

# PLAYING IT SAFE

Lehigh University / Annual Security Report & Safety Escort Map 2011



## A MESSAGE FROM THE PRESIDENT



*At Lehigh University, nothing is more important than the safety and security of our campus community.*

*We can point to several areas in which we have taken steps to make Lehigh safer for everyone. These include the addition of surveillance cameras in strategic locations around campus; increased lighting in residential areas and walkways; and a secure card-access system and security screens on first-floor doors and windows in our fraternity and sorority houses. In addition, the cooperative community policing partnership between Lehigh and the Bethlehem Police Department has served to enhance our crime prevention capabilities while at the same time fostering positive relationships between our campus and the South Bethlehem community.*

*We are continuously reevaluating and updating our university emergency response plan to ensure that it is thorough, effective, and timely. I encourage you to review the website for the most current information.*

*We are firmly committed to campus safety and security. Campus safety is a shared responsibility; it depends on the awareness and cooperation of everyone. Please read this brochure to become familiar with the current campus safety procedures, programs, and policies so that together we can keep Lehigh University safe.*

Alice P. Gast, President

## Serious programs with safety in mind

Lehigh University takes campus safety very seriously. To make the campus safer, three programs—the bike patrol, walking escorts and the TRACS Service—are offered. In addition to patrolling the campus in vehicles and on foot, five police officers are assigned to our bike patrol.

The escort service provides an alternative to walking alone after dark. The service is designed for students, but it is open to the entire university community.

It combines the use of walking escorts and TRACS (*Take a Ride Around Campus Safely*) van service through the combined efforts of students, University Police and Transportation Services. **Walking escorts are requested by dialing 610-758-1111.**

The service operates between dusk and dawn throughout the school year. It provides either a walking or driving escort, depending upon the time of night and availability of student volunteers to serve as escorts. **Walking escorts are provided from dusk until 10 p.m.** TRACS vans follow a scheduled route around campus (see map inside) from 10 p.m. to

2 a.m., with an extra hour Thursday, Friday and Saturday. After 3 a.m. University Police provide escorts. Students are expected to show their ID cards before the escort is provided.

During vacation periods when the walking escort or campus transportation are not in operation,

the University Police will assist students.

Walking escorts carry a radio with direct communication to the University Police base station and a flashlight. TRACS Service provides transportation to

and from university buildings and neighborhoods adjacent to campus.

Escorts are primarily for those individuals who find themselves alone after dark and in need of someone to accompany them to their destination. The service is intended to supplement, not replace, individual responsibility. Students are encouraged to plan ahead and make arrangements to walk with friends after dark.

**THINK SAFETY!**



## Campus and community work together for a safer campus

Safety at Lehigh is everybody's concern. Students, staff, and faculty are partners in creating an atmosphere that is safe and encourages learning.

Lehigh enjoys good relationships with its neighbors on Bethlehem's South Side, and the campus is a center for culture and entertainment.

No community, of course, can be totally risk-free in today's society. Lehigh takes many common-sense precautions for safety and expects students and employees to do the same. Crimes take place in our society at large, and the problem does not simply

disappear at the edge of college campuses. Thefts, assaults and other violations of the law do sometimes occur at Lehigh and other colleges.

It is not likely that you will be a victim of crime, but it is possible. Lehigh has taken many steps to make the campus as safe as possible. All of us can further reduce risk by thinking about our personal safety and taking practical precautions.

Safety programs at Lehigh are under the auspices of the Chief of Police. Lehigh's proactive approach to campus safety is best viewed as the sum of three

interactive elements: education, prevention and the ability to respond.

### Education

The key to preventing crime is awareness, which is best achieved through education. At Lehigh, University Police, Residence Life staff and students

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LEHIGH UNIVERSITY

work together to help students and employees take responsibility for their own safety. Together, they form a potent team.

**The Message of Safety.** The vast majority of incidents on college campuses can be avoided if students recognize that they can become victims and take basic precautions, such as using the escort service and keeping doors locked. This message is given to students the first night they arrive and is continually reinforced by regular educational programs presented by University Police and other university personnel.

In addition, University Police are available to discuss crime prevention in areas such as personal safety and theft, as well as general campus safety procedures. For example, the University Police sponsor a "Register Your Computer Program" to help with identification in the event of theft.

Another safety program is the Rape Aggression Defense Program (RAD), which teaches self-defense tactics to female students. For more information about these and other campus safety issues and programs, please go to the University Police website at <http://www.lehigh.edu/~inlpd/index.html>.

During the year, programs are offered on such topics as safety awareness, building security, substance abuse, drunk driving and sexual assault awareness. In 2010-2011, 115 crime prevention programs were held by University Police, reaching about 6,900 students, faculty, staff and the surrounding community.

**Reporting of Crimes.** Lehigh's educational efforts encourage reporting of any suspicious activity. As awareness increases, we hope to increase the likelihood that incidents will be reported to the University Police. To report a crime, call 610-758-4200 anytime day or night.

**Communicating About Safety.** This security brochure is updated annually and is provided to all students, employees and applicants for admission. Additional detailed information on campus security is distributed to each student and staff member in the Lehigh handbook and in residence life publications.

**Timely Warning/Safety Bulletin.** The twice-weekly student newspaper, the *Brown and White*, covers any major campus incidents. In the event that it is necessary to alert students and staff to an emergency situation on campus, the message will be conveyed by e-mail correspondence from the Chief of Police or by individual meetings with students. The university will provide as immediate and specific information as soon as possible and attempt to answer all questions raised by students. At the discretion of the Vice Provost for Student Affairs, parents may also be contacted.

In January of each year, crime statistics are reported to the campus community, including reports of incidents occurring at university-recognized, off-campus student organizations. Information regarding such off-campus incidents is provided by Bethlehem and other local police departments that work closely with University Police.



## Prevention

**Bus service.** Regular shuttles transport students and faculty to and from the Mountaintop Campus from 7:30 a.m. to 10 p.m. weekdays. Students who live at the Saucon Village Apartments can take a bus to the main campus from 7:30 a.m. to midnight (Monday thru Friday only).

**Emergency Telephones.** More than 100 outdoor emergency telephones have been strategically located across the campus outside residence halls and academic buildings.

Each phone has an emergency button that immediately notifies University Police. Phones may also be used conventionally to contact students in residence halls, which have significantly cut down on cases of doors propped open.

**Safety Service.** Students do not have to walk home alone at night, thanks to the walking escorts and the TRACS van service.

**Security Features.** All student room doors are secured with institutional grade hardware. Where there are no windows in exterior doors, peep holes are installed.

All residential units (except some apartments) are equipped with electronic locks that open with your student ID card. These buildings are also equipped with an alarm system that automatically alerts University Police when an exterior door is propped open.

