university's general, educational and financial policies.

The **president** is the chief executive officer of the university and is the official advisor to and executive agent of the board of trustees and its executive committee. The president has general superintendence over all institutional affairs insuring that the board remains fully informed in meeting its policy-making responsibilities.

The **provost and vice president for academic affairs** is the chief academic officer of the university, supervising the academic programs of the university and directing the deans, faculty and other academic personnel.

The **deans** are responsible for providing leadership in the areas of curriculum, research, and the financial health of their respective colleges.

The **faculty** works with the university administration in the task of formulating policies, rules, and procedures that promote the academic and research missions of the university, in particular policies pertaining to the admission, registration, curriculum, instruction, and discipline of students; the appointment, promotion, tenure, and dismissal of faculty; the assurance of academic freedom; and the furtherance of scholarship and research.

=====

1. Faculty Governance

To meet its policy obligations, the faculty is responsible for maintaining an active and healthy governance structure, and for abiding by the provisions of that governance structure. The policy and management decisions under faculty jurisdiction must be consistent with ~~actions of the~~ board of trustees, and university policies, and meet the same legal and fiscal standards required of all Lehigh University policies. Finally, the faculty is welcome to make known to the board of trustees, the university administration, and the community its collective judgment on any campus issue through a sense of the faculty resolution.

Deleted: actions

1.1 Faculty

Voting members of the Lehigh faculty (hereafter the faculty) are those with the rank of assistant professor, associate professor, or professor, and instructors with fulltime academic appointments in teaching and research provided they are not candidates for Lehigh degrees.

1.2 Faculty Senate

1.2.1 The faculty delegates its governance responsibilities to the representative body called the Lehigh faculty senate (hereafter the senate) with the following qualifications

● Faculty representatives to the senate and members of ~~the educational policy, the graduate research and policy, the financial resources allocation, the faculty personnel, and the recruitment, retention and diversity~~ committees are elected by the faculty, normally in the Spring of each year.

Deleted: standing

● The faculty may at any time redefine governance responsibilities of the senate and review and reconsider any action of the senate at a duly called faculty meeting.

● Regular meetings of the entire faculty will be held at least once each semester. Special sessions of the entire faculty may be called by the executive committee of the senate or by written request of at least 25 voting members of the faculty.

1.2.2 Organization overview. Key components of the 28-member faculty senate are: sixteen elected representatives of the colleges; four elected senate officers (who comprise the senate's executive committee); one representative from each of three university shared governance committees (educational policy, graduate & research policy, and recruitment, retention, & diversity); four representatives, one from each college, who comprise the senate financial affairs committee; and a representative from the faculty personnel committee.

1.2.3 Senate recommendations. In the rare instance when disagreement with the administration about a senate recommendation occurs, the senate executive committee shall meet with the president or provost to resolve the disagreement. If such disagreement cannot be resolved the president is encouraged to take the matter to the board of trustees. Any such referral to the board shall be accompanied by a written report from the other interested parties.

1.3 Accountability to the Faculty

1.3.1 Communication. The senate and university committees shall use the university communications network to inform the faculty on a regular basis about senate and committee actions, and pending and upcoming issues. Such communications shall, as appropriate, solicit response from and active involvement of the faculty. The senate shall create and maintain an electronic communications network to facilitate faculty discussion of senate business. Minutes of each senate meeting including voting records, if any, will be distributed no later than ten working days after the meeting.

1.3.2 Electronic ballots. When an electronic ballot is used, ballots will be electronically submitted to the faculty at least ten days before the date set for their return to the secretary of the faculty senate.

1.3.3 Faculty appeal. Faculty members may appeal any action of the senate to the faculty as a whole. An appeal of a senate action must be submitted in writing to the senate within 14 calendar days of the distribution of the senate minutes reporting that action, and such appeal must be endorsed by at least 25 faculty members. The senate shall schedule a faculty meeting to deliberate on the appeal within four weeks of receipt of the appeal or the earliest possible date on the academic calendar thereafter; and the faculty shall vote on the appeal at that meeting or by electronic ballot after the meeting. To amend, or

Deleted: A majority vote of at least 1/3 of the faculty excluding those on leave (which is a quorum) can

Deleted: approve,

Deleted: .

