

NEXT MEETING: 4:10 PM 17 October 2005, Sinclair Auditorium
Refreshments at 3:30 in Sinclair Auditorium lounge

Lehigh University

MINUTES OF THE FACULTY MEETING

12 September 2005

Presiding: Gregory Farrington (Sinclair Auditorium)

President Farrington called the meeting to order at 4:10 PM.

1. **Minutes.** The minutes of the May 2 2005 faculty meeting were APPROVED.
2. **Memorial Resolutions.** Dean Sally White read a tribute to Edna John A. Stoops Jr., late Professor Emeritus and first dean of the College of Education. Dean White then MOVED that her remarks be incorporated in these minutes [see Attachment 1] and that a copy be sent to the family. The President declared the motion APPROVED by acclamation and the faculty STOOD for a moment of silence in memory of John A. Stoops, Jr.
3. **New Faculty Introductions.** Provost Mohamed El-Aasser introduced the new faculty who have joined the university this fall. Each new faculty member, in turn, gave a brief autobiography.
4. **Committee Motions.** Professor David Small, on behalf of the Educational Policy Committee, MOVED a revision to R&P 3.1.4.2 - Undergraduate Leave of Absence [see Attachment 2]. The motion was SECONDED. The motion PASSED.

Professor Small then gave a general report on the activities of the Educational Policy Committee, focusing his remarks on work to be done in two areas: grading policy; and finding Lehigh's intellectual "signature."

5. **Unfinished Business.** None.
6. **New Business.** Professor Steve Weintraub MOVED a faculty resolution opposing the proposal to situate a casino or slot machine parlor on the former Bethlehem Steel property [see Attachment 3]. The motion was SECONDED.

Professor Bob Folk stated his belief that it was not proper for the faculty to vote one way or another on this resolution, and MOVED an amendment to the resolution that would permit faculty to vote "Yes" "No", or, "Improper for faculty to consider matters of this nature."

Professor Weintraub stated that the amendment was "unfriendly." The

amendment was SECONDED.

Professor Ed Shapiro said the resolution was not appropriate as the faculty did not have adequate facts to make an informed vote. Professor Al Wurth disagreed.

Vice Provost David Williams noted that the university has been working on business and research to the South Side for more than a decade and have developed about 50 acres. He said the university does not have the track record to change the South Side.

Professor Folk said he would accept 'Abstain' as a voting choice and withdrew his original amendment.

Professor Mike Kolchin suggested that the faculty in support of this resolution would be better served by circulating a petition instead. He said he was uncomfortable with a vote given the small percentage of voting faculty present.

Professor Jill Schneider expressed concern that a casino might be a deterrent to more positive economic development.

Professor Shapiro concurred with Professor Kolchin and asked Professor Weintraub to withdraw the motion. Professor Weintraub stated he wished the motion to go forward to a vote.

A division of the house was requested, and, by show of hands, the vote on the resolution was: 42 "Yea"; 8 'Nay'; and, 20 abstentions.

Professor Weintraub MOVED that the faculty secretary send a letter to the editor of *The Morning Call* that included the resolution and the faculty vote. The faculty secretary asked for permission to send a copy to the Mayor of Bethlehem and to members of the Bethlehem City Council. Professor Weintraub concurred. The Motion was SECONDED.

Secretary's Note: Although the letter was written and published subsequent to the faculty meeting, a copy of the letter is attached to these minutes. See Attachment 4.

The motion PASSED with a vote of 47 'Yea'; 11 'Nay.' There were no abstentions.

President Farrington noted that only the board of trustees may issue the university's position on casino gambling in South Bethlehem, and stated that the board has not yet taken a position.

- 7 **Committee Reports.** Professor Rosemary Mundhenk, on behalf of the Faculty Steering Committee, reported that the faculty approved by electronic vote the changes to tenure and promotion, and that the changes were forwarded to the board of trustees.

Professor Kolchin on behalf of the Faculty Governance Subcommittee provided a review of the subcommittee and a status report [see Attachment 5]. Professor Bob Thornton said he thought the dates leading up to the electronic votes were compressed. Professor Hannah Stewart-Gambino asked how amendments to the proposal would be handled and what mechanism would be employed for contentious amendments.

Professor Kolchin replied that a mechanism will be worked out and that amendments would be taken back to the subcommittee.

Professor Jean Soderlund noted that the faculty passed such a mechanism in February 2002 when the harassment policy was under review and that the process for voting on amendments in that case are posted on the provost's web site.

Professor Folk asked that Robert's Rules of Order be the procedural precedent. Professor Kolchin said there is no intention to violate Robert's Rules.

