

TO: Chapter Presidents  
Alumni Corporation Presidents  
Greek Alumni Council  
Bob Wolfenden, Assistant Vice-President, Alumni Relations

FR: Office of Fraternity and Sorority Affairs  
Interfraternity and Panhellenic Councils  
Greek Alumni Council

DT: October 26, 2009

RE: Parking/Traffic for Lehigh Lafayette Weekend

Please take the time to review this letter and discuss with your members at your next scheduled chapter meeting. It contains important information regarding parking and traffic for the annual Lehigh/Lafayette weekend. The following procedures have been discussed and agreed upon by members of the Dean of Students staff, the Greek Alumni Council, the Interfraternity and Panhellenic Council Leadership, Parking Services, and University Police.

\*Every chapter will be issued parking passes for their alumni equivalent to the number of parking spaces they are assigned at the start of the academic year. The IFC/Panhel leaders and GAC have agreed that a minimum of ten (10) spaces per chapter will be reserved for alumni. Chapter and alumni corporation presidents have the option (and are encouraged) to make all of the parking spaces at the house available to alumni.

\*Parking passes will be available to chapter presidents for distribution beginning the week of November 9<sup>th</sup> in the Office of Fraternity and Sorority Affairs. Lost Lehigh/Lafayette parking passes will not be replaced!

\*All student cars that are moved to create space for alumni must be moved from their respective parking lots by Friday, November 20<sup>th</sup> at 5:00 PM. Cars can be parked on Mountaintop Campus in any other University lot that is available for student parking. Cars parked in non-student designated spots for parked in non-parking areas (on the grass or in the fire lanes) risk their cars being ticketed and/or towed.

\*Only cars with a Lehigh/Lafayette hill pass will be admitted to the Sayre Park (the Hill) between 5:00 PM Friday, November 20<sup>th</sup> through Sunday, November 22<sup>nd</sup> at 5:00 AM. Your current Hill parking pass will not work.

\*As in years past, the University Police have the authority to restrict access to Sayre Park (the Hill) during Lehigh/Lafayette weekend if it is deemed that an unsafe or hazardous environment exists. Cars parked in the fire lanes or along the roadside will be towed at the owner's expense. Please monitor these illegal parking areas and keep alumni from parking in these spots.

\*Shuttles will be available both on lower campus and on the Hill from 4-8pm on the day of Lehigh/Lafayette game, Saturday, November 21<sup>st</sup>.

\*We suggest you inform alumni in advance of your receiving the Hill Passes so they have time to request them and you have time to send them in advance of the game. We also encourage that you post this memo on your chapter's website; share it with your alumni advisors and distribute it to your alumni, accordingly. It is also posted on the Lehigh website at: <http://www.lehigh.edu/~indost/greek/index.shtml>

\*We also suggest you inform your alumni regarding any plans for social events around the Lehigh-Lafayette game. Alumni organization leaders should be requested to help the undergraduate chapters insure proper behavior. Many alumni are not familiar with current social policies.

\*Please contact the Office of Fraternity and Sorority Affairs regarding requests for mailing lists (e-mail and surface mail) for your alumni.

If you have any questions or concerns please contact the Office of Fraternity and Sorority Affairs at 610-758-4157.