

## *What to Do If We Don't Have a Tutor*

The Center for Academic Success works hard to recruit and train tutors for introductory and 100-level courses that traditionally offer students the most challenge. However, we may not have a tutor for the course you requested for a number of reasons. Here are some other ways to get the help you need in your course:

- ❖ Visit the Professor, TA, or lab instructor associated with the course. These are the most qualified people to explain difficult course concepts or to tell you what you need to do to excel in their classes. If you don't know your professor's office hours, email your professor or talk to him/her after class to make an appointment.
- ❖ If you are having difficulty in a MATH course, you may visit the Writing and Math Center located in Drown Hall 110 and/or you can use the Math Help Center located in the basement of Christmas-Saucon. The Math Help Center is staffed by Math Dept. faculty and provides walk-in help. For a schedule of hours or for more information, contact the Math Department or visit their website at: <http://www.lehigh.edu/~math/math-help-center.html>
- ❖ Consider whether the issue may not be the content of the course but rather your ability to manage the amount and type of work required in a timely manner (this is often the case for humanities and social science courses but can also be true of science, math and business courses as well.) If you think a session on how to study for your course might be helpful, sign up for a FREE appointment with the Center's study skills consultant. We can help you build the skills – time management, reading skills, note-taking skills, test preparation, test-taking, etc. – you need to succeed!
- ❖ Be sure to access *all* materials for the course. Check your syllabus for the following: materials on reserve in the library, optional readings or assignments, professor's web site, *Blackboard site*, computer programs or software, etc.
- ❖ Be sure to use your textbook as best you can, including any accompanying CD's. Most textbook chapters include learning objectives, summaries, and questions for review which highlight important information and/or problem solving skills. Use these to help you identify important info and test your knowledge/understanding of the material.
- ❖ Visit your textbook's companion website. A number of publishers now have online companion sites for their textbooks that include a number of terrific study aids such as study guides, outlines, chapter reviews, quizzes, flashcards, glossaries, and much more. Some sites even provide access to an online whiteboard on which to ask questions.
- ❖ Study with a friend or form a study group! Ask a few classmates to join you in studying for the course. Have weekly meetings at which you review notes together, work on homework, discuss key course concepts, quiz each other, and more. If you need help organizing your study group, the Center for Academic Success has resources and info to help you.
- ❖ Seek a private tutor. Ask the department or faculty if they know of a grad or undergrad who may be willing to work with you for a small fee.