~~rescind action by the senate requires a majority of those voting, provided that the total votes cast constitute at least 1/3 of the faculty excluding those on leave (which is a quorum).~~

Deleted: the senate:

1.3.4 Referendum On issues of broad university concern the senate or faculty may initiate a referendum

1.3.4.1 The senate initiates a referendum by a majority vote of the senate. The faculty initiates a referendum by a letter to the executive committee bearing the signatures of at least 25 faculty members. Within four weeks of receipt of a properly signed request for a referendum, the executive committee shall schedule a faculty meeting to deliberate that referendum

1.3.4.2 A referendum submitted to the faculty takes the form of a resolution to be approved or rejected and contains the exact wording of the resolution that is to be put to a vote.

1.3.4.3 Each referendum is voted on by electronic ballot after a faculty meeting is called to discuss the referendum.

1.3.4.4 A resolution submitted to a referendum is approved if it receives the affirmative votes of a majority of those voting, provided that the total votes constitute at least 1/3 of the faculty excluding those on leave (which is a quorum)

1.4 Senate Membership

1.4.1 The 28-member senate consists of at least one representative from each university shared governance committee and from the faculty personnel committee, directly elected college representatives and four elected senate officers. Terms begin July 1. ~~The senate officers are elected by the university faculty as described in section 1.7.~~

~~1.4.1.1~~ ~~The past chair of each of three university shared governance committees (educational policy, graduate and research policy and recruitment, retention, and diversity) shall serve as a senator for one year, unless the committee in question decides to designate another person to represent them.~~

Deleted: ¶
Deleted: or designee
Deleted: otherwise decided by the committee's members
Deleted: ¶

1.4.1.2 Twenty senators shall be directly elected from their respective colleges, with seven elected from the college of arts and sciences, four from the Rossin college of engineering and applied science, three from the college of business and economics, and two from the college of education; in addition, one from each college will be elected to the senate and serve on the senate financial affairs committee

1.4.1.2.1 Senators directly elected by the colleges serve four-year staggered terms unless otherwise noted hereafter. Any senator who has served a full four-year term is ineligible for re-election until after a full academic year's absence from the senate.

1.4.1.2.2 A vacancy occurs when any senator misses two consecutive meetings. That person's constituency shall replace the former senator with a new election during the Spring university elections. Until that time, the senate chair (in consultation with the appropriate constituency) appoints a faculty member to fill the vacancy. ~~The senate may vote to retain a senator in his or her role if the absences are considered to have justification.~~

1.5 Faculty Meetings

1.5.1 The senate shall call at least one general faculty meeting each semester. The parliamentary authority for faculty meetings is *Robert's Rules of Order, Revised*.

1.5.1.1 The agenda of the faculty meeting is set by the senate executive committee in consultation with the president and provost (see section 1.8 1.1) which shall include reports from the university committees

named in section 1.2.1 and any resolutions that the executive committee brings to the faculty for a vote.

1.5.2 The president, provost, and the dean of each college are expected to participate in all general faculty meetings. The president, provost and the dean of each college may be asked to make reports to the faculty

1.5.2.1 The chair of the senate shall chair faculty meetings. In the case of the chair's absence, the past-chair of the senate shall preside; and in the event of the past-chair's absence, the chair-elect shall preside

1.5.2.2 At faculty meetings, faculty members may refer issues to the senate for consideration, make recommendations to the senate, or vote to initiate an appeal, initiate a referendum, or amend senate procedures. ~~They may also pass resolutions and, in general, transact business appropriate to a faculty meeting.~~

Deleted: an

Deleted: ment to

1.6 Senate Meetings

1.6.1 The senate shall meet monthly during the academic year. Special meetings may also be called. Parliamentary authority for faculty senate meetings is *Robert's Rules of Order, Revised*.

