

Resources for Conflict Resolution at Lehigh

Lehigh University has established a variety of resources with multiple points of contact to assist individuals who are unable to resolve conflict. For faculty, staff, and student matters, the proper course is to contact first the chairperson or department head in your department, then the appropriate person in the college dean's office, human resources, student affairs, or research and graduate studies. Alternative resources, as appropriate, include the ombudsperson, harassment policy officer, internal audit office, and campus police. By referral, the office of the general counsel and trained internal or external mediators are available to assist department chairs with conflict situations.

Conflict involving faculty/staff/student matters

- Department Chair
- Dean's Office
 - Dean or Associate Dean:
 - College of Arts and Sciences:
Anne Meltzer, Dean
Diane Hyland, Assoc. Dean (Faculty and staff)
Michael Stavola, Assoc. Dean (Graduate students)
Augustine Ripa, Assoc. Dean (Undergraduates)
 - College of Business and Economics:
Paul Brown, Dean
Andrew Ward, Assoc. Dean (Graduate students)
Katrina Zalatan, Assoc. Dean (Undergraduates)
 - College of Education:
Gary Sasso, Dean
Ward Cates, Assoc. Dean
 - P.C. Rossin College of Engineering and Applied Science:
S. David Wu, Dean (Faculty)
John Coulter, Assoc. Dean (Graduate students)
Gregory Tonkay, Assoc. Dean (Undergraduates)
- *Human Resources Office* (Exempt and Nonexempt Staff)
428 Brodhead Avenue
 - Judy Zavalydriga: 610-758-3897 jaz308@lehigh.edu
 - Linda Parks: 610-758-5195 Linda.Parks@lehigh.edu
 - Web site: <http://www.lehigh.edu/~inhro/>
 - Faculty/Staff Guides: http://www.lehigh.edu/~inhro/staff_guides.html

- *Graduate Students*

- Office of the Vice Provost for Research and Graduate Studies

- Graduate Student Life:

- Kathleen Hutnik: 610-758-3648 kaha@lehigh.edu

- Web site: <http://www.lehigh.edu/~ingrador/>

- *Student Affairs*

- Dean of Students Office

- University Center

- Undergraduate Students:

- Susan Lantz: 610-758-4159 sel3@lehigh.edu

- Sharon Basso: 610-758-4156 sbr2@lehigh.edu

- Web site: <http://www.lehigh.edu/~indost/>

- Student Handbook: <http://www.lehigh.edu/~indost/dos/hbook.html>

- *Provost's Office*

Conflicts should be handled first by the appropriate office: College (for Student academic issues and Faculty), Human Resources (for Exempt and Nonexempt Staff), Student Affairs (for Undergraduate Students), or Research and Graduate Studies (for Graduate Students). If warranted, the College, Human Resources, Student Affairs, or Research and Graduate Studies will refer the problem to the Provost's Office.

- Provost Office

- Alumni Memorial Building

- Patrick Farrell: 610-758-3605
Provost

- Vincent Munley: 610-758-5891 vgm0@lehigh.edu
Deputy Provost for Faculty Affairs

- Gerard Lennon: 610-758-5891 gpl0@lehigh.edu
Deputy Provost for Academic Affairs

- Web site: <http://www.lehigh.edu/~inprv/>

- Information & Resources

- for Faculty: <http://www.lehigh.edu/~inprv/infoandresources.html>

Other Resources

- *Employee Assistance Program* provided by *Integrated Behavioral Health (IBH)*
 - Telephone: 1-800-395-1616 (to talk with a counselor, available 24/7)
 - Web site: <http://www.ibhcorp.com/> (for print resources, information)
 - Select “Worklife” tab and link
 - Username / Password: lehigh / univ03

- *Ombudspersons:*
 - Professor Barbara Traister: 610-758-3330 bht0@lehigh.edu
101A - Drown Hall
 - Professor Chuck Smith: 610-758-5532 crs1@lehigh.edu
19 - Packard Laboratory
 - Web site: <http://www.lehigh.edu/~inombuds/>

 - Mediation: Referrals available through Provost’s Office,
Human Resources Office, and Student Affairs

- *Harassment Informal Network:*
 - Harassment Policy: <http://www.lehigh.edu/~policy/university/harassment.htm>
 - Harassment Policy Officer Web Site: <http://www.lehigh.edu/~inhpo/index.html>

- *Harassment Officer:*
 - Lee Kern: 610-758-3267 lek6@lehigh.edu
Education and Human Services
Iacocca Hall
 - Harassment Policy Officer Web Site: <http://www.lehigh.edu/~inhpo/index.html>

- *Internal Audit:*
 - Robert Eichenlaub: 610-758-5012 rje0@lehigh.edu
 - Ethics Hotline: 610-758-2500
526 Brodhead Avenue
 - Web site: <http://www.lehigh.edu/~iniao/>

- *University Police:*
 - Chief Ed Shupp: 610-758-4200 eks0@lehigh.edu
Room 221, Johnson Hall
 - Web site: <http://www.lehigh.edu/~inlpd/index.html>

- *General Counsel:*

The expectation is that issues should be handled first by the appropriate office:

- College (for Faculty and Student academic issues)
- Human Resources (for Exempt and Nonexempt Staff)
- Dean of Students Office (for Undergraduate Students)
- Research and Graduate Studies (for Graduate Students)

If warranted, the College, Human Resources, Student Affairs, or Research and Graduate Studies will refer the problem to the General Counsel.

- Frank Roth, Esq.: 610-758- 3572 far4@lehigh.edu
- Heather Hosfeld, Esq.: 610-758- 3572 heh204@lehigh.edu
 Room 307, Alumni Memorial Building
- Web site: <http://www.lehigh.edu/~inogc/index.html>