All exterior residence hall doors are locked 24 hours a day. Section and fire doors are kept closed at all times. Residents are expected to abide by this policy by not blocking or propping doors open.

All ground-floor windows have ventilating locks or built-in limiters for added security. These allow windows to be opened fully or at limited positions for ventilation. Security screens have been installed on ground-floor accessible windows in student rooms and bathrooms in sororities and most residence halls.

## Response

**University Police.** The University Police Department, located in Johnson Hall, operates around the clock throughout the year. To reach the University Police, dial 610-758-4200 (8-4200 from any university telephone).

Lehigh's Police Officers are fully trained and certified by the Commonwealth of Pennsylvania and are accredited by the Pennsylvania Chiefs of Police Association. The department is one of only three university police departments to receive this recognition. The University Police have and may exercise full police powers on campus. A good working relationship exists between Lehigh Police and state and local departments.

The University Police Department consists of a chief, one lieutenant, four sergeants, three corporals, twelve patrol officers, eight dispatchers (including part-time), four security guards and forty part-time events staff. Included are five community police officers who work out of a police substation located in the Campus Square complex. There is also a police substation located at Saucon Village which is manned by a police officer. Lehigh's Police Officers receive the same training as municipal police officers. In addition to the state-mandated training course, the department requires officers to have yearly CPR training, firearms school with yearly requalification and training in issues relating to drugs, drunk driving and crime prevention.

Law enforcement personnel who are authorized to possess weapons may do so within the scope of their authority. No other persons are permitted to possess weapons on university property.

Lehigh's police report all crimes to the Uniform Crime Reporting System (UCR), which is compiled by the Pennsylvania State Police Bureau of Research and Development. Reports are also shared, if requested, with local police departments.

**Residence Life Staff.** The Residence Life staff provides a continuous, multi-level presence in residence halls. The staff consists of six professional Residence Life Coordinators who are members of the Dean of Students staff and 97 undergraduate resident advisers known as Gryphons. The staff considers the promotion of safety in residence halls to be of prime importance. All Gryphons and Residence Life Coordinators receive training in crime prevention.

## Housing

Lehigh offers students housing in residence halls, suites, apartments, fraternities and sororities. All residence halls are coeducational, with men and women living in the same building on alternate floors or wings. All fraternity and sorority houses are single sex. Each residence hall, fraternity and sorority with the exception of Trembley Park Apartments, is equipped with a state-of-the-art security access system. This system enables the exterior doors of the buildings to be locked twenty-four hours a day with only residents of that facility able to gain access.

**Off-Campus Living.** Students who desire to live off campus secure their own accommodations. A current list of available off-campus housing is maintained in the Residential Services Office and is available through the Residential Services web page.

## Housing Assignments

Lehigh University has more than 3300 undergraduate students and 146 graduate students living on campus. Housing at Lehigh is required through the second year.

**Initial Assignments.** In the residence halls, all initial first-year and transfer assignments are made on a first-come, first-served basis. First-year students are not permitted to reside in fraternities or sororities.

**Room Change Procedures.** Room changes will generally not be authorized until after the first two weeks of classes each semester. Prior to any change, the student is encouraged to discuss his or her reasons for requesting a change with the Residence Life staff. Room changes in Greek organizations must be authorized through house leadership.

**Residence Hall Lottery.** Second-year students go through a housing selection process while juniors and seniors wishing to live on campus participate in a housing lottery process. Both processes occur in the spring semester. Students may choose their rooms and roommates in the lottery. Students living



off-campus who are not associated with a Greek letter organization are also eligible to participate in the housing lottery to secure on-campus housing for the following year.

## Housing policies

**Low-Occupancy Periods.** All university residence halls will be open and available for student occupancy from August 25, 2011 through May 10, 2012. During semester break and spring break, when classes are not in session, all residence halls will close for residents, except for in-season NCAA athletes and international students.

Fraternity and sorority houses will close during semester and spring breaks. Housing will be limited to the above-mentioned residents.

**Visitors.** Any student who brings guests to campus is responsible for making university regulations known to them and must accept responsibility for their guests' conduct during the visit.

Guests may not be housed for extended periods of time without written permission of the Residence Life Coordinator. The housing of a guest must not infringe upon the rights of the roommate(s) and other residents of the living unit.

## Policies Concerning Students/Employees With Criminal Records

Lehigh does not conduct background investigations on prospective students. If Lehigh receives information concerning a prospective student's criminal conduct, it is given appropriate consideration.

Currently enrolled students who are charged with and/or convicted of a criminal offense are subject to Lehigh's student judicial system and the full range of available disciplinary sanctions.

Lehigh does conduct a background investigation on each final candidate for a staff position. In addition to checking references, the final candidate receives the following pre-employment background checks: social security verification, education verification, and county and state criminal background checks.

Certain areas and positions are designated as "security and safety sensitive" and include those positions that require: use of weapons; access to residential buildings; contact with minors; cash handling or financial discretion; and the operation of a motor vehicle. Candidates for these positions may require additional background checks, including a credit history report, a motor vehicle report, professional license or certificate verification, and a child abuse check. ■



## Blue Lights: Push Button in Case of Emergency

Look for call boxes with blue lights around campus. Pushing the emergency button will connect you directly to the University Police. The boxes can also be used to call any campus telephone by first pressing the 'ON' button and then pressing the phone numbers.

**Parking Facility at Campus Square:** Four blue light emergency phones are located on the northwest corner and five on the southeast corner entrance stairwells. All levels are equipped with emergency phones.

**Alumni Memorial Parking Deck:** Emergency blue light phones are located at the north and south end of each level of the parking deck. There are six levels of the parking deck.

**Campus Square Parking Deck:** Emergency blue light phones are located at the southeast and northwest corners of each level of the parking deck. There are five levels of the parking deck.

**Zoellner Arts Center Parking Deck:** Emergency blue light phones are located in the elevator, stairwell, entrance and exit doors of each level of the Zoellner Arts Center. There are four levels of the parking deck.

Know the locations of the blue emergency phones around campus and how to use them.

# Lehigh University fire safety compliance program

## POLICY STATEMENT

The university is committed to providing its residential students and guests with a safe environment in which to live, learn, and work. It is the responsibility of all students, staff, guests, and visitors to abide by all fire safety rules, regulations, and guidelines.

## Student Training

Residential students of Lehigh University are trained in basic fire safety policies by the Residential Life Staff in Residence Halls or by Residential Services Staff in Fraternities and Sororities. This training is received at mandatory floor and house meetings at the beginning of each academic year. Fire safety residential policies are reviewed and fire safety systems are discussed. Locations of and policies regarding the following are covered:

- smoke detectors
- fire alarm pull stations
- fire extinguishers
- sprinkler heads
- emergency exit lighting and signage
- emergency evacuation routes
- proper evacuation protocol in the event of a real fire

The same information is covered for new residents who move into facilities during or between semesters.



