

Onsite Faculty and Student Borrowing and Research at other Institutions

PALCI

Lehigh belongs to an InterLibrary loan Consortium called PALCI that allows us all to borrow from member libraries. A number of PALCI libraries have agreed to extend free reciprocal borrowing privileges to each other's **faculty** so they may have direct, personal access to materials that are not available at the home institution. To use this service faculty must:

- Get an [Authorization Form](#) signed by the circulation department staff at your home institution's library
- Bring the completed and signed authorization form to the participating library
- The library will establish a record for you in their system that will allow you to check items out from their library.
- Our home institution library will return items to the lending library through interlibrary loan.
- Each participating library sets their own policies. You will be financially responsible for the items you borrow.

To view a list of participating libraries that allow direct borrowing for faculty with an authorization form see the [Onsite Faculty Borrowing](#) section of the PALCI service document.

LVAIC Libraries

The Lehigh Valley Association of Independent College libraries allow direct borrowing to faculty and students. Show your Lehigh ID at the circulation desk at Moravian, Lafayette, Muhlenburg, Cedar Crest, or DeSales and you can fill out the paperwork to allow you to borrow materials. LVAIC Schools are also members of PALCI which allows direct borrowing. See above section for details.

OCLC Reciprocal Faculty Borrowing Program

The Reciprocal **Faculty** Borrowing Program (RFBP), originally sponsored by the Research Libraries Advisory Committee of OCLC, gives faculty at RFBP institutions worldwide borrowing privileges and on-site access to the collections of other participating research libraries. To find out if the institution you are interested in is a participating member check the [RFBP website](#). For more information contact Pat Ward in our interlibrary loan office (x83055 or email - phw0).

Other Institutions

Most other institutions do not allow direct borrowing by outside faculty, graduate students or researchers. They often do allow access to their collections onsite for research. The rules regarding access vary greatly, such as:

University of Pennsylvania: open access to any visitor weekdays 'til 10pm at Van Pelt Library with a photo ID. Weekend access is restricted. See the [Penn Access page](#).

Princeton University: access only to researchers with a Princeton Access card obtained from their home institution. Our library has a Princeton access card which can be obtained from our circulation department where it is kept on reserve. For more information on the Princeton Access card and visiting faculty privileges see <http://library.princeton.edu/about/access-firestone.php>

To find out the rules concerning research at other institutions check the PALCI list, our ILL office or contact the library you wish to visit. For further questions contact the Lehigh Helpdesk, Librarians or the Circulation department for assistance.