

GPA PETITION

Please note that completing the petition process does not guarantee approval. Petitions to study abroad without the minimum GPA are approved in special circumstances only and are reviewed on the merits of the individual petition. Here is what the SOS Committee finds useful in a petition from a student with a GPA below 3.0 who wants to study abroad:

1. A one page statement on why your GPA is below the 3.0; information that supports your ability to function academically while abroad; how the specific program will enhance the academic program at Lehigh and beyond Lehigh; as well as other information that supports the match of your strengths and the program you want to attend.
2. Letter(s) of recommendation from professors (often students send the same letters that they would send with their abroad application). While not necessary, this is certainly useful to the committee.
3. Students petitioning should make **appointments** with 1) Erica Smith Caloiero, Study Abroad Director **and** 2) Susan Lantz, Associate Dean of Students **or** College Associate Dean. At the meeting the petition will be reviewed and suggestions will be made on how the petition can be as strong as possible.
4. Unofficial copy of your transcript.

DISCIPLINARY PETITION

Please note that students currently on probation rarely are approved to study abroad. Completing the petition process does not guarantee approval. Here is what the SOS Committee finds useful in a petition from a student who has been involved in a disciplinary infraction:

1. A one page statement explaining the disciplinary infraction.
2. Letter(s) of recommendation from professors (often students send the same letters that they would send with their abroad application). While not necessary, it is certainly useful to the committee.
3. Students petitioning should make **appointments** with 1) Chris Mulvihill, Assistant Dean for Student Conduct **and** 2) Susan Lantz, Associate Dean of Students **or** College Associate Dean and 3) Erica Smith Caloiero, Study Abroad Director. At the meeting the petition will be reviewed and suggestions will be made on how the petition can be as strong as possible.
4. A letter from the judicial officer with his/her support.

Deadline to Hand in Petition	Petition Meeting
June 14, 2006 - 1:00 UC 210	June 16, 2006
June 28, 2006 - 1:00 UC 210	June 30, 2006
July 12, 2006 - 1:00 UC 210	July 14, 2006
August 2, 2006 - 1:00 UC 210	August 4, 2006
August 14, 2006 - 1:00 UC 210	August 16, 2006
August 23, 2006 - 1:00 UC 210	August 25, 2006
September 6, 2006 – 1:00 UC 210	September 8, 2006
September 20, 2006 – 1:00 UC 210	September 22, 2006
October 4, 2006 – 1:00 UC 210	October 6, 2006
October 18, 2006 – 1:00 UC 210	October 20, 2006
November 1, 2006 – 1:00 UC 210	November 3, 2006
November 15, 2006 – 1:00 UC 210	November 17, 2006
November 29, 2006 – 1:00 UC 210	December 1, 2006
December 13, 2006 – 1:00 UC 210	December 15, 2006

Name	Position	Office	E-mail	Extension
Bruce Correll	Registrar	Alumni Memorial	bsc1	x83191
Erica Smith Caloiero	Study Abroad Director	110 Coxe Hall	ers5	x83351
Joan DeSalvatore	CBE Associate Dean	Dean's Office, Rauch	jsd2	x83400
Susan Lantz	Associate Dean of Students	210 University Center	sel3	x84159
Chris Mulvihill	Assistant Dean for Student Conduct	University Center	cjm9	X84159
Michael Raposa	A&S Associate Dean	Dean's Office, Maginnes	mlr0	x83300
Jerry Lennon	CEAS Associate Dean	Packard Lab	gpl0	x84025