

December 21, 2006

## IMPORTANT ANNOUNCEMENTS from UMI DISSERTATION PUBLISHING

### ABOUT THE NEW PUBLISHING AGREEMENT

We have substantially revised and updated the publishing agreement that must accompany all dissertations and theses submitted to UMI. Most of the changes are the result of suggestions and constructive criticism from graduate school administrators and students. The major changes/features are:

- Effective January 2, 2007. Please do NOT use the old forms after this date.
- Easy restriction and/or embargo process for authors.
- Choice for either Open Access Publishing or Traditional Publishing
- Expanded guidance for making distribution and dissemination choices, formats and submission requirements, copyright issues.
- NO SOCIAL SECURITY numbers required.
- Length restriction on abstracts removed.

We sent multiple drafts of the agreement out for external review by graduate deans, associate deans, and administrators. Their time and energy improved the final document immensely, and we thank them for this service to the whole community.

### FORMS AVAILABLE IN PDF

For the time being, we will not produce and ship the printed booklet and forms. Most of you prefer to post a PDF on your website, or use ETD Administrator for online submission. To receive PDF copies by email, send your request to [scholarlypublishing@il.proquest.com](mailto:scholarlypublishing@il.proquest.com).

To download the PDF from our website, go to [www.il.proquest.com/dissertationagree](http://www.il.proquest.com/dissertationagree)

Username = dissertations

Password = publish

Please feel free to:

- 1) Post these to your own website, where your students can access them
- 2) Distribute the PDF(s) to students by email
- 3) Print them out to give or distribute to your students

### IF YOU SUBMIT ONLINE

The new publishing agreement is NOT YET built into ETD Administrator (the online submission tool through bepress). We should have the tool updated with the new options and agreement before the May submission season. In the meantime, you should continue to use the system as-is.

- This is only an issue if you have students who would like to publish Open Access. Those students should download and send in the NEW publishing agreement along with the additional \$95 Open Access publishing fee. They should send it directly to:

DISSERTATION OPEN ACCESS  
PROQUEST INFORMATION AND LEARNING  
789 E Eisenhower Parkway  
PO Box 1346  
Ann Arbor, MI 48106-1346

Alternatively, they can scan and convert to PDF and send to [openaccess@il.proquest.com](mailto:openaccess@il.proquest.com)

- Students should continue to request restrictions and embargoes using the “notes to administrator” function until we update ETD Administrator.

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### **PUBLISHING FEES**

Publishing fees remain at \$55 for dissertations and \$45 for master's theses. The optional copyright fee remains at \$65. The optional Open Access fee is \$95. If you collect fees and pay UMI, and a student chooses Open Access, you should collect an additional \$95. If your students pay us directly, they should send an additional \$95 if they choose Open Access. This will also be the case when the new agreement and options are integrated into the online submission tool.

### **AMAZON.COM**

We are no longer posting dissertations and theses on Amazon.com. We are in the process of removing ALL currently posted dissertations and theses. This may take some time, so please be patient. However, if you have a special issue around a single dissertation or thesis, do not hesitate to contact us so that we can request urgent attention.

### **SIGNATURE PAGES**

Please DO NOT include signature pages with dissertations and theses. We ask you to discontinue this practice so that digital likenesses of committee members' signatures are not disseminated along with electronic versions of these manuscripts.

### **ABSTRACTS**

Please make sure your students know that we have removed the length restriction on abstracts, and they should use the same abstract for submission (the extra copy that we require) as appears in the manuscript itself. If they are different, we will automatically use the abstract from the manuscript.

### **TITLES**

Also, please make sure your students know that we will automatically use the title as it appears in their manuscript if there is a difference between that and what they write onto the submission form.

### **ACQUISITION OF PROQUEST INFORMATION AND LEARNING by CAMBRIDGE INFORMATION GROUP**

On Friday, December 15, Cambridge Information Group announced its intent to acquire PQIL. Following the closing of this acquisition, plans are to combine its subsidiary CSA (formerly Cambridge Scientific Abstracts) and PQIL into an independent, privately held organization. The entirety of ProQuest Information and Learning Company is combining with CSA, keeping all of your rights, contracts, and accounts intact.

CSA specializes in natural sciences, social sciences, arts and humanities, and technology -- areas which are complementary to PQIL. Plans are to maintain offices in Bethesda, Maryland (home of CSA) and in Ann Arbor, Michigan (home of PQIL), where it is "business as usual" for UMI.

Further details will be released following the close of the transaction, which is subject to regulatory review. If you would like to read more, please see the press release at <http://phx.corporate-ir.net/phoenix.zhtml?c=93447&p=irol-newsArticle&ID=942563&highlight=>