Professor Ted Morgan stated his belief that the faculty must approve an electronic vote.

Professor Steve Krawiec requested bulletin board discussion boards for each proposed amendment.

8. **President's Report.** President Farrington began by saying the university has had its best fundraising year ever (fiscal year ended June 30, 2005). Also, the university had its best admissions year ever.

All construction projects are on track with the exception of the Alumni Building parking garage which has encountered some soil issues. The new walkway is working well; Brodhead will be open one-way beginning in October; and 22 Greek houses were renovated.

The university has enrolled a total of eight students affected by Hurricane Katrina, and may enroll more soon.

Lehigh is now ranked 32nd in the latest US News and World Report poll - the largest leap by any Top 50 university. The PC Rossin College of Engineering and Applied Science is now ranked 41st, up from 47th.

Undergraduate admissions were spectacular with the exception of the number of minority matriculants. Dean of Admissions Eric Kaplan will be

exploring ways to make Lehigh more competitive in this area.

Professor Sudhakar Neti asked if financial aid was a deterrent to minority applicants. President Farrington said he was not sure.

9. **Provost's Report.** Provost El-Aasser acknowledged the fine assistance he was receiving from Jean Soderlund and Carl Moses. He reported that the Board of Trustees had approved the changes to tenure and promotion. The changes become effective in the fall of 2006.

Jean Soderlund is leading a diversity initiative and will report at the next faculty meeting

The university's intellectual 'signatures' are progressing with academic planning completed by the CAS, CEAS and CBE over the spring and summer. The COE is in the implementation stage.

The deans participated in retreats over the summer, and the provost said he was pleased with the dialogue. The next step is to complete the colleges' strategic plans.

The provost's office is working on three documents: values; overarching academic goals; and, list of academic "signatures."

Professor Roger Nagel is heading a faculty group trying to find ways to coordinate various international activities.

Arts Lehigh has been launched.

The CBE dean's search is going well. A total of at least 14 faculty searches are in progress - 9 in the CAS and 5 in the CBE

The meeting stood adjourned at 5:51 PM

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Dean and Professor

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LEHIGH UNIVERSITY, COLLEGE OF EDUCATION
Memorial Resolution for John A. Stoops, Sr

The students, faculty and staff of the College of Education note with sorrow the passing of John A. Stoops, on June 16, 2005, in St. Luke's Hospital. Dr. Stoops was Professor *Emeritus* and the first dean of the College of Education.

Dr. Stoops was born March 10, 1925 in Tarentum, Pa. He was married to Muriel Brugger for 57 years, and they had four children: Cathy, John, Jr., Judy and Charles. Unfortunately, their daughter Judy died in 1998 of a heart attack.

Dr. Stoops served in the Navy during World War II. He earned an undergraduate degree at California State College of Pennsylvania, and a master's and doctoral degree from the University of Pennsylvania. He began his career in education in 1948 teaching industrial arts, physics and mathematics in the public schools in Claymont, Delaware. He became an administrator in the Neshaminy School District in 1952, serving first as principal and later as assistant superintendent for instruction. Under his leadership, the high school achieved an outstanding reputation for quality education.

In 1962, he joined Lehigh University's faculty as a professor of educational philosophy and chair of the Department of Education, which was then in the College of Arts and Sciences. When the department became the College of Education the following year he was asked to become its inaugural dean, a position he held until 1976.

Dr. Stoops initiated and implemented the college's first doctoral program; the graduate intern teaching programs in elementary, secondary and special education; the school psychology program; and the Lehigh chapter of Phi Delta Kappa, a professional fraternity for educators. Dr. Stoops also founded the Centennial School that still serves children and youth with educational disabilities and is an educational site for special education teachers enrolled in Master's Degree Programs in the College of Education. Always in pursuit of ways to increase the community's access to education, Dr. Stoops was instrumental in bringing an educational television station, channel 39, WLVT-IV, to the Lehigh Valley, and was part of a group of visionaries who established Northampton County Community College.

While at Lehigh, Dr. Stoops developed a model for the evaluation of elementary schools, which the Middle States Association of Colleges and Schools adopted. Subsequently, Middle States created the Commission of Elementary Schools with Dr. Stoops as its first

executive director. His model of what an elementary school should be has been widely adopted in the U.S. and throughout the world

Dr. Stoops was honored with numerous awards, including the R.R. and E.C. Hillman Award for service to Lehigh and the Phi Delta Kappa Award for Outstanding Service to Education. In 1977 he was named a University Distinguished Professor of Educational Philosophy, a recognition of his love for philosophy. He was honored with Lehigh's award for Outstanding Service to the College of Education in 1991 and received an Honorary Doctor of Humane Letters from Lehigh in 1993.