## Fire Safety Programming

The importance of fire safety at Lehigh University is highlighted during National Fire Safety Week, which takes place each year in October. Programming emphasizing fire safety takes place in all residential areas during that National Fire Prevention Week. Examples of programs that have occurred are:



- showing of videos on how quickly residential rooms can catch fire and burn
- visits from the City of Bethlehem Fire Commissioner
- discussions on how fire safety is everyone's responsibility

## Fire Reporting

If a fire is discovered, activate the nearest pull station. If safe to do so, call Campus Police at 8-4200 if using a campus phone or 610-758-4200 if using a cell phone to report the area and type of fire.

## Residential Fire Safety Systems

All residential facilities at Lehigh University contain the following fire safety systems:

- hard wired smoke detectors in every room
- audible alarms which report back to the University Police Department
- complete sprinkler installation
- fire extinguishers on every hallway, in every common kitchen area and all individual apartment kitchens
- All fire safety systems are checked on a monthly basis by a third party vendor. A detailed description of all fire safety systems can be found at Residential Services.

## Responding to Alarms

The City of Bethlehem Fire Department responds to all fire alarms on campus. The University Police typically arrive first at the scene of a fire alarm and communicate the severity of the emergency to the City of Bethlehem Fire Department while they are en route. All residents of the building are required to evacuate the building upon hearing the alarm; failure to do so is a violation of the campus housing contract.

In the event of an actual fire or sprinkler discharge, University Police will contact the Dean of Students staff member and the Residential Services staff member who are on emergency call duty. The duty personnel will contact additional departments and individuals as needed.

## Evacuation

It is the expectation of all residents, guests, visitors and staff to evacuate the residential facility upon hearing a fire alarm. Evacuation should be made through the nearest exit in accordance with the fire evacuation map located on all hallways throughout the residential system.

Once you have exited the building you must remain outside the facility and gather a safe distance from the building and emergency personnel. No one may reenter the building until the City of Bethlehem Fire Department has communicated that the building may be reoccupied.

Additionally, all residents, guests, visitors and staff should follow these guidelines:

- use stairways, never use an elevator
- if conditions permit, close all open doors in order to contain the fire and smoke
- if smoke filled conditions exist, crawl low to the floor under the smoke to the nearest exit
- if you must exit through a door, touch the door and the knob with the back of your hand; if it is hot try another escape route
- if you are trapped in your room, seal the door with rags and signal from your window; call 8-4200 or 9-911 and let Campus Police know your location

## Fire Extinguishers

There is a fire extinguisher placed in all hallways and common areas throughout our residential system. The extinguishers are to be used by

emergency responders and trained university personnel only. Do not attempt to fight a fire with an extinguisher unless you have been appropriately trained on the proper use of the equipment. If you discover a small fire and the alarm fails to sound, go to the nearest pull station and activate the alarm and evacuate the building immediately.

Fire extinguishers throughout our residential system are inspected on a monthly basis by a third party inspector to ensure their proper charge and functionality.

### Fire Drills

Residential system fire drills are scheduled and conducted in accordance with the Pennsylvania State Fire Code. Fire drills are scheduled to occur each academic semester, prior to October 15th during the fall semester and prior to February 15th during the spring semester. Fire drills are conducted by the Office of Residential Services in conjunction with the University Police Department. Results of each fire drill are sent to the City of Bethlehem Fire Department and are on file at the Office of Residential Services. Poor evacuation times will result in retesting.

### Disabled Persons

Any persons with disabilities who require assistance evacuating a building should notify the University Police Department and the Office of Residential Services so that an evacuation assistance plan can be made with the Bethlehem Fire Department.

### Fire Inspections

The Office of Residential Services in conjunction with the Office of Residence Life conduct fire safety inspections in student's individual rooms and apartments during the month of October. These inspections are conducted to ensure that the fire safety policies which are outlined in our General Provisions of Student Occupancy are being followed.

### Prohibited Items and Activities

The General Provisions for Student Occupancy (housing contract) outlines prohibited items and activities in our Residential System. Some of the prohibited items and activities include;

- smoking in any residential facility
- hanging items from or blocking access to sprinkler heads
- candles—any type including religious or decorative
- halogen lamps
- non-university issued space heaters
- small cooking appliances including coffee makers, toaster ovens and microwaves
- electric blankets
- refrigerators exceeding 4.6 cubic feet
- decorations which violate the provisions outlined in the GPO

### Furniture

All furniture supplied by the university meets the requirements of Cal Tech 133 and university supplied mattresses meet Cal Tech 117. These measurements are standards used throughout the furniture industry regarding the combustibility requirements of residential furnishings. We strongly recommend that student-owned furniture brought into our residential system conform to the same guidelines.

