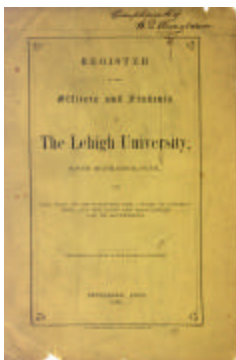


# LEHIGH HISTORY RESOURCES AT SPECIAL COLLECTIONS



Introduction. This is a survey of material in Special Collections that is useful for the study of the University's history. Most of them, newspapers, yearbooks, catalogs and much more, are standard on any campus. However, details of the contents may vary, and part of the purpose of this document is to highlight features which might not otherwise be easily noticed. Only the most important documents can be covered in detail.

## ◆ Register and Catalog



Annual or biennial publication which describe the programs, course offerings, policies and staffing of the University.

The first University Register was issued in 1866 and described the purpose, curriculum, staffing, and rules of the new institution, founded in 1865, which did not yet have any students.

With the second Register dated 1868, names of the students in each class were added along with awards and prizes given.

With the 1872-1873 issue the titles of graduating theses, beginning with the class of 1872, are listed. (Such theses were required as early as 1868, but were not listed in the Register.)

In the issue of 1875-1876 the term "Register" is replaced with "Catalogue" but reverts to the previous practice with the subsequent issue. Also, a list is included of gifts in cash and kind, including books donated to the library and to various departments.

The 1877-1878 issue begins the inclusion of lists of alumni along with current students. The list begins with the officers of "The Association of Alumni of the Lehigh University" followed by names of members by class, retroactive to the first class, 1869. Each entry includes the member's current employment and home address.

The last Register to contain this information was the one dated 1911-1912, after which a separate list of alumni in one alphabet was published. The Registers continued to give basic information, generally name, degree

sought and home town, for currently enrolled students. This practice continued through the Register for 1948-1949, after which only summaries of student enrollment, by college, program, and geographic distribution, were published.

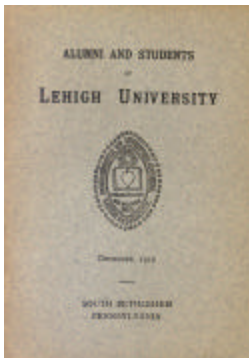
Beginning in 1950 the term "Catalog" replaced "Register" in the title of the publication, although the structure remained identical. With the 1968-1969 issue the publication adopted the larger format paperback issue which was the norm until recently.

For many years the Register/Catalogue included a page or two on the history of the University in the introductory section. With the 1977-1979 issue a paragraph about each building was added. In the 1983 issue this section was expanded to include information on the presidents of the University and moved to the back, where it has remained. It is the first source to consult for basic facts about the University's history.

Beginning with the 2004-2005 Catalogue the format was again reduced and number printed lowered in favor of the complete version available in pdf and html format at <http://www3.lehigh.edu/academics/catalog/>. These are available beginning with the 1994-95 catalogue and all subsequent issues.

### ◆ Alumni Directory

Published irregularly since 1912. Lists alumni in one alphabet, along with degrees (if any) received, class designation, address and occupation, if known. This directory replaced the yearly list by class which appeared in the University Register (q.v.). Listed below are each publication year along with special features.



1912. Titled *Alumni and Students of Lehigh University*, a title which held through XXXX.

Includes alphabetical list of students in the University's preparatory department, which operated from 1871-1874 a list of graduates by class, table of total graduates by class, living and deceased, and a geographical list, state or foreign country subdivided by city.

