



LEHIGH UNIVERSITY

2009 SPECIAL EDUCATION LAW SYMPOSIUM
BALANCING CHANGE AND CONTINUITY
JUNE 21-27

Registration Form

Name: _____

Please specify address: Home or Office

Address: _____

City, State, Zip: _____

Employer: _____

Occupation: () Attorney () Other: _____ Position: _____

Home telephone: _____ Work telephone: _____

E-mail: _____ (Confirmations are sent via e-mail)

Please Note: You must select either "Basic" or "Advance" for Monday through Thursday's sessions.

_____ Basic _____ Advanced

_____ I am registering for the non-credit option for \$975 (please see next page: Information for Non Degreee Application).

_____ I am registering for one or more days at \$295 per day. Indicate day(s) _____

_____ I am a student at Lehigh University and registering for graduate credit. (Sign up online through Banner.)

*Special needs - I am an individual with special physical needs or requirements. Please contact me at _____ (A staff member will call you to discuss arrangements.)

Please make checks payable to LEHIGH UNIVERSITY and mail with this form to Tamara Palmer, College of Education, 111 Research Drive, Room A-325E, Bethlehem, PA 18015. Please direct questions to Tamara Palmer at TLP205@LEHIGH.EDU or 610-758-3226. Due to space limitations, registration will be on a first paid, first-served basis. The registration fee will not be refunded after Monday, June 1, 2009. (PO's will be accepted, but full payment must be made by Monday, June 1, 2009. Please use registration from as invoice, we cannot provide individual invoices.)

SPACE IS VERY LIMITED THIS YEAR....SO PLEASE REGISTER EARLY!

_____ My check is enclosed, made payable to Lehigh University.

Please charge \$ _____ to my: ___ VISA ___ AMEX ___ MasterCard

_____ Card number

_____ Expiration Date

_____ Print name as it appears on card

_____ Signature

INFORMATION FOR NON DEGREE APPLICATION

ADMISSION

Qualified applicants are expected to have an undergraduate GPA of 3.0 or higher on a four-point scale or to have achieved a GPA of 3.0 or higher on a four-point scale for a minimum of 12 graduate credits at another accredited institution.

CREDIT LIMITATIONS

Regular non degree admission is for students who wish to take up to 12 credits of graduate coursework at Lehigh University without seeking a degree.

Non-degree for external certification students are admitted to pursue coursework for the purpose of obtaining certification through an external accrediting agency.

ALL APPLICANTS MUST SUBMIT:

Application For Admission to the College of Education

All applicants must submit the completed application.

Application Deadlines All applicant materials are due before Lehigh University's official first day of classes for each semester.

Application Fee No application will be considered unless accompanied by a non-refundable \$65 application fee. Please make check or money order payable to Lehigh University.

Transcripts Applicants must submit official sealed transcripts from each college or university confirming the degree date. A transcript request form is enclosed. It may be photocopied if transcripts from more than one institution are needed. If institutional policies require submission of official transcripts directly to Lehigh University, they should be sent to the College of Education, Admissions Coordinator, 111 Research Drive, Bethlehem, PA 18015-4794.

TEST SCORES

Applicants should inquire with the Program Coordinator which tests are required. All scores, such as GRE (for Doctoral students only), and MAT, should be submitted to the College of Education Admission Coordinator using LU Institutional Code 2365. If original test scores cannot be provided, notarized copies are required.

INTERNATIONAL APPLICANTS

Immigration and Naturalization Service (INS) regulations require that an applicant has received an offer of admission, that proof of English language proficiency has been submitted, and that the applicant has established adequate financial responsibility before immigration documents can be issued to the applicant. Lehigh University policy requires submission of original financial support documents which show one full year of living expenses, tuition, and health insurance for students and, when appropriate, for accompanying family members. With the exception of teaching or research assistantships, international students should not plan on other employment as a source of support. Students from countries with restriction on the exchange and release of funds for study in the United States are required to submit approval forms for the release of such funds.