During his distinguished career, he wrote numerous publications including the books, *Religious Values in Education*, *Education of the Inner Man* and *Philosophy and Education in Western Civilization*.

The College of Education and Lehigh is deeply indebted to Dr. Stoops for his dedication. He played a major role in transforming a small, fledgling school into a thriving college that has become nationally renowned for its education and research. His outstanding vision, energy and enthusiasm built the foundation for the College of Education to become what it is today.



Sally A. White, Ph.D.
Dean and Professor

R&P Statement

3.1.4.2 Undergraduate Leave of Absence

Each student is expected to complete the baccalaureate degree by attending Lehigh for four consecutive academic years. Once a student who has matriculated at Lehigh chooses to deviate from this attendance pattern a revised degree plan, coordinated with his or her adviser and associate dean, must be submitted with a request for a leave by completing a petition to the SOS Committee for an Academic Leave of Absence. Petitions are available from the Registrar's Office or the Dean of Students. The form must be signed by the student's faculty adviser, associate dean of the college and the completed form must be submitted prior to the start of any subsequent enrollment at another college or university.

If unapproved leaves are taken, students are declared as non-returning and must apply for readmission to the University through the SOS committee if they wish to re-enroll. Courses taken at another college or university while on an unapproved leave will not be permitted to transfer toward a Lehigh University baccalaureate degree.

Current Lehigh University students are prohibited from concurrent enrollment at any other college or university. Courses taken concurrently can not be applied to a Lehigh degree. An exception is made for cross registration at another LVAIC institution.

Only a limited number of students may apply to programs like the American University Internship, and the University of Pittsburgh Institute for Shipboard Education. For procedures concerning application for these programs please see the Associate Dean of Students for Academic Support.

Students can not assume that a leave will be granted to study at another college or university (this policy does not apply for study abroad through the auspices of Lehigh Abroad or LVAIC programs). The program of study and reason for the leave must be approved by the SOS committee.

Students may take courses at another institution during a summer term without requesting an academic leave of absence. Check with the Registrar's Office for limitations and processes for transfer course approval.

The proposed plan is to be effective with the fall term of 2006 and will be reviewed at the end of one year.

The Lehigh University faculty strongly support the economic development of former Bethlehem Steel land in south Bethlehem. As individuals, we not only work in south Bethlehem, but many of us have been highly engaged in the business, cultural, and educational institutions of this community.

It is crucially important that the economic development of former Steel land sustain and support the viability of its neighbors: families seeking to provide opportunities for their children's future, locally-owned businesses, and the community's rich cultural heritage.

We therefore strongly oppose the proposal to situate a casino or slot machine parlor on the former Bethlehem Steel property in south Bethlehem. Considerable evidence suggests that the benefits of this proposal are illusory, and that its effect will be to materially diminish the attractiveness of south Bethlehem as a place to live, work, and study. This proposal will, in addition, have a significant adverse effect on the University. We urge the City of Bethlehem to exercise its zoning authority in order to prevent a casino and/or slot machine parlor from being situated on this site.

September 12, 2005

VIA FACSIMILE 610-770-3720

Letters to the Editor
The Morning Call
Box 1260
Allentown, PA 18105

To the Editor:

The faculty of Lehigh University have directed me to send this letter to you.

On September 12, 2005, the faculty of Lehigh University passed the following resolution:

"The Lehigh University faculty strongly support the economic development of former Bethlehem Steel land in South Bethlehem. As individuals, we not only work in South Bethlehem, but many of us have been highly engaged in the business, cultural, and educational institutions of this community.

"It is crucially important that the economic development of former Steel land sustain and support the viability of its neighbors: families seeking to provide opportunities for their children's future, locally-owned businesses, and the community's rich cultural heritage.

"We therefore strongly oppose the proposal to situate a casino or slot machine parlor on the former Bethlehem Steel property in South Bethlehem. Considerable evidence suggests that the benefits of this proposal are illusory, and that its effect will be to materially diminish the attractiveness of South Bethlehem as a place to live, work, and study. This proposal will, in addition, have a significant adverse effect on the University. We urge the City of Bethlehem to exercise its zoning authority to prevent a casino and/or slot machine parlor from being situated on this site."

The vote on the resolution was: 42 votes "Yea"; 8 votes "Nay"; and, 20 abstentions. For the record, there are currently 413 voting members of the faculty at Lehigh University.