1914. As 1912, but adds a list of "Trustees, Teaching Staff and Administrative Officers, 1886 [i.e. 1866]-1914."

1915. Drops list of preparatory students. Adds list of honorary degree recipients, beginning in 1906.

1917. Statistical table of graduates expanded to include non-graduates, living and deceased.

1920. Title *Directory and War Record of the Alumni and Students of*

- Lehigh University*. Includes lists by class through 1922 showing rank, branch of service and unit where known. Also table by class showing numbers at a particular rank in the Army or Navy, number serving in allied armies, wounds and deaths, citations and service abroad.
1923. As above, but no war information.
1928. Title: *Directory of the Alumni, Students and Faculty of Lehigh University*.
1937. No longer contains list of preparatory program participants.
1956. Change from small to large format. Title: *Directory Alumni and Students of Lehigh University*. No longer gives list of faculty and staff, or statistical table of former students.
1963. Title: *Centennial Alumni Directory*. Includes alphabetical, geographic, and class lists of alumni and undergraduates. As part of centennial, provides separate lists of present and past trustees; presidents of the Alumni Association; honorary degree recipients; faculty and administrative officers; and scholars, fellows, and graduate assistants. Note: Although the title includes the dates 1865-1965, the directory was published in 1963.
1971. Alphabetical list includes all known alumni, living and deceased, active and lost, who completed at least two semesters as an undergraduate, also those who earned graduate or honorary degrees. Listing includes all degrees awarded whether from Lehigh or elsewhere, class affiliation, position title, and home and business addresses. Class listing does not include those who were graduate students only, nor deceased alumni. The geographic list includes all active alumni whose addresses were known. There is also a separate alphabetical list of honorary degree recipients.
1982. Adds extensive information about the Lehigh University Alumni Association.
1988. Contents and format substantially unchanged.
1993. Contents and format substantially unchanged.
1998. Contents and format substantially unchanged, but with addition of list of important campus telephone numbers.
2003. Drops historical information and adds tabular summaries of alumni: by class year, by geographical distribution and by occupation.

Alumni Directory has been providing online access to its members at <http://www3.lehigh.edu/alumni/benefits/online.asp#directory>.

## ◆ Alumni Bulletin

Proceedings of the Alumni Association of The Lehigh University.  
(annual)

June, 1877 to June, 1878–June, 1915 to June, 1916  
Alumni Bulletin of Lehigh University. (quarterly)  
Vol. 1, No. 1 (October 1913)–Vol. 3, No. 4 (July 1916)  
Lehigh Alumni Bulletin. (Monthly during school year)  
Vol. 4, No. 1 (September 1916)--



The Alumni Bulletin contains feature articles and class news of interest to Lehigh University of alumni. Initially it was published monthly during the regular school year (9 issues) in a smallish format with very few illustration. With volume 14, number 1 (October 1926) the publication increased its dimensions and added regular black and white illustrations, while retaining a standardized cover design that did not vary. More individualized design crept in rather quickly, however, and in a few years the covers showed photographs of the campus, and as early as the issue of October, 1937 full color was a feature of cover illustrations from time to time. Over the years publication frequency was reduced to 6 times a year and then quarterly. Over the last 20 years the Bulletin has become a well-designed full color glossy magazine entirely in color.

The current issue of the Alumni Bulletin is available at <http://www3.lehigh.edu/news/bulletin/default.asp>.

Indexes. Over the years indexes have been prepared by library staff to chronological runs of the Alumni Bulletin. Although indexing principles have varied slightly from one to the next, in general they had two sections, "personal name" and "subject." These typescript indexes appeared as follows:

1. V. 1 no. 1 (October, 1913) to V. 40 no. 9 (July, 1953)
2. V. 41 no. 1 (November, 1953) to V. 46, no.9 (July, 1959)
3. V. 47 no. 1 (November, 1959) to V. 61, no. 4 (Reunion, 1974)
4. V. 62, no. 1 (Fall 1974) to V. 66 no. 4 (Reunion, 1979)

No indexes to subsequent issues have been prepared.

### ◆ **Brown and White**

The University's student newspaper began publication with the beginning of the fall semester 1894. Since then it has been generally published twice a week, in a variety of sizes and paginations. Special Collections has bound volumes of this publication going back to the first issue, mostly bound, and often in multiple copies. More recent issues have been maintained in an unbound state.

The online version of current issues of Brown and White can be found at <http://www.bw.lehigh.edu/>.

