



INTERNSHIP OPPORTUNITY ANNOUNCEMENT

**Greater Lehigh Valley Chamber of Commerce, Bethlehem Office
561 Main Street, Bethlehem, PA 18018**

Company Description:

The Greater Lehigh Valley Chamber of Commerce is a dynamic organization comprised of more than 5000 businesses. As the second largest Chamber in the state of Pennsylvania, the largest in New Jersey and one of the largest in the nation, we are committed to providing our members with unparalleled opportunities to enhance their business through exclusive member-only access to numerous benefits.

The Greater Lehigh Valley Chamber has been widely recognized for our commitment to regionalization, our progressive philosophy of establishing partnerships with other like-minded organizations and our ability to continually provide members with relevant tools necessary for them to compete and succeed in this ever-evolving economy.

Job Description:

This exciting internship will provide the student with many unique opportunities not available in the average office setting. The Bethlehem office of the Greater Lehigh Valley Chamber of Commerce works directly with the City of Bethlehem on their marketing and community redevelopment initiatives. With the Sands Casino Resort opening in May, the intern can expect to play a critical role in the organization and implementation of the City's newest marketing efforts. The intern will not only network with members of the City's administration, but with owners of small and large businesses in the greater Bethlehem area. The experiences and relationships gained through this unpaid internship, will certainly equip any student with desirable professional qualities and set them apart in an ever-increasing difficult job market.

- Upbeat, energetic, willing to meet new people and take on new projects.
- Majoring or minoring in Marketing, Communications, Public Relations, Business Administration or a related field.
- Have a strong computer background, including the use of Office and the willingness/adaptability to learn new programs.
- Must have a driver's license and own transportation.
- Able to work at least 8 hours, but no more than 20 hours per week. May be asked, but not required to attend events in the evenings.

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THE GREATER LEHIGH VALLEY CHAMBER OF COMMERCE
OFFICES IN ALLENTOWN, BETHLEHEM, EASTON AND PHILLIPSBURG

Located at 840 Hamilton Street, Suite 205, Allentown, 18101, 561 Main Street, Bethlehem, Suite 200, 18018
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