1.6.2 Meetings shall be open with all faculty who are not senators having full voice but no vote

1.6.3 Notice of meetings and the agenda shall be sent by the secretary of the faculty senate via electronic mail to all faculty at least seven calendar days prior to the scheduled senate meeting

1.6.4 The executive committee of the senate shall set the agenda, which may include items referred to the senate from university committees, faculty, president, provost, dean of each college, corporate secretary of the board of trustees, or other university groups.

1.6.5 A quorum of seventy-five percent of the voting membership of the senate is required for a vote to be taken on any resolution.

1.6.6 The secretary of the faculty senate is responsible for reporting the minutes of senate meetings to all faculty, the president, provost, dean of each college, and the board of trustees in writing within ten working days of each senate meeting.

1.7 Senate Officers

1.7.1 Senate officers are the chair-elect, the chair, the past chair, and the secretary of the faculty senate. These four persons constitute the executive committee of the senate.

1.7.2 The chair-elect is elected directly by the faculty and serves one year as chair-elect

1.7.2.1 Responsibilities of the chair-elect include representing the senate chair as liaison to the university committees named in section 1.2.1 as the chair may direct. The chair-elect is also responsible for maintaining and moderating electronic means for faculty discussion of issues before the senate and for communication among the senate, executive committee and university committees.

1.7.3 At the end of the one-year term the chair-elect becomes the senate chair and serves as chair for one year.

1.7.3.1 Responsibilities of the chair include chairing meetings of the executive committee, the senate, and the faculty. The chair serves as the chief liaison between the faculty and administration. The chair shall appoint a senate parliamentarian from among the voting faculty members

1.7.4 At the end of the one-year term the chair becomes the past chair and serves as such for one year

1.7.4.1 Responsibilities of the past chair include chairing meetings of the executive committee, senate or faculty in the absence of the chair. The past chair may also act as liaison between the faculty and administration, as the chair may direct.

1.7.4.2 At the end of the one-year term the past chair is ineligible for re-election to the senate for a period of one year

1.7.5 The secretary of the faculty senate is elected directly by the faculty for a four-year term. In the first year, that person serves an apprenticeship as secretary-elect, working directly with the secretary and attending all senate meetings but having no vote in the senate. At the end of the one-year apprenticeship, the secretary-elect becomes the secretary and a voting member of the senate for the remaining three years of her/his term.

1.7.5.1 The secretary is responsible for: sending the senate agenda and minutes to the faculty, president, provost, vice provosts, dean of each college, and the board of trustees; maintaining the current faculty census; monitoring the number necessary for a quorum for both faculty and senate meetings; supervising all votes of the senate; and maintaining an electronically updated version of R&P. The secretary, working with the executive committee and the chair of the nominations committee in each college, supervises all senate and the university committees named in section 1.2.1 elections. On behalf of the faculty, the secretary shall affix her or his signature to all diplomas.

1.8 Senate Committees

The two standing senate committees shall be the executive committee and the financial affairs committee

1.8.1 The executive committee is the major point of formal contact between the faculty and administration. In the spirit of shared governance, this committee meets with the president and provost, and other administrative officers as appropriate, each spring/summer to discuss the university agenda for the upcoming year.

1.8.1.1 The executive committee meets on a monthly basis to: (1) advise the president and provost with respect to any proposed major structural change in the university, and any major senate proposals or faculty initiatives; (2) respond in a preliminary way to ideas and initiatives emanating from the administration but with no formal powers of substantive review; (3) advise the president and provost of appropriate faculty committees for substantive reviews of administration initiatives; (4) share information about present and proposed committee activities; (5) channel faculty initiatives to appropriate committees; (6) monitor the progress of faculty initiatives directed to the administration; and (7) establish the agenda for the faculty senate meetings in consultation with the president and provost.

