

## Departmental Fellowship Application Instructions

Each semester the Department of Biological Sciences at Lehigh University awards fellowship funds provided by both Gordon C. Thorne and Marjorie Nemes to support graduate research. The fellowships are awarded on a competitive basis to recognize exceptional students who have demonstrated excellence in research and have made significant progress toward their Ph.D.

**Eligibility:** All full time Ph.D. students are eligible to apply, but preference will be given to students who have advanced to candidacy. Nominations are accepted from faculty, fellow students, or from the candidate.

**The award:** Fellowships provide tuition and stipend support for one semester. Students may receive a fellowship for no more than 2 semesters. Fellows are required to present their research to the department as part of the regular seminar series during the semester of their support.

**Application:** Successful applications should document the student's achievements in research. In order to receive full consideration for the award, the application should include:

- 1) A nomination letter from the nominator (or candidate if self-nominated) carefully explaining why the candidate is deserving of special recognition by the department.
- 2) The candidate should submit a brief 1-2 page proposal to explain how the award will help him/her achieve specific research goals for the duration of the award. If the candidate is self-nominated, this proposal may be incorporated into the justification for nomination (above).
- 3) A letter from the candidate's advisor addressing the candidate's qualifications and demonstrated commitment to their studies. Of particular importance is an explanation of how this award will enhance the student's progress toward completing his/her degree. The advisor is welcome to address any factors related to how the award will impact their research laboratory.
- 4) A CV including all research, teaching, and service accomplishments.
- 5) Copies of manuscripts: published, in press, or in preparation.

**Applications are due to the department's academic coordinator by:**

*Spring Semester Fellowships: **November 1st***

*Fall Semester Fellowships: **April 1st***