### Additional information

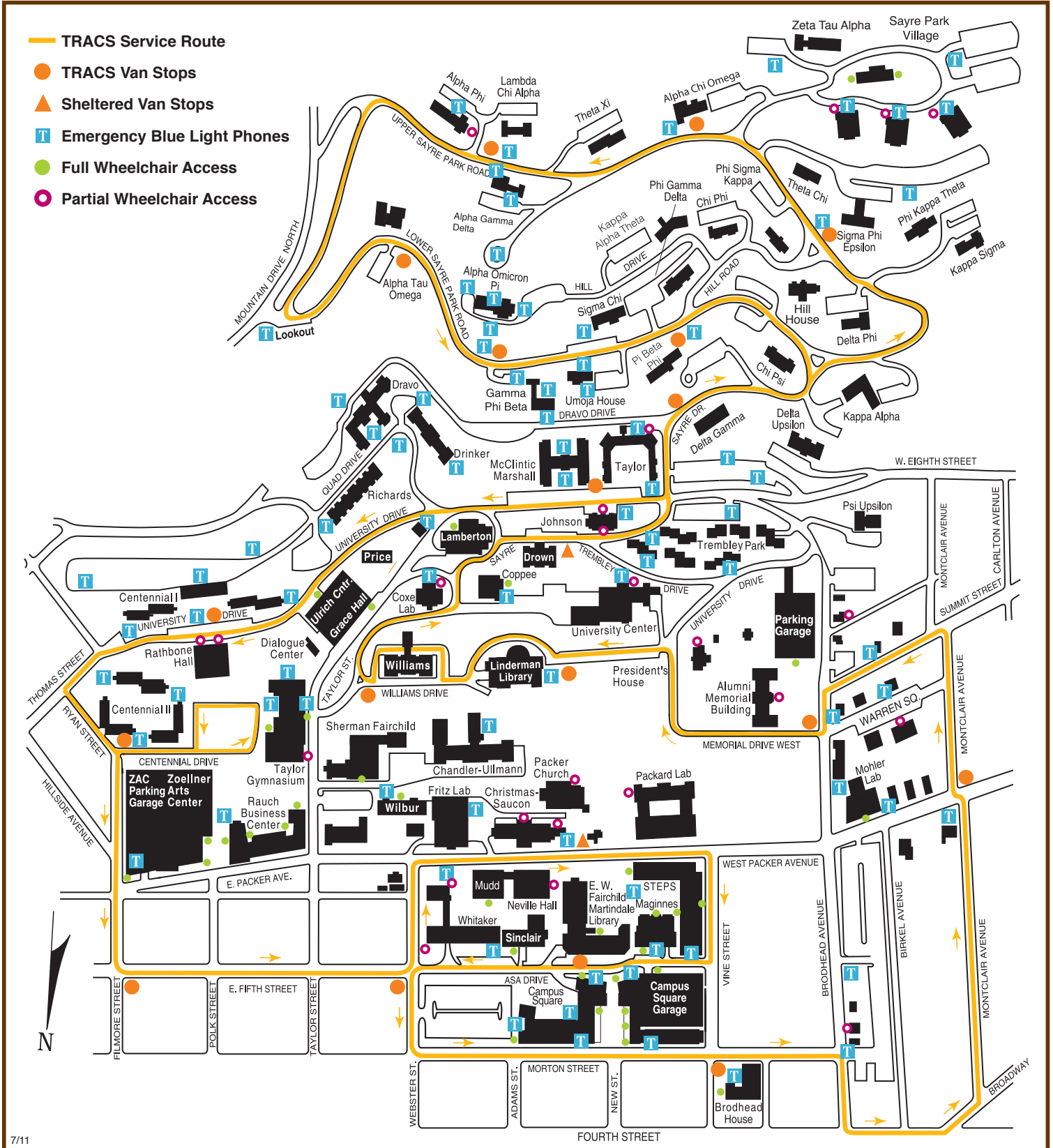
Additional information on fire safety at Lehigh University can be obtained at the Office of Residential Services at 610-758-3500, or on our website at [www.Lehigh.edu](http://www.Lehigh.edu). ■



## 2010 LEHIGH UNIVERSITY FIRE LOG

	NATURE	DATE	TIME	GENERAL LOCATION	INJURIES	FATALITIES	PROPERTY DAMAGE
<b>SAUCON VILLAGE</b>							
15 Duh Drive 143 234	Oven caught fire while cooking	10/4/10	5:45 PM	Kitchen	0	0	\$0
13 Duh Drive	Car fire in parking lot	10/16/10	10:37 AM	Parking lot	0	0	\$0
<b>FRATERNITY HOUSES</b>							
Theta Xi	Burned paper in room	10/14/10	10:21 PM	Bedroom	0	0	\$0

# Campus Map Asa Packer Campus





## Use the Safety Escort Service at Night

**Hours of operation:** Dusk to dawn during the academic year.

Give dispatcher your name, present location and destination. When escort arrives, show your Lehigh ID and proceed to your destination.

## TRACS Van Service

The escort service and TRACS provide an alternative to walking alone after dark. The TRACS van follows a fixed route around the campus. Use TRACS when it is in service, and the escort service at other times from dusk to dawn. The service is open to the university community. Think safety! Plan ahead to walk with a friend, call the escort service or use TRACS.

### Sunday through Wednesday

FAIRCHILD/ MARTINDALE	LINDERMAN LIBRARY	RATHBONE HALL
10:00 p.m.	10:10 p.m.	10:20 p.m.
10:15 p.m.	10:25 p.m.	10:35 p.m.
10:30 p.m.	10:40 p.m.	10:50 p.m.
10:45 p.m.	10:55 p.m.	11:05 p.m.
11:00 p.m.	11:10 p.m.	11:20 p.m.
11:15 p.m.	11:25 p.m.	11:35 p.m.
11:30 p.m.	11:40 p.m.	11:50 p.m.
11:45 p.m.	11:55 p.m.	12:05 a.m.
12:00 a.m.	12:10 a.m.	12:20 a.m.
12:15 a.m.	12:25 a.m.	12:35 a.m.
12:30 a.m.	12:40 a.m.	12:50 a.m.
12:45 a.m.	12:55 a.m.	1:05 a.m.
1:00 a.m.	1:10 a.m.	1:20 a.m.
1:15 a.m.	1:25 a.m.	1:35 a.m.
1:30 a.m.	1:40 a.m.	1:50 a.m.
1:45 a.m.	1:55 a.m.	2:05 a.m.

### Thursday, Friday and Saturday

2:00 a.m.	2:10 a.m.	2:20 a.m.
2:30 a.m.	2:40 a.m.	2:50 a.m.

## Emergency Phone Numbers

University Police:  
**8-4200**

Off-campus:  
**610-758-4200**

Bethlehem  
City Police:  
**9-911**

Off-campus:  
**911**

Fire and Ambulance:  
**9-911**

Off-campus:  
**911**

Escort Service:  
**8-1111**

Off-campus:  
**610-758-1111**

Sexual Assault Hotline  
Crime Victims Council:  
**610-437-6611**

Advocate Hotline:  
**610-758-4763**

Student Health Center:  
**610-758-3870**

Counseling and  
Psychological Services:  
**610-758-3880**

Break the Silence  
Peer Hotline:  
**610-974-4673**  
**(4-HOPE)**





# THE PENNSYLVANIA COLLEGE & UNIVERSITY SECURITY AND INFORMATION ACT

## Campus Crime Statistics for Lehigh University

The Pennsylvania College and University Security and Information Act requires the release of crime statistics and rates to students and employees, and it requires that those statistics be available to applicants and new employees upon request.

The rate is based on the actual number of Full Time Equivalent (FTE) students and employees, which is calculated according to a state-mandated formula. The index in the table below is based on incidents per 1000 FTEs. The university's FTE population for 2008 was 7929, for 2009 the FTE population was 7994, and for 2010 the FTE population was 8073.