### ◆ **Histories and chronologies**

A number of histories and chronologies of Lehigh's history have been issued over the years. Some of them are general histories; others concentrate on particular departments. It's impossible to list them all here. Consult the University's library catalog "ASA" under Lehigh "University-History." Some of the more important general histories are mentioned here.

Cornelius, Billy, '89. *Seventy-five years of Lehigh University, a Chronology*. Privately published, 1941. 55 p.



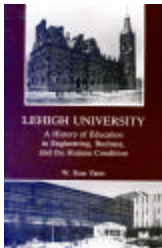
Cornelius, Billy, '89. *The Lehigh Story*. Privately published, 1946. 120 p. Cornelius provides an introductory general history of the University, followed by a chronology of events by academic year, along with occasional personal comments based on his memory of Lehigh going back to 1884. He includes comings and goings of faculty, erection of buildings, awarding of scholarships. For the most part, more entertaining than useful. No index.

Hyde, Edmund M. *The Lehigh University, a Historical Sketch*. South Bethlehem, Pa., 1896. 45 p. ill.



*The Twenty-Year Book of The Lehigh University, South Bethlehem, Penna.; a Register of the Officers and Students 1866-1886, with an Account of the Origin of the Organization and Customs of the University*. South Bethlehem, Pa., 1886.

Bowen, Catherine Drinker. *A History of Lehigh University*. South Bethlehem, Pa.: The Lehigh Alumni Bulletin, 1924. 105 p.; ill. Bowen was the famous author of the history of the writing of the U.S. Constitution, *Miracle in Philadelphia*. She was also the daughter of Lehigh president Henry S. Drinker.



The most important, and complete, history of Lehigh is the one by retired government professor W. Ross Yates, *Lehigh University, a History of Education in Engineering, Business, and the Human Condition*. Bethlehem: Lehigh University Press, 1992.

### ◆ Vertical File

The Lehigh Vertical File is a repository of ephemeral material relating to Lehigh's history. The model for this form of organization is the vertical file often maintained by public libraries, but in this case the material is meant to be retained permanently. The origin of its content is in files of documents and photographs housed in special collections, which had a very general filing scheme. In reforming this arrangement, photographs were removed and indexed in a separate database, which is described below. The documents were refiled according to narrow subject principles. For example, the file titled "Linderman Library" contains only information on the building. People who worked in the library and events that took place in the building have their own individual files. When a file is created, it receives a local record in the library's online catalog ASA, which includes standardized entries and appropriate tracings. The description of the folder's contents is intended to be general enough that a new addition does not necessarily call for editing the catalog record. Each file has a call number beginning SC LVF and concluding with a cutter number based on the title of the file. Thus the file on Linderman Library is SC LVF L744. Since the entire collection is devoted to Lehigh history, the phrase "Lehigh University" is avoided in title entries wherever possible. At present the principle source of new material for the Lehigh Vertical file, as well as the Photography Collection, is material sent from the University's Media Relations.

### ◆ Presidents' Papers

The core of early documents relating to Lehigh's history are contained within the Presidents' Papers, SC MS 003, which consists of about 28

linear feet. These are files from the President's office beginning with the first President, Henry Coppée, and ending with the close of Henry S. Drinker's term in 1921. Originally all administrative matters were handled in the president's office, often by the president himself. The later development (mostly after the dates of this collection) consisted of the creation of additional positions—deans, provosts, etc. to handle some of the president's duties. The papers in this collection were found in a storeroom in the tower of Packer Hall in a state of disorganization. Special Collections imposed an order on them that corresponded to the functions of the office. Although the earliest papers date from the beginning of university operations in 1866, the bulk of the materials falls under later dates, principally Drinker's presidency.

### ◆ **Lehigh Archival Collections**

Numerous snippets of Lehigh history are contained within relatively small manuscript collections. These collections all have finding aids, and are or will be accessible through MARC records. However, to integrate them into a sort of pseudo university archives, a separate finding aid was created. This finding aid has 14 series based on the basic structure of the University. If there is a collection appropriate to a particular series, it is entered there with a brief description. Certain folders from the Vertical File are included here as well.