It is important to note that the faculty vote does not constitute the official position of Lehigh University on either casino gambling in South Bethlehem, or on the zoning issues to be discussed by Bethlehem City Council. Only the Lehigh University Board of Trustees may take a position on behalf of the university. To this date, the Lehigh University Board of Trustees has not taken a position on either casino gambling in South Bethlehem or on the zoning issues to be discussed by City Council.

Sincerely,

Stephen F. Thode

Cy to: The Honorable John Callahan, Mayor, City of Bethlehem
 Members of the Bethlehem City Council

Who is the Faculty Governance Subcommittee

- Established by the Faculty Steering Committee in the spring of 2005 in response to the overwhelming acceptance of the Faculty Governance Review Committee's report in a "straw poll" in the fall of 2004.

Faculty Governance Subcommittee

Status Report
September 12, 2005

Faculty Straw Poll

- Specifically, item #5, to wit:
"5. Considering the Task Force's Report as a whole, are you willing to accept this Report as a foundation for future discussions of governance at Lehigh?"

Yes = 139 No = 19

Charge to the Subcommittee

- Faculty Steering Committee's charge to the Faculty Governance Subcommittee:
"To create a successful incorporation and developing the Task Force's recommendations for a representative faculty body and a new standing committee structure
• to engage the faculty community in a discussion of your drafted proposal by means of Town Hall meetings, College Meetings, Department Meetings, and meetings with College Policy Committees and other key-stake groups. Special attention should be given to encouraging involvement and contributions from Assistant Professors.
• to present the final version of the proposed changes to FGP for approval by the University Faculty Meeting in Fall 2006 with an electronic vote to take place immediately afterwards.

Who is on the Subcommittee?

- Mike Koichin, Chair (FSC and FPC)
- John Pottogrew (EPC)
- Slade Gargill (FGRC)
- Jean Soderlund (Deputy Provost)
- Mike Gill (FOC)
- Barbara Tralster (FGRC)
- Alastair McAulav (FFPOC)
- George White (GRC)

Subcommittee Activities

- Have met 12 times beginning in March and carrying through the summer.
- Working on the following issues:
 - Size, composition, election, and terms of the representatives.
 - Interface between standing committees and the new governing body.
 - Obtaining faculty involvement and communication to faculty.
 - Relationship between the new governing body, the administration, and the board of trustees.
 - Structure and composition of the standing committees.

Engaging the Faculty

- Establishment of a Faculty Governance Blackboard page.
- Updates at university faculty meetings.
- Town hall meetings to discuss major issues involved with developing a new faculty governing body.

Moving Forward

- Timeline of activities:

<u>Date</u>	<u>Activity</u>
9/19	Meet with officers of AAUP Chapter.
10/3-6	Town hall meetings in Rauch 91 from 12:00 -- 2:00.
10/17	Update at university faculty meeting
10/24	Town hall meeting if desired from from 4:00 -- 6:00.

Moving Forward (Continued)

Date	Activity
11/19	Distribute draft of proposal to faculty.
12/5	Present proposal to faculty at the university faculty meeting.
1/19	Distribute final draft to faculty and invite amendments.
2/6	Present proposal and amendments to faculty. Electronic vote to follow immediately thereafter.

Invitation to the Faculty

- This is an important issue that impacts all of us.
- We encourage you to join the discussion by:
 - Monitoring Blackboard and participating in the discussion board.
 - Attending the town hall meetings.
 - Discussing this issue at college and department meetings.
 - Contacting members of the subcommittee to give your input.
- We want to hear from you!

Report of the Faculty Steering Committee to the Faculty September 2002 University Faculty Meeting

1. The final R&P task force has been formally issued its charge. This task force will undertake a review of university governance.
2. Academic Freedom Policy: a draft of an academic freedom policy has been circulated to the committees that are represented on the faculty steering committee. These committees will review the draft and make suggestions for changes to the policy. After review by the faculty steering committee a revised draft will be circulated to the faculty for comment.
3. A University Policy Structure has been put in place by the Board of Trustees at its June meeting. The previous faculty steering committee did not endorse the policy and recommended to the administration and to Bill Hecht, chair of the Academic Affairs committee of the board of Trustees, that the policy should undergo further review. Significant concerns were raised with respect to the classification of policies. No clear guidance is given in order to aid in distinguishing between university and faculty policies. Moreover, at best, the role of R&P in the policy setting process is ambiguous and at worst, has been usurped. Finally, in the setting of administrative policies, the reference is made to the establishment of faculty advisory committees. The Faculty Steering Committee believes that existing committees with jurisdiction over a specific policy area should be consulted.