### PART I OFFENSES

	2008		2009		2010	
	Offenses / Rate		Offenses / Rate		Offenses / Rate	
Criminal Homicide	0	0.00	0	0.00	0	0.00
Forcible Rape	0	0.00	1	0.13	0	0.00
Robbery	5	0.65	2	0.26	1	0.13
Aggravated Assault	3	0.39	1	0.13	0	0.00
Burglary	6	0.78	9	1.17	18	2.34
Larceny-Theft	84	10.90	99	12.84	62	8.04
Motor Vehicle Theft	3	0.39	1	0.13	0	0.00
Simple Assault	0	0.00	3	0.39	1	0.13
Arson	1	0.13	0	0.00	0	0.00

### PART II OFFENSES

	2008		2009		2010	
	Offenses / Rate		Offenses / Rate		Offenses / Rate	
Forgery & Counterfeiting	1	0.13	1	0.13	1	0.13
Fraud	1	0.13	0	0.00	1	0.13
Stolen Property (see Larceny-Theft)	0	0.00	0	0.00	0	0.00
Vandalism	60	7.78	77	9.99	58	7.52
Weapons	0	0.00	0	0.00	0	0.00
Sex Offenses	1	0.13	0	0.00	1	0.13
Drug Abuse Violations	17	2.21	9	1.17	6	0.78
Offenses Against Family/Children	0	0.00	0	0.00	0	0.00
Driving Under the Influence	8	1.04	8	1.04	6	0.78
Liquor Laws	107	13.88	130	16.87	150	19.46
Drunkenness	8	1.04	11	1.43	26	3.37
Disorderly Conduct	9	1.17	16	2.08	6	0.78
All Other* (except Traffic)	22	2.85	36	4.67	26	3.37

\*Note: All other offenses include harassment, harassment by communication, threats, unlawful restraint, loitering and prowling and trespass.

It is important to note that the crime classifications for which colleges and universities must provide statistics differ under state and federal law. Statistics for certain crime classifications might appear to be different. For example, the federal statistics for motor vehicle theft differ from the state statistics for the same category because the federal classification includes attempted motor vehicle thefts, while state law requires institutions to separately report attempted motor vehicle thefts.



### RATES ARE COMPUTED AS CRIMES PER 1,000 PERSONS

Year	Faculty	Staff	Undergrad	Graduate	Total FTE
2008	443	1196	4854	1436	7929
2009	464	1215	4782	1533	7994
2010	473	1218	4757	1625	8073

This information is provided as a part of Lehigh University's continuing commitment to safety and security on campus in compliance with the College and University Security Information Act of Pennsylvania and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

A log of all crime reported is available for public inspection in the University Police office in Johnson Hall.



# FEDERAL CAMPUS CRIME STATISTICS

## CRIME STATISTICS

	On Campus*			In Dormitories Residential Facilities on Campus			In/On Non-Campus Building or Property			On Public Property		
	2010	2009	2008	2010	2009	2008	2010	2009	2008	2010	2009	2008
<b>INCIDENTS</b>												
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	3	5	0	0	0	2	1	0	1	2	5
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	18	9	6	18	9	6	0	0	0	0	0	0
Motor Vehicle Theft	0	1	3	0	0	0	0	0	0	0	1	3
Simple Assault	1	3	0	1	0	0	0	0	0	0	3	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	1	0	0	1	0	0	0	0	0	0
Sexual Assault (Forcible)	1	1	3	1	1	3	0	0	0	0	0	0
Sexual Assault (Non-Forcible)	0	0	1	0	0	1	0	0	0	0	0	0
Sexual Assault (Anonymous)	4	2	0	4	2	0	0	0	0	0	0	0
<b>ARRESTS</b>												
Liquor Law Violations	164	130	107	97	71	62	0	5	0	67	28	45
Drug Abuse Violations	7	9	17	7	7	17	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
<b>NO. OF PEOPLE REFERRED FOR CAMPUS DISCIPLINARY ACTION</b>												
Liquor Law Violations	170	172	308	152	165	281	0	0	0	8	7	27
Drug Abuse Violations	10	5	14	10	0	12	0	0	0	0	0	2
Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0

\*This category includes all on-campus incidents, including those listed in the category, "In Dormitories Residential Facilities on Campus".  
Incidents/Arrests listed above that manifest evidence of prejudice based on race, religion, sexual orientation or ethnicity: NONE.

## HATE CRIMES

### 2008

#### TYPE OF OFFENSE

	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability			
	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

### 2009

#### TYPE OF OFFENSE

	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability			
	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

### 2010

#### TYPE OF OFFENSE

	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability			
	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP	OC	RF	NC	PP
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

# Campus Crime Report

From Lehigh University's Chief of Police



Our goal is to provide a safe and secure environment in which students, faculty and staff can learn, grow and enjoy their Lehigh experience.

Although our Lehigh University Police Department is composed of dedicated and committed employees, we realize that maintaining a safe environment cannot be accomplished without the assistance and cooperation of members of the community. In reality, safety is a shared responsibility that involves members of the community and our department working cooperatively to solve problems and proactively address issues that will reduce the

likelihood of crime occurring in our community.

We already have an array of services in place that help to promote a community that is as crime-free as possible, and we are always evaluating our policies, procedures and programs to make Lehigh's campus even safer.

In January 2010, Lehigh University instituted a cooperative community policing partnership between Lehigh University and the Bethlehem Police Department. This new program placed a team of officers from the campus police department in the neighborhoods surrounding the university in an effort to promote safety and quality of life for Lehigh students, local residents and South Side Bethlehem business owners.

By all accounts, this new program has been welcomed by students and Bethlehem residents, who appreciate the opportunity to develop productive relationships and improve their neighborhoods.

In addition to the new community policing program, the university recently instituted a series of safety initiatives including the installation of increased lighting along Dravo Drive—an area of heavy pedestrian traffic for students—the addition of surveillance cameras in strategic locations on and around the Lehigh campus, and the installation of a secure card-access system and security screens on first-floor doors and windows of Lehigh's fraternity houses.

Other safety improvements in process include enhanced connectivity with the Bethlehem Police Department's current surveillance camera system, an upgraded LUPD camera system, additional lighting in key locations across campus, and new equipment that will provide greater campus accessibility for our police officers. We are also developing a new neighborhood watch program that will train students to be more vigilant in their off-campus neighborhoods, and implementing a new campus-wide siren system.

For the latest information on new technological advances and programs, please check out our LUPD website at <http://www.lehigh.edu/~inlpd/index.shtml>.

This report is intended to provide information about safety and about security programs and services at Lehigh University. Accompanying this information are crime statistics on incidents that have occurred within the campus jurisdiction during the past three years.

We hope you will find this report valuable. Please review this information carefully and, in particular, the crime prevention tips included. Personal safety is a responsibility of everyone and we need your assistance in helping to maintain a safe and secure campus.

If you have any questions or suggestions about security or law enforcement at Lehigh University, please feel free to telephone us at (610) 758-4200 or e-mail me at [eks0@lehigh.edu](mailto:eks0@lehigh.edu).