1.8.1.2 The committee meets with the university faculty once each semester at faculty meetings. In addition to transacting any other business the committee shall, in the fall semester, present the senate's agenda for the academic year, and, in the spring semester, report on senate activities.

Deleted: in

Deleted: to

Deleted: to

1.8.1.3 The committee is responsible, in conjunction with the chair of each college's nominations committee, for preparing a slate of nominees each spring for election of the chair-elect of the senate, the secretary-elect of the faculty senate (every third year) and the five university standing committees.

1.8.1.4 The committee will be provided support for one fulltime exempt staff member to provide clerical and research support to the executive committee and other university shared governance committees as the chair may direct. This senate staff member shall report to the chair of the senate

1.8.2 The **financial affairs committee** is concerned with broad financial issues that affect the teaching, research, and other educational dimensions of the university, with particular emphasis on faculty salary, benefits, and related faculty compensation issues. The committee consists of four faculty members, one elected by each of the four colleges. These four senate members also serve on the financial resources allocation committee

1.9 University Shared Governance Committees

~~The four university shared governance committees are: educational policy; graduate and research policy; financial resources allocation; and recruitment, retention, and diversity. These committees include faculty administrators and students. Each of these committees will be required to make an annual report to the faculty.~~

Deleted: ¶

1.9.1 The **educational policy committee** is responsible for the study of university curriculum, long-range academic planning, integrity of the university's academic environment, and undergraduate academic rules and regulations. The committee will make appropriate recommendations to the faculty senate.

1.9.1.1 The committee consists of twelve voting and eight non-voting members. Voting members of the committee are: the policy committee chairs from each of the three undergraduate colleges; one faculty representative elected from each of the four colleges who serve four-year staggered terms; the provost or deputy provost for academic affairs; and the dean of each college. Non-voting members are: the dean of students; the associate dean for undergraduate programs in each of the three undergraduate colleges; the registrar; and three undergraduates, one from each undergraduate college. No voting member may vote *in absentia* or send a voting delegate.

1.9.1.2 The elected faculty representative in her or his third year on the committee shall chair the committee. Both chair and chair-elect take office July 1. The past chair ~~(or, if the committee so decides, another member of the committee as designee)~~ serves as a senator for one year on the faculty senate.

Deleted:

1.9.1.3 Meetings of the committee shall generally be open to other individuals in the university community. Students, faculty, and administrators who attend under this provision shall be nonvoting listeners although the chair may invite them to address the committee. The chair may also close certain meetings so that only committee members are present to transact committee business.

1.9.2 The **graduate and research policy committee** develops general policies and regulations on graduate education and research activities of the university, establishes policies for awarding fellowships and scholarships to graduate departments and programs, develops policies and provides oversight for forming or terminating research centers and institutes, and reviews the appropriateness and quality of graduate programs and research activities in relation to educational objectives of the university. The committee will make appropriate recommendations to the faculty senate.

1.9.2.1 The committee consists of eleven voting and nine non-voting members. Voting members are: two elected faculty representatives from the college of arts and sciences and two from the Rossin college of engineering and applied sciences; one elected faculty representative from the college of business and economics and one from the college of education; the provost or vice provost for research; and the dean or his/her designee from each college. Non-voting members are: the associate dean for graduate programs of each college; director of graduate student life; registrar; director of the office of research and sponsored programs; and two graduate students. Elected faculty serve staggered four-year terms.

1.9.2.2 The chair of the committee will ordinarily be a college representative in the third year of service on the committee. The past chair ~~(or, if the committee so decides, another member of the committee as designee)~~ serves as a senator for one year on the faculty senate.

