

Financial Services Laboratory

Application for Accounting 315

(8/28/06)

Designed by: Prof. David Myers

Topic: EDGAR Filings

Learning objective: Download company filings from the SEC's EDGAR system.

Description:

Students will locate and download company 10-K filings from EDGAR. They have the choice of downloading the data through ThomsonONE, www.sec.gov, and Lehigh's Library Electronic databases (EDGAR or Market Insight).

Option 1: www.sec.gov

- Open your web browser and type www.sec.gov
- Click on **Filings & Forms (EDGAR)**
- Click on **Search for Company Filings**
- Click on **Companies & Other Filers**
- Type in the company name or ticker symbol (ex. General Motors or GM)
- Choose the appropriate company by clicking on the red CIK
- Choose the appropriate time and filing and click on **[html]** or **[text]**

Option 2: Lehigh Electronic Databases

- Open your web browser to the Lehigh home page
- Click on **Computing and Libraries**
- Click on **Library Services**
- Under Electronic Resources click on **Databases**
- Page down to **EDGAR** and click on **ALL USERS** (see instructions above for www.sec.gov)

OR

- Page down to Standard & Poor's Market Insight
 - Click on **ON CAMPUS** or **OFF CAMPUS**
- Click on **COMPANY**
- Type in the ticker and click on **GO!**
- Click on **EDGAR**
- Click on the appropriate report

Option 3: ThomsonOne

You must be in the Financial Services Laboratory (FSL) to use ThomsonOne

- Open a laptop and sign in
- Click on the ThomsonOne icon
- Type a ticker into the bottom left corner
- Click on Company-Filings
- Choose **html, pdf or word** format to view the appropriate report
- To save work in the FSL, make sure you do WIRED LOGIN to access your H:\ drive.