Edward K. Shupp, *Chief of Police*



## Missing Student Policy

Members of the Lehigh University Community should immediately report missing persons to Lehigh University Police Department by calling (610) 758-4200. Within the University, responsibility for investigation of missing person reports rests with the Lehigh University Police Department. There is no waiting period for reporting a missing person. Responding officers will carefully record and investigate the factual circumstances surrounding the disappearance in accordance with Departmental directives. Particular care will be exercised in the instances involving those who may be mentally or physically impaired or others who are insufficiently prepared to care for themselves.

The Lehigh University Police Department has established that the Dean of Student's office will give students the opportunity to register a confidential emergency contact to be notified in the event they are reported missing. Registration is voluntary, but is strongly encouraged. The information provided is confidential and will only be used by University officials and Lehigh University Police Department to aid in locating a student who has been reported missing or where disclosure is legally required by a search warrant or subpoena. The registration form may be completed at the Dean of Student's Office.

If the Lehigh University Police Department, after investigation, determines that an on-campus residential student has been missing for 24 hours, the University will, within 24 hours after making such a determination, notify the student's designated contact person that the student is missing. If such student is under the age of 18 and is unemancipated, the University will also notify the student's parent or legal guardian within the 24 hour period after the Lehigh University Police Department has determined that the student is missing.

Reports of students missing from off-campus residences will be referred to the police department having jurisdiction over the student's local residence, if known, or the student's permanent residence if a local residence cannot be determined. ■

## Questions/Concerns

If you have questions, concerns or complaints about the information in this document, please call or write:

**Edward K. Shupp, Chief of Police**  
**Lehigh University Police Department**  
**36 University Drive**  
**Bethlehem, PA 18015-3062**  
**610-758-4200 • e-mail: [eks0@lehigh.edu](mailto:eks0@lehigh.edu)**

# Community policing pays early dividends

At first glance, the work space in the Campus Square substation for Cpl. Tony Gallagher and the four other officers in Lehigh's community policing team seems a bit cramped.

But if you walk the beat with the officers you'll realize their real office is the 15-block area bounded by Buchanan Street to the east, Carlton Avenue to the west, Fourth Street and Broadway to the north, and Lehigh's campus to the south.

In January 2010, Lehigh launched a community policing partnership with the Bethlehem Police Department that placed Gallagher and his officers in the neighborhoods surrounding the university. The goal was to promote safety and enhance the quality of life for students, residents and South Side business owners.

"So far, we've noticed a significant decrease in crime in the area we're patrolling and the response from everyone—students, residents and area shopkeepers alike—has been extremely positive," says Gallagher.

"That's a credit to our officers, who have bought into our community policing philosophy, which is to get out in the community and interact with residents."

## Patrolling on foot, bike, Segway and "chariot"

Gallagher's fellow community policing officers are Greg Nolf, Richard Holmes, John Torres and Matt Hyman.

To get better acquainted with residents, business owners and Lehigh students living off campus, they patrol their beat on foot, bicycles, Segways and three-wheeled T-3 motion scooters called "chariots."

*Richard Holmes and four other officers are part of Lehigh's community policing partnership with the Bethlehem Police Department.*



*The successful Community Policing initiative the LUPD has undertaken with the City of Bethlehem's Police Department expands patrols in off-campus neighborhoods, and helps to forge productive relationships between students and year-round residents.*

"We've gotten tremendous feedback from everyone," said Ed Shupp, chief of the Lehigh University Police Department. "Tony and the rest of the community police force are out in the neighborhood every day, and South Side residents and business owners are getting to know them on a first-name basis. They're building trusting relationships all over the South Side."

Gallagher credits his officers for the program's success.

"These guys have been great, and it wouldn't work without their buy-in, commitment and hard work," says Gallagher. "I was given the freedom to do some recruiting, so that's what I did. Once I put the team together, I said 'prove it to me' and they have."

## "More than just a substation"

"Real community policing is more than just a substation and a couple of bikes. It's getting out there and getting involved and Tony Gallagher, Greg Nolf, Richard Holmes, John Torres and Matt Hyman have done just that," says John Smeaton, vice provost for Student Affairs. "These officers are fully committed to the health and safety of our students and to building positive relationships with off-campus students and their neighbors. I am extremely proud of what they have been able to accomplish in such a short time."

Steven Tremblay '10 saw the value of community policing last semester when Hyman arrested an individual who attempted to break into his residence on Birkel Avenue.

"Officer Hyman embodies all that is trusted in a Lehigh police officer," said Tremblay. "He is pro-

ductive of students and he serves to help us out in any way possible."

The wall behind Gallagher's desk in the substation is filled with similar notes of praise from students, South Side residents and shop owners.



*Corporal Tony Gallagher, head of Lehigh's community policing team, stops to chat with Andy Po, owner of the Homebase Skateshop on Fourth Street in South Bethlehem.*

Meanwhile, he's brainstorming ways to build on the program's success.

"We're looking to do some block watch programs in the fall," says Gallagher. "The students and residents are our eyes and ears and we need to be able to communicate effectively with them for community policing to work." ■



## LUPD cited as a model university police agency

The department remains one of only three university police departments in the state to have earned accreditation.

The Lehigh University Police Department remains one of only three university police departments in the state that is accredited under the provisions of the Pennsylvania Law Enforcement Accreditation Program of the Pennsylvania Chiefs of Police Association.

The recognition by the Pennsylvania Law Enforcement Accreditation Commission (PLEAC) was determined following a two-day on-site evaluation by a team of assessors that analyzed all aspects of the department's procedures, policies, operations and management. The team also reviews written materials and incorporates on-site observations drawn from campus interviews and visits, according to Ed Shupp, chief of the university police department.

"It's an extremely thorough, top-to-bottom examination of the entire department and our operations," he said.

Through this accredited status, the LUPD retains its place among an elite corps of professional law enforcement agencies throughout the state that have demonstrated excellence and professionalism in the delivery of law enforcement services to the community in which it serves, according to the PLEAC.

John Smeaton, vice provost for Student Affairs division, which includes the LUPD, said that the achievement of re-accreditation status serves to "affirm the quality of our police department and underscore Lehigh's commitment to promote campus safety."

In the re-accreditation report, the team's leader, Randolph G. Cox, described the university's police department as a "model university police agency" that is "well-organized, trained, disciplined and effective," and which employs modern equipment and progressive procedures to ensure compliance with best practice

methods, statutes and case law.

Cox said that his team found in the LUPD a "spirit of service and dedication to the community which it serves that is unequalled."

It was the accreditation team's opinion that, as the LUPD works to maintain their accredited status, "they will only increase their proficiency in their service to the community, which is obvious they hold in high regard," Cox wrote. "It is obvious that the chief and his staff work diligently to pursue the standards of excellence that would be expected of a department accredited by the PLThe Pennsylvania Chiefs of Police Association introduced the Pennsylvania Law Enforcement Accreditation Program to the Commonwealth in July 2001 to provide a reasonable and cost effective plan for the professionalization of law enforcement agencies within the Commonwealth.

