

Lehigh University
Graduate Student Financial Aid Application
2011-2012

Name _____ Lehigh Identification# _____
Last First MI

Permanent Address _____

Home Phone (____)____-____ Cell Phone (____)____-____ Work Phone (____)____-____

Local Address _____ E-Mail Address _____

THE INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED ACCURATELY. MISSING OR INCORRECT INFORMATION WILL DELAY THE PROCESSING OF THE LOAN. IF YOUR PLANS CHANGE AT ANY TIME, IT IS YOUR RESPONSIBILITY TO NOTIFY THE FINANCIAL AID OFFICE IN WRITING. ANY REDUCTION IN THE NUMBER OF COURSES TAKEN OR TUITION AID RECEIVED WILL AFFECT YOUR LOAN ELIGIBILITY.

STAFFORD LOANS: GRADUATE Students are eligible for up to \$20,500 in **STAFFORD** loans. Of that amount, up to \$8,500 may be **SUBSIDIZED**. The remainder may be taken in an **UNSUBSIDIZED** loan. The federal government pays the interest for subsidized loans while the student is enrolled at least ½ time. The student is responsible for the interest on any unsubsidized loans they receive. The principal on both types of loans is deferred until 6 months after the student graduates, withdraws or drops to less than half time. If the student has already used the 6 month grace period, repayment begins immediately. Please provide your birth date to allow us to access your NSLDS Records. _____ (MM/DD/YYYY)

Stafford loans, alternative loans and limited student employment are the only opportunities available to graduate students through the Office of Financial Aid. For any other forms of aid (assistantships, fellowships or scholarships), you need to contact the department or college in which you are enrolled. **APPLICANTS MUST BE REGISTERED AT LEAST HALF-TIME TO BE ELIGIBLE FOR A FEDERAL STAFFORD LOAN (SIX CREDITS EACH SEMESTER DURING THE ACADEMIC YEAR- 3 CREDITS FOR EACH SUMMER SESSION). ENROLLMENT IN A DEGREE PROGRAM IS REQUIRED.**

In order to determine eligibility for a **Federal Stafford Loan** or **Federal Work Study**, you need to file the **Free Application for Federal Student Aid (FAFSA)**. This can be done via the internet at <http://www.fafsa.ed.gov>. When completing the FAFSA, **Lehigh University's Federal School Code (003289) must be entered**. After submitting your FAFSA, the U.S. Department of Education will process the application then send you a **Student Aid Report (SAR)**. If the form is not received within four to six weeks, you may verify the status via the web site listed above. When the SAR is received, please verify that the information is correct. Any corrections that may be needed can be made at the web site listed above. **YOU MUST ALSO SUBMIT A COPY OF A COMPLETE SIGNED 2010 FEDERAL TAX RETURN WITH ALL PAGES, SCHEDULES AND W-2'S IN ADDITION TO THIS APPLICATION DIRECTLY TO THE OFFICE OF FINANCIAL AID.**

FINANCIAL AID INFORMATION: **REQUIRED INFORMATION - IF NOT COMPLETED PROCESSING WILL BE DELAYED. **

TYPE OF ASSISTANCE REQUESTED: _____ Loan assistance _____ Student employment (limited availability)

LOAN AMOUNT REQUESTED: Summer '11: \$ _____ Fall '11: \$ _____ Spring '12: \$ _____

If you are not eligible for the amount requested in a subsidized loan, will you accept an unsubsidized loan? Yes _____ No _____

NUMBER OF CREDITS for which you plan to register:

Summer I '11: _____ Summer II '11: _____ Fall '11: _____ Spring '12: _____

Degree program: _____ Beginning date: _____/_____/_____ Anticipated completion date: _____/_____/_____

If you will be receiving **TUITION-FREE CREDITS** in addition to the fellowship or assistantship, record the number of credits you will be receiving at no charge in the appropriate semester slot below:

Summer I '11: _____ Summer II '11: _____ Fall '11: _____ Spring '12: _____

VERIFICATION INFORMATION

To receive federal student financial aid, you are required to complete a process called “verification.” Completing the following section, providing copies of your 2010 Federal Income Tax Return (signed with all schedules, including W2’s) and signing this application will fulfill this requirement. Overpayment cases will be referred to the U.S. Department of Education.

