

TO: LTS Staff

FROM: Bruce Taggart

DATE: April 23, 2004

RE: Linderman Project Update

I would like to take this opportunity to give you an update on the Linderman Library renovation project. As you know, the renovated and transformed Linderman Library will be a focal point for the humanities at Lehigh—humanities programs and humanities collections—as well as an intellectual gathering place for students, faculty and staff from across the campus. Several new seminar classrooms will be created in the existing building along with a number of group study rooms, a computer instruction classroom, a commons area, a small café space, a new elevator, new HVAC systems, and better navigation and traffic flow throughout the building.

To review briefly, we engaged in the following steps leading up to the approval by the university trustees of MGA Partners of Philadelphia as the architects for the project. Also during this time, a case statement and fundraising materials were developed, and actions taken to identify, cultivate, and solicit prospective donors to the project.

- Concept and visioning process of what Linderman Library should become (1999-2000)
- Development of a program plan for the building (2001-2002)
- Engineering and structural feasibility study including cost estimates (2001-2002)
- Re-working of the program plan (2002-2003)
- Review of architects' qualifications, interviews, & recommendation to the trustees (2003)

The hiring of MGA Partners represents a significant milestone in the project, and work is now underway on the design phase of the project. Over the next few months, the Linderman Planning Group (Bruce Taggart, Tony Corallo, Sue Cady, Jean Farrington, Gordon Bearn and Tony Viscardi) will work in conjunction with MGA, and in consultation with others as appropriate, to further refine the program plan. The overall design and development phase will result in a set of construction documents by May 2005. If the trustees give their approval, then the actual construction phase will begin in June 2005 and last through calendar 2006 with a target occupancy date of January 2007. Detailed layout of specific staff spaces will occur later on in the project with the involvement of appropriate LTS management. Current plans call for the building to be vacated during the latter half of May 2005.

Throughout the course of the project, we will update you as we reach significant milestones and also provide additional information on a Linderman Library Project Web site which is being created.