Shupp, who has served as chief of the 34-member force for 12 years, reaffirmed the department's pride in earning a distinction shared by only one other university in the state.

"The dedication of the staff involved in this process demonstrates how truly committed we are to maintaining these high standards," Shupp said. ■



# Lehigh University continues to refine safety measures, emergency response.

## The measures maximize the latest developments in technology.

In keeping with an unwavering institutional commitment to fostering the safety and security of every member of the campus community, Lehigh University continues to review and refine its ongoing safety programs and its ability to respond to a campus emergency.

Over the past few years, the LU-ALERT text-messaging system was implemented, enabling students, faculty, and staff to receive text alerts in the event of an emergency. The system permits Lehigh administrators to send a short text message to all those who have subscribed to the new service through a simple, brief procedure. The text messages will only be sent out in cases of imminent danger, or when an emergency situation will impact a significant number of people.

All members of the campus community are encouraged to register their contact information by going to <http://www.lehigh.edu/lu-alert> and then following the instructions for registration.

The text-messaging service joins a variety of security measures, including installation of telephones in classrooms, a building monitor system, a 24-hour locked door policy, access cards for entry into residence halls, exterior emergency phones throughout campus, security screens, well-lit walkways, and a safety escort service and bus service among residence halls and academic buildings from dusk until dawn. These measures will be combined with face-to-face communications through existing networks.

The existing emergency services are implemented through the campus police department, which is fully trained and certified by the Commonwealth of Pennsylvania.

Members of the Lehigh community will also be able to access comprehensive information regarding an emergency through a new Emergency Preparedness Web site at <http://www.lehigh.edu/emergency>, which lists resources and detailed information on emergency responses. ■



## Making our campus as safe as possible through emergency preparedness

At Lehigh, nothing is more important than the safety and well-being of our campus community members. In addition to a broad range of security measures, the university also has in place a comprehensive plan and process for responding to emergency situations.

During times of a significant emergency or dangerous situation, including an immediate, on-campus threat to the health or safety of students or employees, the university will communicate to the campus community using various methods, including mobile text alerts through our LU-Alert system, email bulletins, broadcast voicemail, the Lehigh Web site, bullhorns, the classroom announcement system and person-to-person contact.

The level of crisis will be determined by an on-site assessment conducted by the Lehigh University Police Department, the Office of Environmental Health and Safety, and/or other appropriate university offices. If the circumstances present potential harm to those on campus, the entire campus community will be notified as soon as possible after the confirmation of credible information, utilizing the communication methods listed above.

Notification can be initiated by any of the following offices: office of the President or Provost, the Lehigh University Police Department, Student Affairs, and University Communications.

In the event that a crisis has the potential to impact the community beyond Lehigh, the university would work cooperatively with local, state and federal agencies, and would share information with the media.

The university is committed to testing emergency notification procedures (including the LU-Alert system, broadcast voicemail, email bulletins, classroom announcement system and university web site updates) through at least two announced tests a year.

Emergency response and evacuation procedures will be publicized at least once during the calendar year in conjunction with an announced test. Documentation of tests, including relevant information such as the date and time of the test, will be maintained by the university.

For more information about resources and procedures, please go to <http://www4.lehigh.edu/emergency>. ■



because, although you may not want to pursue criminal action immediately, you may change your mind in the future.

- 2) **Report the assault:** Lehigh University encourages survivors to report all cases of sexual assault to Lehigh University Police Department (610) 758-4200.
- 3) **Get emotional support:** Tell someone you trust. A Lehigh University advocate and/or a representative of the LUPD will guide you through the available options and support you in your decision. There are resources available both on and off campus to provide you with guidance and support after a sexual assault:
  - a. **Lehigh University Advocate:** (610) 758-4763.
  - b. **Break the Silence Sexual Violence 24/7 Peer Hotline**—coordinated by The Lehigh University Women’s Center: (610) 974-HOPE. All calls are confidential.
  - c. **Lehigh University Counseling Center:** (610) 758-3880.
  - d. **Crime Victim’s Council 24 hour Hotline:** (610) 437-6611.

The university’s Judicial Procedures for cases involving sexual assault are also detailed in the *Student Handbook*. If a victim determines that (s)he wants to proceed with formal university judicial action, the judicial officer will proceed with an investigation. The victim has the right to a trained victim’s support person to accompany him/her through the university proceedings. In addition, both parties have the right to be present during the University Judicial Hearings, to have a university friend with them and have the right to be informed of the outcome of the hearings. Also, individuals have the right to a safe environment which may include a change of university residence or a change of residence for the accused until the proceedings have been completed. Adjustments may also be made regarding academic classes, if necessary. ■

## Sexual Offense Policy Statement

The following information is drawn from Lehigh University’s Policy for Cases of Sexual Assault. The complete Policy is detailed in the *Student Handbook* (<http://www.lehigh.edu/~indost/dos/hbook.html>). Lehigh University considers sexual assault, harassment, stalking, and relationship violence to be acts that cannot be tolerated within the academic and residential environment of a caring community.

Lehigh University will not tolerate violence toward or abuse of any member of the community by another. Such violence and/or abuse includes relationship violence, sexual harassment, stalking, rape and other forms of sexual assault perpetrated against any student, faculty member, staff member or any other person in the Lehigh University community.

All members of the university community and visitors to campus are encouraged to report incidents of violence, abuse and/or sexual offenses to the persons listed below. We will further encourage victims

to seek criminal prosecution under the Pennsylvania Crimes Code.

Lehigh University is committed to providing prompt support services to any victims of such violence. If you or anyone you know has been a victim of a sexual offense at Lehigh University, your first priority should be to:

- 1) **Seek medical attention immediately:** Evidence can only be collected at a hospital emergency room within 72 hours of the assault. In addition to collecting evidence, health concerns such as sexually transmitted disease (STD), pregnancy, and treatment of injuries will be addressed. It is important to have the evidence collected



# Sexual Violence Prevention Education

The Lehigh University Women's Center provides sexual violence prevention and risk-reduction programs to all members of the campus community. The Women's Center's professional staff includes a full-time Sexual Violence Prevention Coordinator (SVPC), who is responsible for coordinating efforts to educate students, staff, and faculty about sexual violence and the resources that are available to survivors both at Lehigh and in the community. Educational programs include:

- 1. New Student Orientation:** During orientation, new students are introduced to many different aspects of college life. Sexual assault is addressed during orientation and through a discussion period facilitated by student Orientation Leaders.
- 2. Mandatory programming for new students:** During the first week of classes, all new students are required to attend a sexual assault awareness program presented by the members of the sexual violence peer educator group, Break the Silence, which is based in the Women's Center. Programs are presented to male and female audiences separately to better address male- and female-specific questions and concerns.