On the grid below, list and provide information about each person that you **will support between July 1, 2011 and June 30, 2012. Include yourself, your spouse (if applicable), and any other dependents that will receive more than half of their support from you.**

Full Name	Age	Relationship to Student	Attending College in 2011-12 (Yes/No)	Year in School 2011-12
		Self		

TAX FORMS AND INCOME INFORMATION

Student’s Tax Forms: Check one box below.

I am attaching my tax returns.

I am not filing a tax return, and am not required to file a 2010 U.S. Income Tax Return.

Please indicate below the amount of **untaxed** income that the student received in 2010 (See Question 45 of the Free Application for Federal Student Aid):

Tax Exempt Interest:		Workman’s Compensation:	
Deductible IRA/Keogh:		Foreign Income Exclusion:	
Child Support:		Payments to Tax Deferred Pensions:	
Untaxed Pensions:		Welfare Benefits:	
Housing, Food, Living Allowances:		Other:	

If you did not file and are not required to file a 2010 Federal income tax return, please indicate below any sources of income received in 2010. Attach a copy of all W-2’s from employer(s).

Sources	2010 Income

Spouse’s Tax Forms (if applicable): Check one box below.

I am attaching my spouse’s tax returns. (you may choose this option if you filed jointly and only one tax return is attached)

My spouse is not filing a tax return, and is not required to file a 2010 U.S. Income Tax Return.

Please indicate below the amount of **untaxed** income that your spouse received in 2010 (See Question 45 of the Free Application for Federal Student Aid):

Tax Exempt Interest:		Workman’s Compensation:	
Deductible IRA/Keogh:		Foreign Income Exclusion:	
Child Support:		Payments to Tax Deferred Pensions:	
Untaxed Pensions:		Welfare Benefits:	
Housing, Food, Living Allowances:		Other:	

If your spouse did not file and is not required to file a 2010 Federal income tax return, please indicate below any sources of income that your spouse received in 2010. Attach a copy of all W-2’s from employer(s).

Sources	2010 Income

ADDITIONAL FINANCIAL AID INFORMATION:

****REQUIRED INFORMATION - IF NOT COMPLETED PROCESSING WILL BE DELAYED. ****

Keep copies of all documents sent to our office for your records.

1. Complete the 2011-2012 FAFSA (Free Application for Federal Student Aid). Be sure to list Lehigh University's school code: 003289.
2. Submit a complete *signed* copy of your (and your spouses, if applicable) 2010 Federal Tax Forms (include all schedules and W2's).
3. **If you do not have an active Direct Loan Master Promissory Note (MPN)**, you must complete the MPN prior to receiving any Federal Stafford Loan funds. You may complete this application at www.studentloans.gov. You will need the following information to complete this step: 1) Borrower's Social Security Number 2) Borrower's Date of Birth, 3) Government PIN (this is the number that is assigned to you when you complete your FAFSA. To obtain a duplicate copy of your PIN, visit www.pin.ed.gov
4. **All Graduate Students who are first-time borrowers of the Direct Federal Stafford Loan program** must complete Entrance Counseling. This can be completed at www.studentloans.gov.

CERTIFICATION:

ALL OF THE REQUIRED FORMS *MUST* BE SUBMITTED AND YOU MUST BE REGISTERED FOR COURSES BEFORE YOUR STAFFORD LOAN CAN BE PROCESSED. PLEASE RETAIN A COPY OF THIS APPLICATION FOR YOUR RECORDS.

It is your responsibility to notify this office in writing if your plans should change at any time. Any reduction in the number of course credits taken *will* affect your financial aid eligibility.

By my signature, I certify that all of the information reported to qualify for federal student aid is complete and accurate. I acknowledge my responsibility to notify the Office of Financial Aid if any academic, financial or certification information changes during the period of enrollment.

Student's Signature _____ Date _____

Spouse's Signature _____ Date _____

**Please submit all forms to: Lehigh University - Office of Financial Aid - 218 W. Packer Avenue - Bethlehem, PA. 18015
Telephone: 610-758-3181 Email: financialaid@lehigh.edu Fax: 610-758-6211**