

# BURSAR PAYMENT WORKSHEET

FALL SEMESTER 2009 *(Additional instructions reverse side)*

***This form MUST be signed and returned by AUGUST 3rd if your payment amount differs from the amount on your invoice. Please use the enclosed return envelope or fax to 610.758.3033***

Student Name

**Last** \_\_\_\_\_ **First** \_\_\_\_\_ **LIN** \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

Adjustment Description:	Amount:
1. Enter the "TOTAL DUE" from your invoice.	
2. Additional tuition charges <i>if not</i> charged \$19,165 and will be a full-time student	
3. Net cost difference for any new meal plan change.	
<b>4. Adjusted Total Charges</b> (add amounts from 1, 2, and 3)	
5. Less Health Insurance option ( <i>Entering an amount here DOES NOT WAIVE your coverage. Waive on-line at <a href="http://www.universityhealthplans.com">http://www.universityhealthplans.com</a>. If you have already received credit on your bill, please DO NOT DEDUCT again.</i> )	
<b>6. Less loan applications completed but not yet disbursed:</b>	
➤ Federal Stafford Loan	
➤ Parent Plus Loan	
➤ Perkins Loan	
➤ University Tuition Loan	
➤ Other: Please specify name:	
➤ Other: Please specify name:	
<b>7. Less Grants accepted but not yet disbursed:</b>	
➤ University Grant	
➤ Pell Grant	
➤ PHEAA or other state grant	
➤ SEOG	
➤ Loan Elimination/Reduction	
➤ Other: Please specify name	
➤ Work Study <i>may not</i> be used as a deduction. Funds must be earned by the student as an hourly wage.	
<b>8. Less Scholarships accepted but not yet disbursed:</b>	
➤ University scholarship: Please specify name:	
➤ Other: Please specify name:	
➤ Other: Please specify name:	
<b>9. Total Deferred Amount for Pending Credits</b> (add 5, 6, 7, and 8)	
<b>10. AMOUNT REMITTED: by August 3rd to avoid \$200 late payment fee</b> (Adjusted Total Charges less Pending Credits: line 4 minus line 9)	

REQUIRED SIGNATURES

A parent or guardian and the student must sign this form.

Student Signature	Date	Parent/Guardian Signature	Date
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Deferral of any portion of the invoice balance shall constitute a loan in the amount of the deferral made by Lehigh University to the student and the parent/guardian by signing above. The deferral loan shall be paid without interest to Lehigh University immediately upon receipt by the student and/or Parent/Guardian of the funds anticipated from the indicated source(s). If the anticipated funds are not received, the deferral loan shall be repaid by student and/or Parent/Guardian to Lehigh University, on demand together with interest at 6% per annum. The deferral loan shall be the joint and several obligation of student and parent/guardian. Further, Student and Parents/Guardian acknowledge that the Deferral Loan shall constitute a "student loan" and shall not be discharged or dischargeable in any proceeding filed under the United States Bankruptcy Code.

<i>Office Use Only:</i>	<i>Date Received</i> _____	<i>Cleared for Registration by</i> _____
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