

## Resources for Conflict Resolution at Lehigh

Lehigh University has established a variety of resources with multiple points of contact to assist individuals who are unable to resolve conflict. For faculty, staff, and student matters, the proper course is to contact first the chairperson or department head in your department, then the appropriate person in the college dean's office, human resources, student affairs, or research and graduate studies. Alternative resources, as appropriate, include the ombudsperson, harassment policy officer, internal audit office, and campus police. By referral, the office of the general counsel and trained internal or external mediators are available to assist department chairs with conflict situations.

### Conflict involving faculty/staff/student matters

- Department Chair
- Dean's Office
  - Dean or Associate Dean:
    - College of Arts and Sciences:  
Anne Meltzer, Dean  
Diane Hyland, Assoc. Dean (Faculty and staff)  
Michael Stavola, Assoc. Dean (Graduate students)  
Augustine Ripa, Assoc. Dean (Undergraduates)
    - College of Business and Economics:  
Paul Brown, Dean  
Andrew Ward, Assoc. Dean (Graduate students)  
Katrina Zalatan, Assoc. Dean (Undergraduates)
    - College of Education:  
Gary Sasso, Dean  
Ward Cates, Assoc. Dean
    - P.C. Rossin College of Engineering and Applied Science:  
S. David Wu, Dean (Faculty)  
John Coulter, Assoc. Dean (Graduate students)  
Gregory Tonkay, Assoc. Dean (Undergraduates)

*Human Resources Office* (Exempt and Nonexempt Staff)  
428 Brodhead Avenue

Judy Zavalydriga: (610) 758-3897  
[jaz308@lehigh.edu](mailto:jaz308@lehigh.edu)

Linda Parks: (610) 758-5195  
[Linda.Parks@lehigh.edu](mailto:Linda.Parks@lehigh.edu)

Web site: <http://www.lehigh.edu/~inhro/>  
Faculty and Staff Guides: [http://www.lehigh.edu/~inhro/staff\\_guides.html](http://www.lehigh.edu/~inhro/staff_guides.html)

*Graduate Students*

Office of the Vice Provost for Research and Graduate Studies

Graduate Students:

Kathleen Hutnik: (610) 758-3648

[kaha@lehigh.edu](mailto:kaha@lehigh.edu)

Web site: <http://www.lehigh.edu/~ingrador/>

*Student Affairs*

Dean of Students Office

University Center

Undergraduate Students:

Susan Lantz: (610) 758-4159

[sel3@lehigh.edu](mailto:sel3@lehigh.edu)

Sharon Basso: (610) 758-4156

[sbr2@lehigh.edu](mailto:sbr2@lehigh.edu)

Web site: <http://www.lehigh.edu/%7Eindost/>

Student Handbook: <http://www.lehigh.edu/%7Eindost/dos/hbook.html>

*Provost's Office* Conflicts should be handled first by the appropriate office: College (for Student academic issues and Faculty), Human Resources (for Exempt and Nonexempt Staff), Student Affairs (for Undergraduate Students), or Research and Graduate Studies (for Graduate Students). If warranted, the College, Human Resources, Student Affairs, or Research and Graduate Studies will refer the problem to the Provost's Office.

Provost Office

Alumni Memorial Building

Patrick Farrell (610) 758-3605 Provost

Vincent Munley: (610) 758-5891 [vgm0@lehigh.edu](mailto:vgm0@lehigh.edu) Deputy Provost for Faculty Affairs

Gerard Lennon: (610) 758-5891 [gpl0@lehigh.edu](mailto:gpl0@lehigh.edu) Deputy Provost for Academic Affairs

Web site: <http://www.lehigh.edu/~inprv/>

Information & Resources for Faculty:

<http://www.lehigh.edu/~inprv/infoandresources.html>

## ***Other Resources***

*Employee Assistance Program* provided by *Integrated Behavioral Health (IBH)*

Telephone: 1-800-395-1616 (to talk with a counselor, available 24/7)

Web site: <http://www.ibhcorp.com/> (for print resources, information)  
Select : “Worklife” tab and link

Access information: Username: lehigh  
Password: univ03

### *Ombudspersons:*

Professor Barbara Traister: (610)758-3330  
[bht0@lehigh.edu](mailto:bht0@lehigh.edu)  
101A - Drown Hall

Professor Chuck Smith: (610) 758-5532  
[crs1@lehigh.edu](mailto:crs1@lehigh.edu)  
19 - Packard Laboratory

Web site: <http://www.lehigh.edu/~inombuds/>

Mediation: Referrals available through Provost’s Office, Human Resources Office, and Student Affairs

### *Harassment Informal Network:*

Harassment Policy <http://www.lehigh.edu/~policy/university/harassment.htm>

Harassment Policy Officer Web Site: <http://www.lehigh.edu/~inhpo/index.html>

### *Harassment Officer:*

Lee Kern: (610) 758-3267  
[lek6@lehigh.edu](mailto:lek6@lehigh.edu)  
Education and Human Services  
Iacocca Hall

Web site: <http://www.lehigh.edu/~inhpo/index.html>

*Internal Audit:*

Robert Eichenlaub: (610) 758-5012

[rje0@lehigh.edu](mailto:rje0@lehigh.edu)

Ethics Hotline: (610) 758-2500

526 Brodhead Avenue

Web site: <http://www.lehigh.edu/~iniao/>

*University Police:*

Chief Ed Shupp: (610) 758-4200

[eks0@lehigh.edu](mailto:eks0@lehigh.edu)

Room 221, Johnson Hall

Web site: <http://www.lehigh.edu/~inlpd/index.html>

*General Counsel:*

The expectation is that issues should be handled first by the appropriate office:

- College (for Faculty and Student academic issues)
- Human Resources (for Exempt and Nonexempt Staff)
- Dean of Students Office (for Undergraduate Students)
- Research and Graduate Studies (for Graduate Students)

If warranted, the College, Human Resources, Student Affairs, or Research and Graduate Studies will refer the problem to the General Counsel.

Frank Roth, Esq.: (610) 758- 3572

[far4@lehigh.edu](mailto:far4@lehigh.edu)

Heather Hosfeld, Esq.: (610) 758- 3572

[heh204@lehigh.edu](mailto:heh204@lehigh.edu)

Room 307, Alumni Memorial Building

Web site: <http://www.lehigh.edu/~inogc/index.html>