Deleted:

1.9.3 The financial resources allocation committee advises the president, provost, vice president for finance and administration, and others as appropriate in a timely way about financial planning and budgetary matters, annual budget assumptions, the capital budgeting process, and other topics of interest. The committee is expected to develop an understanding of the university's resource allocation process, including budget components, conflicting requirements, and the decision making process. Deliberations of the committee are confidential, although regular reports will be provided to different constituent groups represented on the committee.

Deleted: The committee

Deleted: will advise the president, provost, vice president for finance and administration, and others as appropriate in a timely way about financial planning and budgetary matters, annual budget assumptions, the capital budgeting process, and other topics of interest. ¶

Deleted:

1.9.3.1 The committee consists of thirteen members: four members of the senate financial affairs committee (who also represent this committee on the faculty senate, see 1.8.2); three faculty members elected at large; the provost; the vice president for finance and administration; one exempt staff member and one non-exempt staff member who are selected by the employee relations advisory committee; the treasurer of the undergraduate student senate; and the treasurer of the graduate student senate. Each faculty member is elected to a four-year staggered term.

1.9.3.2 The chair of the committee will be selected by the committee from the elected faculty members.

1.9.3.3 The vice president for finance and administration organization will provide staff support, and various of its officers and staff will make presentations to the committee during the year. The committee will meet in the spring to assist in developing budget parameters for the ensuing budget cycle. In the fall the committee will advise the administration on developing the proposed university budget.

1.9.4 The recruitment, retention, and diversity committee develops, coordinates, monitors, and evaluates policies and procedures to enhance a positive climate and culture for work and study. It is concerned with policies and procedures related to recruitment and retention of faculty, staff, and students. It will place high priority on identifying and implementing proactive strategies to achieve and maintain diversity among faculty, staff, and students. The committee will work with campus groups such as the faculty mentoring committee, and will pay particular attention to search committee procedures, faculty leave policies, and other activities that affect recruitment and retention. The committee will make appropriate recommendations to the senate.

1.9.4.1 The committee consists of twelve members: five faculty members who have four-year staggered terms, one elected from each college and one elected at large; the provost or deputy provost for faculty affairs; the dean of students; the dean of admissions and financial aid; the dean of athletics; the associate vice president for human resources; and two students, one undergraduate and one graduate. An elected faculty member serves as chair of the committee. The past chair (or, if the committee so decides, another member of the committee as designee) serves as a senator for one year on the faculty senate.

1.10 Faculty personnel committee

1.10.1 The faculty personnel committee acts as the appellate committee of the university faculty. To this end the committee shall hear appeals concerning alleged arbitrary or capricious actions on the part of the administration or a department chairperson that allegedly affect the rights, privileges, continued employment, or academic freedom of a faculty member. (See section 2.3). Included among its appellate duties the committee shall:

Deleted:

● hear all appeals alleging arbitrary or capricious action arising from the procedures described in section 2.2. (See section 2.2.1.6). Appeals of denial of tenure or promotion may be made to the committee only after the decision has been made by the board of trustees.

Deleted:

● hear appeals regarding a decision in a harassment case in which a faculty member was the accused (See appendix A section A8).

1.10.2 The committee is composed of five tenured faculty members each serving a five-year term on a staggered basis. The four members elected by the university faculty to represent the four colleges must be at the rank of professor. The fifth member must be an associate professor at the time of his/her election to the committee. This fifth member is to be elected at-large by the university faculty. A faculty member may not be reelected to a second full term. The committee member who is senior in years of service represents the personnel committee as a member of the faculty senate.

1.10.3 In the event the committee decides that any current member should not participate in hearing a particular case because of a conflict of interest, that member shall be recused and the committee shall designate as his/her substitute for that case the former member of the committee who most recently represented the college of the temporarily recused member. If no former committee member of that college is available, the committee will select the most recent former member of the committee who is available to hear the case. As used here, availability implies that the individual is willing to serve and is not recused because of a conflict of interest.

