



Dear Injection Patient:

We look forward to working with you to make your transition to college as smooth as possible. Before we will administer any injectable medications, we require certain documentation from your physician. We REQUIRE a medical diagnosis, summary of your care on office letterhead, and written prescription with the dosage and frequency of the medicine from a U.S licensed physician and/or specialist. The medicine must be dispensed from a U.S. pharmacy. The physician SHOULD NOT be related to you. We DO NOT administer investigational or non U.S. medications. The medication must be FDA approved for the stated medical diagnosis within the U.S. We DO NOT administer the first injection.

The Health and Wellness Center will ask you to sign an Injection Agreement and will keep a copy of this in your medical record to serve as a contract between you and our medical staff.

There is a charge for administering injections. Your bursar account will be charged \$150 to cover the cost for the entire academic year. As the Lehigh University Health and Wellness Center is a nonprofit organization, you may submit a receipt to your insurance company for this service, but we cannot guarantee that you will be reimbursed. Due to the number of students receiving this service, we will not be able to make follow up phone calls in regards to billing.

We look forward to getting to know you and to assisting your physician with your care.

Sincerely,

Susan Kitei, MD
Director of Student Health Services
Lehigh University

1/24/2012



~ IMPORTANT INFORMATION FOR PHYSICIANS~

The Lehigh University Health and Wellness Center is pleased to administer your prescribed medication injections. Injections are given Monday through Friday by our nursing staff when a physician is present at the center. We REQUIRE a medical diagnosis, summary of care on office letterhead, and written prescription with the dosage and frequency of the medicine from a U.S licensed physician and/or specialist. Physicians SHOULD NOT be related to the patient. The medicine must be dispensed from a U.S. pharmacy. We DO NOT administer investigational or non U.S. medications. The medication must be FDA approved for the stated medical diagnosis within the U.S. We DO NOT administer the first injection.

We thank you in advance for your assistance with this matter. If you have any questions, please do not hesitate to call our office.