Role of the Harassment Policy Officer

- Serves as a resource regarding Lehigh’s Policy on Harassment. Helps members of the Lehigh community determine whether a situation involves harassment and possible courses of action.
- Maintains confidentiality of all formal and informal complaints, to the maximum extent possible. Maintains written records in a secure location.
- Is an official intake point for formal harassment complaints against faculty and staff, and subsequently engages in fact finding investigations with a co-investigator.
- Is not involved in formal harassment complaints against students. These should be referred to the Dean of Students Office.
- Does not have administrative authority to impose disciplinary, remedial, or any other actions on university faculty, staff, students or departments, nor to make specific changes within the institution (see Section 6 of the Lehigh University Policy on Harassment for information on the formal complaint process).

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