### ◆ **Photographs**

Originally, photographs relating to the history of Lehigh were filed with related documents in a topical file. This was unsatisfactory for two reasons. One is that photographs, for conservation reasons, often require different housing than paper documents, to say nothing of the fact that ordinary paper may affect photographs adversely when in contact with them. The second reason is that most photographs have multiple subjects, most of

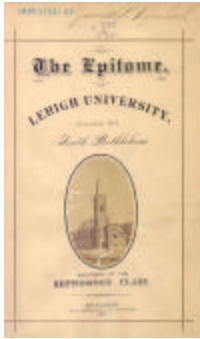


which are lost when access is through a file designation. For example, a picture of a Lehigh baseball team seated in front of a building has at least the following subjects: baseball, each individual in the photograph, and the building used as a backdrop. For this reason access to photographs is through a computer database, with the photographs themselves are filed within a size category, and within the category, as received and entered. Each photograph is entered with a

coded physical description and as many subject headings as are required. The first database used was Reflex 2; the data was later moved into Microsoft Access.

## ◆ Yearbooks

Lehigh students published the first yearbook, *The Epitome*, in 1875, less than 10 years after the opening of the school. This first issue was a modest affair of 72 pages, in a small format. Except for decorative cuts and fraternity coats-of-arms, there was only one actual illustration, a photographic print showing Packer Hall mounted in an oval on the title page, where it was also stated that the book was published by the sophomore class. As yearbooks traditionally have, this one was primarily devoted to recording the organizations which supported the students' social lives. There were three "secret" fraternities, a "Lehigh Junto," an Engineering Society, a Chemical and Natural History Society, as well as athletic groups representing various baseball teams, gymnastics, and other sports. Music was an active area of socialization, with a College Choir, a College "Quartette," and vocal ensembles from each class and fraternity. A "Laboratory Orchestra" supposedly included such instruments as the fish-horn, the retort (in various keys), the sweinette, and the beer-mug. Eating clubs were also popular, as witness "The Canibals," "The Stuffed Club," and "Die Alpenjaeger." Although there were lists of class members, pictures of either groups or individuals were not yet a part.



The modest format continued for another decade or so, but in 1885 *The Epitome* nearly tripled in size with the addition of more text about more activities, and an extensive advertising section in the back.

The 1889 issue was the first to include photographic reproductions, some by means of the newly invented halftone process, and others using specially tipped in plates, probably collotype. With the exception of a portrait of the recently resigned Prof. W.A. Lamberton, pictures were of groups, such as the Banjo and Guitar Club and some athletic teams.

The 1908 volume was the first to include individual portraits of faculty members, along with brief vitae. With the introduction in the 1914 volume of individual photographs of the members of the graduating class of 1913, along with short biographies and commentary, the major elements of the current yearbook had been attained.

One major publication adjustment remained. For some time the *Epitome* had been produced by the junior class, which meant that the graduating class in each issue was one year behind the date of the volume. In 1931 the senior class took over production, resulting in two different issues dated "1931." One, produced by the junior class, featured the senior class of 1930; the other, the senior class of 1931.



The years of World War II took their toll on the University and the contents of the *Epitome*. By 1945, it had been reduced to a slender volume that included a section entitled "Killed in Action."

After the war, issues rebounded quickly as the University not only returned to normal activity, but expanded with the return of servicemen to civilian life.

With the 1976 issue a few hints of color appeared in the illustrations of the opening section. In the current issue color has taken over the opening part of the volume, but the bulk of the *Epitome* remains in black and white.

Special Collections has a complete run of the *Epitome*. Many of the issues are also in the general collection, but these volumes tend to be diminished by vandalism.

### ◆ Other Publications

Like any institution, Lehigh has produced a wide variety of reports, newsletters, brochures and other similar materials, which shed light on the details of the University's history. Special Collections attempts to collect these documents as completely as possible and catalog them.

Philip A. Metzger