Questions regarding immigration matters should be directed to: **Immigration Specialist, Office of International Students and Scholars, Lehigh University, COXE Lab, 32 Sayre Drive, Bethlehem, PA 18015-3123. Telephone 610.758.4589; Fax 610.758.5156; Email: inintl@lehigh.edu.**

VISA The following items are required before immigration documents can be issued: original or notarized financial guarantee within the last six months; original TOEFL and TSE scores.

Admission International applicants must hold an American bachelor's degree or equivalent foreign degree requiring a total of at least 16 years of primary, secondary, and university education. Applicants must submit all documents required for regular graduate student status. These include:

Application for Admission International applicants who reside abroad may apply for regular admission status only, associate admission is reserved for in-country applicants.

Application Fee Make check or money order payable to Lehigh University in the amount of \$65.

Test Scores TOEFL, GRE/ MAT (doctoral students only), as required by program.

The following target scores refer to the minimum scores that students should not fall below in order to be admitted to the College of Education at Lehigh University without some remedial language assistance. Please note that some departments may have higher scores than the minimum.

COE IBT TOEFL SCORES:

Reading	24
Listening	20
Speaking	24
Writing	25

TOTAL SCORE 93

Refer to the following link for further details:

www.lehigh.edu/inesl/public/www-data/Guide/educationTOEFLscores.htm

Foreign Transcript Transcripts from a foreign institution **MUST** be evaluated for equivalency before being sent to Lehigh University.

Please request that these services (World Education Services, Educational Credentials Evaluators, Inc., Global Credential Evaluators, Inc.) mail you a course-by-course evaluation converted to U.S. credits and grades. Transcripts in a language other than English must be accompanied by an official English translation. The translation must also be sent in a sealed envelope directly from the issuing translator directly to the College of Education.



COLLEGE OF EDUCATION NON DEGREE APPLICATION

FOR ADMISSION TO GRADUATE STUDIES (PLEASE PRINT OR TYPE)

PERSONAL INFORMATION: Social Security Number _____ Date of Birth _____

Name _____
Last (family) First Middle

Mailing Address (Line 1) _____

Mailing Address (Line 2) _____

City _____ State _____ Zip Code _____ Country _____

Email Address _____ Telephone: Home _____

Last Day of residence at above _____ Telephone: Cell _____

FAX Number _____ Telephone: Work _____

Permanent Address Number and Street _____

City _____ State _____ Zip Code _____ Country _____

PROGRAM INFORMATION: Semester applying for: Fall 20 ____ Spring 20 ____ Summer 20 ____

Please check below:

Course(s) Only **LU Certificate:** (See page 1 for options.) Please specify: _____

Are you intending to continue into a degree program? Yes No If yes, please check Program of Study below:

- Counseling Psychology** **Educational Leadership** **School Psychology**
- Special Education** **Teaching, Learning, and Technology** **Comparative and International Education**

Have you ever attended Lehigh University? No Yes **Are you applying through the Office of International Programs?** No Yes

If yes: Undergraduate Graduate Dates attended: _____ Degree and date conferred: _____

SOURCES OF INFORMATION: How did you learn about graduate studies at Lehigh University?

FOR NON U.S. CITIZENS ONLY: The following information is important for issuing relevant immigration documents.

This information will not affect the decision of admission.

SEX: ____M ____F

PLACE OF BIRTH: CITY _____ COUNTRY _____

TYPE OF VISA HELD: F-1 ____ F-2 ____ J-1 ____ Tourist ____ Other ____

Please Specify _____

ETHNIC ORIGIN:

African/American ____ Hispanic/Latino ____ Asian American ____

Multi Racial ____ White ____ Unknown ____

Native American/Alaska Native ____ Native Hawaiian /Other Pacific ____

CITIZENSHIP: U.S. CITIZEN ____ U.S. PERMANENT RESIDENT ____

OTHER ____ PLEASE SPECIFY _____

Lehigh University
College of Education
Admission Coordinator
Iacocca Hall, A 325
111 Research Drive
Bethlehem, PA 18015-4794

Phone: 610.758.3231

www.lehigh.edu/education/

Signature of Applicant _____ Date _____