### 3. Break the Silence peer educators:

Break the Silence, a project of the Women's Center, is a peer education group made up of male and female students dedicated to educating other students about sexual violence. Break the Silence is available to present workshops to classes, residence halls and student groups at Lehigh University. Break the Silence volunteers also monitor the 24/7 sexual violence peer hotline: 610-974-HOPE (4673).

### 4. Sexual Assault and Domestic Violence Awareness Months:

Every semester, Women's Center student workers and volunteers organize public events and exhibits, such as the Take Back the Night march and the Clothesline Project, in order to educate the campus about rape, abusive relationships, and other forms of sexual violence.

Through educational programming, events, and guest speakers,

the Women's Center encourages students, faculty, and staff to examine their attitudes and challenges them to refuse to condone sexual violence of any kind. The SVPC is a valuable resource for students who have experienced sexual violence or who are interested in learning more about how sexual violence affects their campus and the society they live in.

For more information, contact the Women's Center at 610-758-5808. ■



## Lehigh University Safety Policies

**Sex Offenses.** Lehigh's policy on sex offenses, which appears in its entirety in the Student Handbook, makes it clear that acts of rape, sexual harassment or other forms of sexual assault will not be tolerated. Individuals are strongly encouraged to report such incidents and to pursue criminal prosecution if possible.

The policy contains: procedures to be followed should a sex offense occur; definitions of applicable Pennsylvania laws; a description of campus disciplinary procedures, including the specific rights of both accuser and accused as well as possible sanctions; a listing of campus and community support services for victims; options for changing academic and living arrangements if requested by the victim; and a brief description of educational programs to promote awareness and prevention of sex offenses.

Another excellent source of information is a brochure titled, *Rape, Even Among Friends*, produced and distributed jointly by the university and the Lehigh Valley Crime Victims Council. This brochure is available in the University Police department in Johnson Hall.

*4-HOPE, the Break the Silence Sexual Violence*

**Hotline,** is an anonymous, confidential peer hotline for students who have experienced or who have questions about rape, sexual assault, relationship abuse, stalking or harassment. 4-HOPE is monitored by student volunteers at the Lehigh University Women's Center who have completed 30 hours of crisis response training. Volunteers can give callers information about on-campus and community resources, and assist callers in contacting these resources. 4-HOPE hotline is available 24 hours a day, seven days a week during the fall and spring semesters. On campus, dial 4-HOPE (4673); off campus dial 610-974-4673.

Persons with questions are encouraged to contact any of the following Student Affairs departments: Dean of Students, Counseling and Psychological Services, Health and Wellness Center, Women's Center, or University Police.

**Sexual Offender Registration.** Persons seeking to obtain sex offender registration information may contact the Lehigh University Police Department at 610-758-4200, Bethlehem Police Department at 610-865-7187, or the Pa. State Police web site at [www.psp.state.pa.us](http://www.psp.state.pa.us).

*continued on page 16*



## Street-wise Safety Check List

- If you live off-campus, notify Bethlehem Police when your house will be vacant over breaks and holidays. Forms for this purpose are available on the University Police website at [http://www.lehigh.edu/~inlpd/liv\\_1.html](http://www.lehigh.edu/~inlpd/liv_1.html).
- Do not walk alone after dark. Make arrangements to travel with friends along a well-lit route, or use the escort service 610-758-1111.
- Report any crime or situations that seem suspicious to University Police at 610-758-4200 immediately.
- Know the locations of the blue light emergency phones around campus and how to use them.
- Most crimes at Lehigh are thefts of unattended items. Keep your keys secure, lock your door and don't leave your belongings unattended.
- Borrow an engraver from University Police to engrave your social security number or driver's license number on personal items of value.
- Report the loss or theft of keys or valuables immediately to University Police.
- Be alert to strangers wandering aimlessly around your office or residence hall. A common ploy for thieves is to say they are looking for work or a friend.
- Do not leave your room or apartment unlocked or with a window open even for a short absence.
- If being followed, cross the street and walk in a different direction, or go to a well-lit area, a store, or blue light emergency phone.
- Avoid using a bank teller machine late at night.

## Safety Policies

*continued from page 15*

Lehigh has adopted policies governing a number of safety-related aspects of campus life. Some important policies include:

**Access to Facilities.** There are more than 150 buildings at Lehigh. Access to open buildings, events, and programs is granted to all students and employees with a Lehigh ID card. Every student is expected to carry his or her ID card at all times. Upon request of an officer of the university, the student must show the ID card.

All university owned and operated residential facilities are locked 24 hours per day. Access is limited to residents, their guests, staff or those hired by the university to provide specific services.

Non-residential facilities are locked and secured on a variety of schedules consistent with the usage of the building and the time of the academic year. In general, buildings housing administrative offices close at 5 p.m. Academic buildings typically are locked between 10 and 11 p.m. Weekend hours are a function of special events. To determine the specific schedule for a given building, contact the Office of Facilities Services or Campus Police. When non-residential buildings are closed, only those staff or students with appropriate authorization are permitted to be in the building.

Students, faculty and staff are expected to be aware of and abide by these regulations. Certain buildings are equipped with alarm devices to alert Lehigh Police of unauthorized entrance. In addition, the University Police Department employs security guards who conduct foot patrols throughout the Asa Packer and Mountaintop campuses. These guards check exterior doors, visually monitor activity in and

around campus facilities and in some cases actually walk through the buildings. Unauthorized individuals found in closed buildings are evicted and subject to other action as appropriate.

**Alcohol and Drugs.** Any person found responsible for illegal possession, distribution or consumption of any controlled substance, including alcohol, will be subject to disciplinary action by the university and may be subject to action by civil authorities.

The drinking age in Pennsylvania is 21. State law deals strongly with underage drinking and makes it a crime to furnish alcohol to individuals under age. University policy and enforcement procedures are in full compliance with the law.

The Office of Counseling and Psychological Services is located on the fourth floor of Johnson Hall. Alcohol and other drug services are offered free of charge for a wide range of issues including substance use, abuse and dependency. Outreach programs are offered on a regular basis. All contact with this office is held in confidence.

A Faculty Staff Assistance Program (FSAP) is available to employees who are experiencing various problems including those with substance abuse. The FSAP provides confidential assessments, brief counseling and a referral service. For additional information, please call 800-395-1616.

**Weapons.** To prevent personal injury, Lehigh prohibits the possession or use of any potentially dangerous weapon or explosive on university property. Firearms, ammunition, air guns, spring-type weapons, slingshots and firecrackers are among those items prohibited. Weapons under the control of the military departments are not subject to these regulations. All firearms belonging to Lehigh must be secured in the University Police Office.

