

Date Submitted: _____

Lehigh Study Abroad Program Petition

Lehigh students may petition to enroll in a study abroad program which is not on the Lehigh Approved Study Abroad List. Each petition is considered on its own merits and in the context of each student's individual situation. Students should not assume that their petitions will be approved and should have an alternative program from Lehigh's approved list as a backup. Petitions will be evaluated by the Lehigh Abroad Faculty Policy Committee, on the following criteria:

1. A student must demonstrate a need that cannot be met through a Lehigh approved program;
2. A student must provide the appropriate program information to satisfy Lehigh faculty of the content and academic rigor of the program;
3. The program must include language study (where appropriate), cultural immersion, and health and safety standards.
4. Programs should have a range of support services comparable to those available at Lehigh.

Name of student: _____ Semester: _____

Program Petitioning: _____
(country) (name of program)

Backup program choice from approved list: _____

PETITION CHECKLIST

- Lehigh approved semester online application
- 1 Lehigh transcript (unofficial transcript can be printed from Banner)
- Letter of Intent:
1-page letter stating why the Lehigh approved programs do not meet your needs and how this particular program fits into your academic goals at Lehigh.
- Course Approval Form:
You must get a minimum of 12 credits approved. Each course must be approved by the appropriate Lehigh academic department. You must take course descriptions/syllabi to Lehigh faculty for review.
- Program Description:
Turn in a copy of the program information (brochure or booklet), including course descriptions.
- Two completed "Faculty Evaluation for Study Abroad" forms
The Evaluation Form must be completed by a full time Lehigh faculty member (cannot be a TA or adjunct).

Bring **ALL** of the above to the Study Abroad Office along with this checklist. Your petition will not be reviewed until all these materials are complete.

3. If there is an approved program in this region/country, what is the rationale to help support this non-approved program versus the approved program?

4. How does this student's plan meet the goal of immersion into this country's culture?

(faculty signature)

(date)