1.10.4 In considering any appeal, the personnel committee is empowered to examine all letters and other documents and to question members of the faculty and the administration for the purpose of establishing facts in the case. The personnel committee may petition the president or the board of trustees for reconsideration of the decision that caused the appeal (see section 2.2.1.6) and representatives of the administration, the personnel committee, and the appealing party may participate in any resultant hearing before the board of trustees or its designated committee.

1.10.5 Other duties of the committee include

- reviewing all decisions to change the tenurability of a faculty position (See section 2.2.1.3)
- considering any move to dismiss a tenured faculty member for cause (See section 2.2.11)
- advising the board of trustees on appointments to the office of president and the office of provost & vice president for academic affairs.
- advising the president and provost whenever an appointment is to be made to an academic and/or research position at or above the rank of dean (such as, but not limited to an associate, deputy or vice provost) without advertising the vacancy and/or without utilizing a search committee
- reviewing proposed appointments and making recommendations on those appointments to the administration in cases where a proposed appointment of a visiting faculty member would be for more than two consecutive years. (See section 2.2.3)

The committee may also assume other duties as delegated by the faculty or faculty senate or requested by the administration or board of trustees

1.10.6 The committee is authorized to make inquiries that are necessary to carry out its duties

1.10.7 On the basis of the committee's considerations, wherever appropriate, the committee shall derive general principles designed to enhance processes and/or outcomes within its purview and shall report these in writing to the university faculty. The committee shall report to the university faculty at least once each year.

1.11 Senate Representation to the Board of Trustees

1.11.1 The senate is responsible for representing the faculty to the board of trustees. Subject to the board's procedures under university by-laws, the chair and past chair of the senate shall meet with the executive committee of the board at least twice annually to discuss issues of common concern and attend open meetings of the board.

1.11.2 Two second-year senators selected from the college representatives of the senate will serve three-year terms as non-voting faculty representatives: one on the academic affairs committee and the other on the student affairs committee of the board.

1.11.3 Three faculty members from the financial resources allocation committee will serve as non-voting faculty representatives to the following committees of the board of trustees: one on the development committee; one on the finance committee; and one on the physical planning and plant committee.

1.11.4 Other senate members and other committee representatives will attend committee meetings of the board of trustees when deemed appropriate or requested by the board.

1.11.5 Faculty representatives attending committee meetings of the board of trustees will serve as liaison between faculty and the board at such meetings, with the goal of ensuring better communication between faculty and the board. Faculty representatives are responsible for raising faculty concerns with the board and for bringing back to the faculty concerns raised by the board. After attending board committee meetings, faculty representatives will report to the senate and to the university shared governance committees, as appropriate, respecting necessary confidentiality.

1.12 Faculty Governance Review

1.12.1 A faculty governance review advisory committee will be appointed by the senate executive committee near the end of each four-year period to examine the effectiveness of the senate and its operating procedures. This committee will be composed of a broad representation across colleges and faculty ranks.

1.12.2 Any change recommended by the review committee requires approval of the faculty to become effective.

(Revised 1/27/06)

**Proposed Amendments
to the
Senate Proposal**

Section 1.5.2.3

Add a new section:

"At faculty meetings a quorum shall be considered to be 10% of the voting faculty, except where governed by section 1.3.3."

Section 1.6.2

Replace phrase "but not vote" with the following:

"...but voting in a separately reported, non-binding ballot. The results of votes, both by senate members and faculty voting as non-senate members, shall be an official part of the record."

Section 1.6.5

Change language to read as follows:

"A quorum of two thirds of the voting membership of the senate is required for a vote to be taken on any resolution."

"There is no quorum requirement for faculty who are voting as non-senate members."

Section 1.6.6

Change the phrase "minutes of senate meetings to all" to:

"...minutes of senate meetings, including the results of votes by faculty who voted as non-senate members, to all..."

Section 1.10.1

Replace the phrase "board of trustees" with the word "provost." The sentence would now read:

"Appeals of tenure or promotion may be made to the committee only after the decision has been made by the provost."