

Manage your account

Use FSA Online

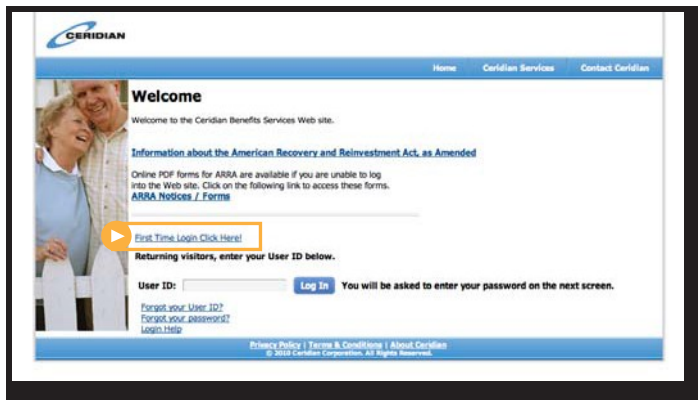
VISIT WWW.CERIDIAN-BENEFITS.COM TO:

- SUBMIT CLAIMS
- CHECK YOUR BALANCE
- ACCESS FORMS
- AND MORE!

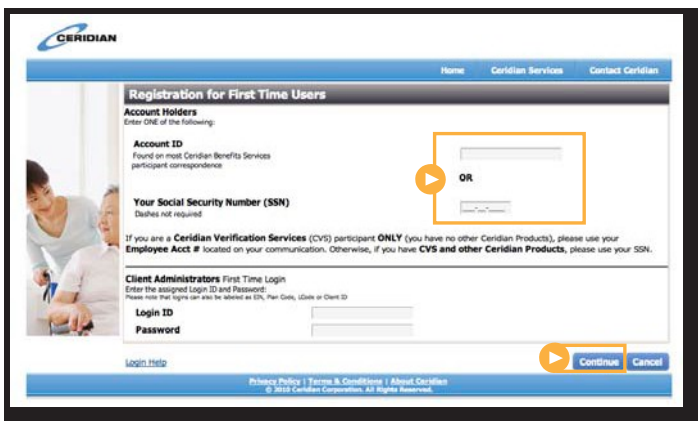
How do I login to the Web site?

First Time Login Only

1. Go to www.ceridian-benefits.com.



2. Select the link [First Time Login Click Here!](#)



3. Start the Registration Process by entering ONE of the following: a [Ceridian Benefits Services Account ID](#) (found on most correspondence sent to you from Ceridian Benefits Services). OR your [Social Security Number](#).

4. Click the [Continue](#) button at the bottom of the page.

5. On the next screen enter:

- Your first name and last name as they appear on correspondence you have received from Ceridian Benefits Services.
- Your street address.
- Your city, state abbreviation and the first five numbers of your zip code.
- If you have a non-U.S. address, check the box indicating that and fill in the requested information.

6. Click the [Continue](#) button.

You will be prompted to do the following:

- Enter and confirm your email address.
- Create a new user ID. Your new user ID must include a minimum of 6 characters and contain at least one letter (A-Z).
- Create and confirm a new password. Your new password must include a minimum of 7 characters and contain at least one number and at least one letter (A-Z). The password is case sensitive.
- Select your security questions and provide your answers.

7. Click the [Register](#) button to complete the process and continue to your Ceridian Benefits Services account(s).

Returning Users

Since Ceridian is now requiring two security questions and answers to better secure your information, you may see Your Profile page when you login. Re-confirm your email address, select a second security question and provide your answer.